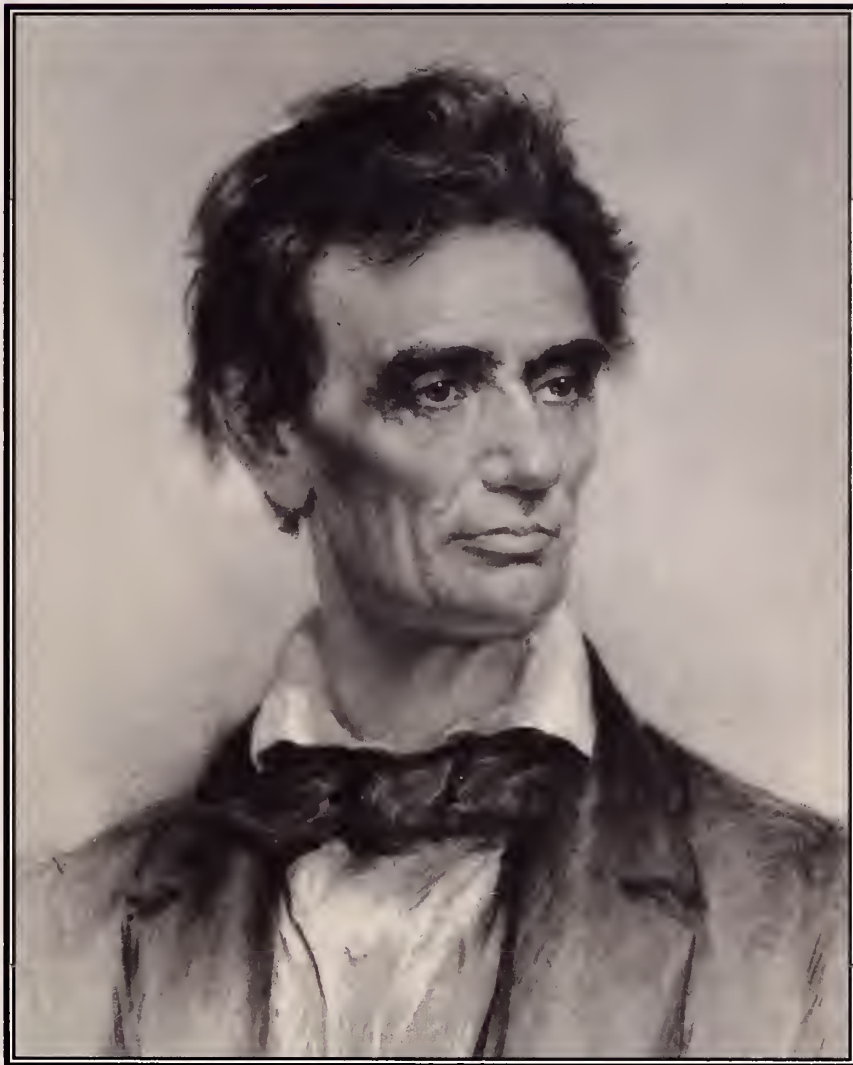


FOR REFERENCE

Do Not Take From This Room

2009

ANNUAL TOWN REPORT



TOWN OF ANDOVER
MASSACHUSETTS

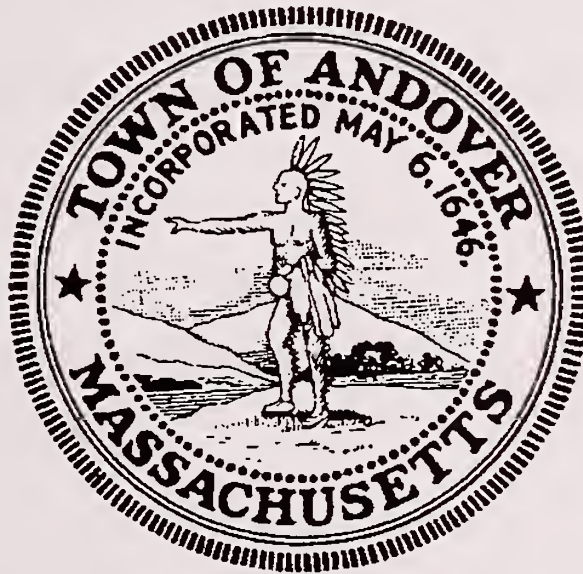


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TOWN OF ANDOVER

2009 ANNUAL REPORT



PREPARED BY THE TOWN MANAGER
PURSUANT TO THE PROVISIONS OF CHAPTER 40,
SECTION 49 OF THE GENERAL LAWS OF THE
COMMONWEALTH OF MASSACHUSETTS AND
ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF
THE TOWN OF ANDOVER

Annual Report Cover – This “first portrait” of Abraham Lincoln hangs in the Memorial Hall Library. The charcoal with chalk drawing by Charles A. Barry depicts Lincoln in 1860 in Springfield, Illinois when he had just been nominated as the Republican candidate for President. The portrait was bequeathed to the Library by George Henry Torr of Andover in 1915.

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TOWN OF ANDOVER

BOARD OF SELECTMEN

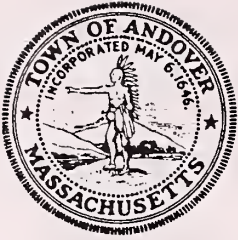
2009



2009 Board of Selectmen, from left to right: Gerald Stabile, Jr.; Alex J. Vispoli, Chairman; Brian P. Major; Mary K. Lyman; and Ted E. Teichert

*The Town of Andover, more than a place to live, is a way of life.
Its legacy of democracy shall be preserved. Each citizen should experience the treasures
of nature, history, individual respect, neighborhood, and learning. As resources and energy
allow, each of these gifts from the past will be enriched in the present for those yet to be.*

Vision Statement of the Board of Selectmen



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.andoverma.gov

Dear Fellow Citizens:

Once again, it has been my honor to serve you as Chairman of the Board of Selectmen over the past year. As our nation continues to struggle through one of the most severe recessions in history, the fabric of Andover remains as strong as ever. I am truly amazed at the character, spirit, and generosity of the people of this community.

Despite the difficulties we have faced, this prolonged economic downturn has had a silver lining. The fiscal challenges have prompted the Town to roll up its sleeves to seek new ways of lowering costs and operating more efficiently. The Board of Selectmen charged a committee of information technology professionals to work with a consulting firm to develop a Town-wide Strategic Technology Plan for leveraging greater efficiency and productivity, increased economies of scale, and enhanced service delivery. The Board also commissioned a study led by officials from the Commonwealth's Department of Revenue, Division of Local Services, to identify areas for consolidation within the Town's municipal and school finance offices. We also assembled a coalition of elected officials from surrounding communities that meet on a regular basis to consider ways to regionalize and share various public services. A number of cost-saving initiatives have been pursued for the benefit of the taxpayers.

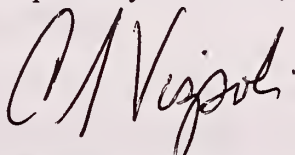
The Town also has forged ahead with the planning of a number of major projects that will help shape the future of our community. Citizen-led committees are currently involved in the planning phases of building a new elementary school to replace the Bancroft School; a new Town Yard to replace the undersized Lewis Street facility; a new modern Fire sub-station in the Ballardvale section of town; and the re-development of the Lewis Street public works site into a new revenue producing mixed-use retail business area with direct commuter rail access.

The Tri-Town Task Force, made up of representatives from Andover, Wilmington, and Tewksbury, continued its hard work to craft a unified Form-based Code for the further economic development of the Lowell Junction Commercial/Industrial Area, including a new federally funded I-93 interchange, and the long-needed mitigation of commuter traffic through the Ballardvale section of town. This major regional effort is one of the largest of its kind in Massachusetts. This project, when it ultimately comes to fruition, will help spur Andover's future economic growth, and will honor this community's long tradition of proactive and visionary land-use planning.

As we advance into the second decade of the 21st century, our community faces many obstacles and opportunities. Andover has always taken its challenges head on, and we will

continue to do so as we move forward together. Please continue to let us know your ideas on how to improve the efficiency of delivering services – we appreciate hearing from you. On behalf of the Board of Selectmen, we thank you for your continued interest, involvement, and participation in your Town government and community of Andover.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "A. Vispoli". The signature is fluid and cursive, with a large initial "A" and a trailing flourish.

Alexander J. Vispoli
Chairman, Andover Board of Selectmen



TOWN OF ANDOVER

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36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.andoverma.gov

To the Honorable Board of Selectmen and Citizens of the Town of Andover:

February 12, 2009 marked the 200th anniversary of President Abraham Lincoln's birth. Celebrations were held and editorials were written about his enduring legacy. We, in Andover, have our own Lincoln legacy. The cover of the Town's 2009 Annual Report is a picture of the chalk and charcoal drawing of Lincoln done by Charles A. Berry in 1860 that is on display in the Memorial Hall Library. How the Library came to acquire the drawing is unknown. What we do know is that former Library Director Miriam Putnam read in a 1947 edition of the *Christian Science Monitor* that an important early Lincoln portrait was missing. She surmised that the dusty old Lincoln portrait that hung in the Library may have been that portrait. It was examined by experts in the field and deemed to be an authentic Lincoln portrait from 1860! Is it the "missing" Lincoln portrait . . . we will never know. Thanks to Ms. Putnam, the Town has a priceless connection to our 16th President.

This Annual Report is dedicated to three men who, like President Lincoln, challenged us to be true to the "better angels of our nature" – long-time Town Moderator James D. Doherty and Selectmen Gerald H. Silverman and Charles H. Wesson, Jr. – all served with distinction. Their service spanned over 100 years and left us with a local legacy no less than that of President Lincoln's. Their passing in 2009 marked the end of a political era.

If two words could characterize the 2009 Annual Town Meeting it would be "The Budget". The current recession and uncertainty over our local revenues and State Aid forced us to postpone the Annual Town Meeting from late April to late May. Even with a later Town Meeting date, the local revenue and State Aid numbers were still in question. We began FY-2010 with a \$2.1M deficit. Two Special Town Meetings were held to balance the Budget. In late August, voters approved a two percent increase in the local option hotel/motel excise tax – increasing it from four to six percent. In October, a Special Town Meeting was held to make a variety of line item reductions so that "The Budget" would be balanced and the tax rate set for FY-2010. Also at this meeting, the local option meals excise tax (.75%) was approved.

In September, the Main Street Improvement Project was completed. A celebration was held on a beautiful Saturday in October to re-dedicate our attractive Main Street. Over 3,000 people crowded into the downtown to see the streetscape improvements for themselves and enjoy the festival of food and music. It needs to be noted that this \$4.5 million MassHighway project was finished on time and within budget with minimal disruption for pedestrians and the downtown businesses.

The William Madison Wood Memorial Park on the corner of North Main Street and Lowell Street finally received the “suitable monument” for Mr. Wood that was required in the will of his son, Cornelius A. Wood. Town staff worked with various Town committees and the Wood family to arrive at a design that would educate the public about the life work of William M. Wood and his creation of a utopian community known as Shawsheen Village. The project was completed in November and, along with the monument, there is a sign for the park, landscaping, benches, a walkway and fence renovation.

At the Annual Town Election, Sheila M. Doherty was re-elected as Town Moderator. Also re-elected were Brian P. Major and Ted E. Teichert to the Board of Selectmen. On the School Committee, David A. Birnbach and Annie W. Gilbert replaced Tony James and Arthur Barber. Gerald H. Silverman was re-elected to the Greater Lawrence Regional Vocational Technical School District Committee. Jerry passed away in the late Summer and he was replaced by Marilyn M. Fitzgerald.

James E. Sutton retired after sixteen years as the Director of Memorial Hall Library. He was replaced by Beth Mazin.

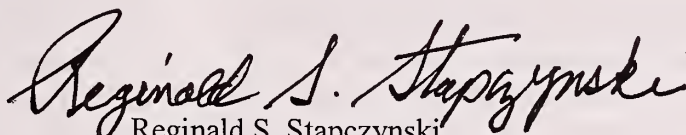
The Virginia Cole Community Service Award was presented at the Annual Town Meeting to Gerald H. Silverman for his outstanding, long-term contributions to the Town of Andover as a Selectman, member of the Greater Lawrence Technical School District Committee, Cable Advisory Committee, Andover Youth Foundation, teacher, coach, mentor and overall community activist.

In closing, I want to thank the Board of Selectmen for their leadership, direction and unselfish service to all the residents of the Town. In addition, I offer a thank you to the Department Heads and Town staff for all they do to make Andover a special community.

Please visit the Town’s website at www.andoverma.gov for the latest information about your Town.

It is my distinct honor to serve as your Town Manager.

Very truly yours,


Reginald S. Stapczynski
Town Manager

TOWN OF ANDOVER

MISSION & VALUES STATEMENT

*Developed by the
Board of Selectmen, Town Manager, and Town Department Heads
Adopted by the Board of Selectmen on October 6, 2003*

The mission of the Town of Andover is to ensure the safety, education, and well-being of the community; to be a leader in the delivery of efficient and effective quality services that respond to community needs; to promote the continuous improvement of staff skills and performance; to encourage an environment of trust; to respect cultural and economic diversity; and to preserve the historic character of the community.

The Board of Selectmen, as the chief policy makers for the Town of Andover, Massachusetts, will provide leadership in advancing the following primary and supporting values:

VALUE 1 – ENSURE THE SAFETY, EDUCATION, AND WELL-BEING OF THE COMMUNITY

- 1.1 Protect the safety of persons and property
- 1.2 Maintain the high quality of education for all
- 1.3 Maintain the Town’s infrastructure
- 1.4 Promote public health programs and awareness
- 1.5 Manage the impact of non-municipal public utilities
- 1.6 Support human/community services
- 1.7 Ensure compliance with regulatory requirements
- 1.8 Identify and promote economic opportunities

VALUE 2 – BE A LEADER IN THE DELIVERY OF EFFICIENT AND EFFECTIVE QUALITY SERVICES THAT RESPOND TO COMMUNITY NEEDS

- 2.1 Deliver innovative municipal services
- 2.2 Encourage cost saving initiatives
- 2.3 Assess and prioritize community needs
- 2.4 Maintain the Town’s “Aaa” bond rating

VALUE 3 – PROMOTE THE CONTINUOUS IMPROVEMENT OF STAFF SKILLS AND PERFORMANCE

- 3.1 Recruit, develop, and retain a highly skilled workforce

- 3.2 Promote and recognize municipal professionalism

- 3.3 Measure, evaluate, and improve performance

VALUE 4 – ENCOURAGE AN ENVIRONMENT OF TRUST AND HONESTY

- 4.1 Uphold high ethical standards
- 4.2 Value teamwork and cooperation
- 4.3 Promote open communication with the public
- 4.4 Solicit citizen participation
- 4.5 Recognize the outstanding contributions of citizens

VALUE 5 – RESPECT CULTURAL AND ECONOMIC DIVERSITY

- 5.1 Promote diversity in the workforce and community
- 5.2 Provide services that are accessible, fair, and equitable
- 5.3 Support housing alternatives

VALUE 6 – PRESERVE THE HISTORIC CHARACTER OF THE COMMUNITY

- 6.1 Celebrate Andover’s unique heritage
- 6.2 Protect and acquire open space

THE ANDOVER VISION

As citizens of Andover, we are grateful to those in the past who nurtured the attractive, well managed, and vibrant town that we enjoy today. At the same time, we are mindful of our current stewardship and the fragile nature of much that we cherish. We have confidence that the most promising approach to the future is to acknowledge and act upon the values that we share. This is our Vision and our hopes and commitments for the Andover of the future. *Vision 21 Committee – July 26, 2004*

QUALITY EDUCATION

We will offer a rich and challenging public education that builds essential skills and knowledge that support a broad range of academic and vocational options, enable successful participation in our society and culture, and sustain curiosity and learning in a world of new and ever changing opportunities. We will cultivate the public library as a resource for lifelong learning and enrichment and as facilitator for the flow of information throughout the community. We will find ways to protect the quality of these institutions through fluctuating economic cycles.

OPEN SPACE AND RECREATION

We will continue to acquire and protect open space as a crucial natural resource that helps to maintain the character of the town, offers access to both active and passive recreation, and provides an important natural system for water recharge, flood control, and wildlife habitat.

VIBRANT DOWNTOWN

We will maintain our downtown as an attractive and vibrant center with a mix of commercial and public activities, historical elements, and parks. We will use permits, zoning guidelines, and planning approvals to attract and keep pedestrian-friendly street-level enterprises.

SMALL-TOWN CHARACTER

Even as the Town continues to grow, we will actively seek to identify and preserve those elements — town layout and scale, central focus, community-wide activities, respect for historical structures, and residential mix that give Andover its small-town character.

CITIZEN PARTICIPATION

We will govern ourselves in a manner that encourages participation by all, that consistently provides adequate information for making informed choices, and that acts to preserve our investment and the interests of the community as a whole. We will acknowledge the needs of others and consider compromises that are in the best interest of the Town and region.

HISTORICAL HERITAGE

We will maintain strong and consistent zoning that protects historic buildings and places, and we will support the institutions that protect and promote Andover's historical heritage.

CULTURAL DIVERSITY

We will be respectful of Andover's many races, ethnicities, religious beliefs, and lifestyles. We will facilitate public events that celebrate diversity and provide opportunities for sharing cultural traditions. As a community, we will not tolerate acts of hatred or persecution.

FINANCIAL STABILITY

We will follow prudent financial practices that balance consistent high-quality services, private vs. public responsibility, stable tax rates, and responsible levels of debt. We will set ambitious goals but live within our means. In making financial decisions, we will include an understanding of long-term costs and consequences, particularly to the environmental integrity of the Town. We will consider regional partnerships that offer more effective and economical options, and we will manage the impact of our decisions on property values relative to similar communities.

HEALTHY AND SAFE ENVIRONMENT

We will protect public health and safety through careful monitoring and enforcement of environmental, health, and safety regulations and by continuing to provide effective and responsive fire and police protection and beneficial public health services.

MANAGEMENT OF NATURAL RESOURCES

We will manage and protect our natural resources, particularly water, in a manner that acknowledges our responsibility to future generations and to other communities that share those resources. We will monitor air quality and take measures to mitigate negative effects of emissions from vehicles, regional incinerators, and industrial facilities.

TOWN SERVICES

We will provide effective and efficient services that build and maintain Town infrastructure, handle Town business, and assist citizens. We will use technology to facilitate interdepartmental communication and efficiency, and to provide public access to Town information.

HUMAN SERVICES

Through our department of community services, other Town programs, and religious institutions, we will sponsor services and programs, facilities, outreach, and recognition to veterans, seniors, youth, and the disabled or disadvantaged among us. We will foster connections among all citizens to help us to appreciate, learn from, and support one another.

TRANSPORTATION

We will monitor changing commuting patterns and side-effects on air and water quality, noise, and traffic. We will work within the region to strengthen opportunities for regional transit, rail travel, commuter buses, and improved connections with mass transit hubs. We will seek solutions to local needs for downtown and commuter parking, for safe and efficient traffic flow, and for shuttle service to local facilities and services. We will encourage foot and bicycle travel as an alternative to automobiles, whenever feasible.

COMMUNITY DEVELOPMENT PLAN

Background – In January 2000, the Governor issued Executive Order 418 providing cities and towns with \$30,000 to create a Community Development Plan (CDP) to address the state's critical housing need while simultaneously balancing economic progress, transportation issues and open space preservation. The CDP's purpose is to encourage people to think about what is best for the whole community now and in the future. The Department of Housing and Community Development approved Andover's CDP in December 2004. As a result, Andover continues to be eligible for state funding and competitive grants. The Town will also use the Plan's conclusions to update the corresponding four sections in the 1992 Master Plan.

Introduction – The Town of Andover is faced with several challenges: 1) Housing has become less affordable for those who want to live and work, or simply to remain, in Andover; 2) Andover must remain economically competitive to maintain a stable tax base; 3) Limited funding and the continuous development of substandard parcels impede the preservation of open space; and 4) Residential, commercial, and industrial development at the local and regional levels has dramatically increased traffic. The foundation of the CDP is the Andover Vision Statement. The Vision provides a framework for decision-making by Town officials and citizens. Where elements of this Plan differ from the Vision, implementation must involve balance and compromise, weighing the various inputs according to their proportionate value.

Economic Development Element – Andover has a strong local economy that was created through properly designed land uses, strong planning, and good positioning. In order to be competitive in the changing economy, it is recommended that the Town proceed with the following economic strategies: 1) Create a new management and marketing organization or committee that focuses on local business interests while utilizing the marketing skills of regional organizations; 2) Consider adopting zoning bylaw amendments that encourage a diverse mix of high quality/low impact industries and allow the development and redevelopment of existing parcels; 3) Improve infrastructure and programs that create access to industrial land and reduce congestion on local roads; and 4) Seek partnerships with Andover's business community.

Housing Element – Over time, the enhanced economy has provided a tax base that created first-rate town services, including a high-quality school system, and funding for open space preservation. The result is increased demand for the remaining land. Housing costs have outpaced the region and the nation over the past ten years. Due to Andover approaching its build out, greater care is needed in planning for future land development. Unless measures are taken to protect and increase

Andover's housing supply, there is a danger that people who were raised here and who work here, will no longer be able to afford Andover. The solution is coordinated expansion of opportunities for different market segments, gradually reducing pressure and opening new options. Suggested recommendations: 1) Keep designated affordable housing units in perpetuity; 2) Provide outreach to seniors and encourage elderly housing developments; 3) Establish a housing trust fund; and 4) Encourage zoning bylaw regulations that reuse old, industrial buildings for residential uses, maintain a mix of housing stock, preserve neighborhoods and promote new development to be moderate in scale.

Open Space Element – The value of land in Andover has become so high; almost every parcel now in private hands is vulnerable to housing or commercial development within the next few decades. The need to protect critical open space areas is necessary to protect Andover's small town character, provide recreational opportunities, and continue wise management of natural resources. Suggested recommendations: 1) Acquire undeveloped portions of watershed or protect it through regulations; 2) Encourage developers to design subdivisions that protect critical areas and provide open space parcels and connections to conservation land; 3) Establish alternative linkages and trails; 4) Develop a management plan for town-owned conservation properties, and budget annually for maintenance of conservation areas; 5) Encourage volunteer efforts to promote proper use and maintenance whenever possible; and 6) Seek funding mechanisms to assist in continued acquisition of prioritized undeveloped land.

Transportation Element – Andover's transportation system supports businesses and residences and connects Andover to neighboring towns and the regional interstate system. Although Andover has an excellent road system, there are issues that need attention. Over time, commercial, industrial, and residential development has increased the number of vehicles and the frequency of use into unaccustomed neighborhoods. Suggested recommendations: 1) Support high-speed transit systems that will link Andover with other areas of the Commonwealth and New England; 2) Support improvement of the Merrimack Valley Regional Transportation Authority's flexible design service along with expansion of days and hours of service; 3) Repair or replace the inadequate bridges; 4) Increase bicycle use by providing a range of options; 5) Improve access and management of the River Road and Dascomb Rd. areas to create more efficient traffic flow and allow existing industrial land to be effectively developed; 6) Promote zoning and land use regulations that are consistent with the region's transportation goals; and 7) Build new access from I-93 to Burt Road and Lowell Junction to allow existing industrial land to be developed and decrease vehicle trips on neighborhood roads.

RESULTS SUMMARY

2008 ANDOVER CITIZENS SURVEY

Community Life Summary

Andover is rated as an excellent place to live and raise children, with 97% and 96% of respondents rating the town as excellent or good in these two categories respectively. Overall quality of life received a 90% excellent/good rating. The areas of weakness appear to be shopping and dining (40% rate this as fair), and place to retire (54% rate this as fair or poor). In addition, a quarter of respondents indicated they were unsure about quality of Andover as a place to retire.

Andover receives high marks for safety and appearance, with 96% of respondents rating it as excellent or good in terms of feeling safe, and 90% rating its overall appearance as excellent or good. Public transportation and range of housing options received the lowest overall ratings. Violent crime is not perceived as a problem in Andover, with 76% of respondents strongly disagreeing and 19% somewhat disagreeing it's an issue of concern. On the other hand, property crime and vandalism (though not graffiti) are seen as more relevant problems in the community. Overall, most of the potential problems that respondents were asked about did not seem to be major issues of concern. The one exception to this generalization appears to be automobile speeding, where half of the respondents strongly or somewhat agreed that this is a problem issue.

Andover's public schools are seen as one of the most attractive features of the community, with three quarters of the respondents rating it as essential or very important in their decision to move to and/or stay in Andover. Town services, location, and property values were also rated as extremely important in attracting respondents to Andover and keeping them here.

There is a strong consensus that Andover's stock of single family housing is appropriate for the community, with 85% rating it as just about right. Opinion on the amount of multi-family and rental housing is more divided, with approximately 20% of residents feeling there is too much of these types of housing, and another 20% feeling there is not

enough. Only 1% of residents feel there is too much open space/farmland, while a substantial number (40%) feel there is not enough of this type of property in Andover's current mix.

Local Government Summary

Andover is a town where levels of voting and community engagement are high. In terms of civic and community participation, voting rates are much higher than rates of attendance at Town Meeting. Almost 90% of respondents said they had voted at least once in the past twelve months, while only 40% claimed to have attended the Annual Town Meeting. In a separate question, 43% of respondents reported attending Town Meeting at least once in the past three years. In addition, large numbers of residents attend town events (76%), donate money to local groups (78%), and shop in the downtown district (95%) at least once a year.

Most of the Town's services were ranked positively, with nearly all being rated at excellent or good by at least 70% of survey respondents. Superior services (with excellent/good scores in the 90+ range) were: schools, police, fire, EMS, trash collection, recycling, library services, parks, and handicapped access. Services that received less positive ratings were: street repair/maintenance, sidewalk maintenance, public parking availability, and public transportation, which were ranked as fair or poor by 45-50% of citizens.

Contact with town officials was rated very positive, with 85% of survey respondents ranking their experience as excellent or good across all criteria.

The Andover Townsman and word of mouth are the primary sources of local news and information for residents, with over 80% of residents reporting they use these sources at least occasionally to keep up on local town news. Electronic media, including newspaper websites, the town website, other websites or blogs, local access television, and email networks, were less frequently used by respondents as a source of local news.



DIRECTORY OF TOWN OFFICIALS
AS OF DECEMBER 31, 2009

ELECTED

BOARD OF SELECTMEN

Alex J. Vispoli, Ch.	- 2010
Mary K. Lyman	- 2011
Gerald Stabile, Jr.	- 2010
Brian P. Major	- 2012
Ted E. Teichert	- 2012

SCHOOL COMMITTEE

Debra R. Silberstein, Ch.	- 2010
Dennis F. Fogue	- 2011
Richard J. Collins	- 2010
Ann W. Gilbert	- 2012
David A. Birnbach	- 2012

ANDOVER HOUSING AUTHORITY

James A. Cuticchia, Ch.	- 2014
Francis A. O'Connor	- 2010
Janice Burkholder	- 2013
Daniel T. Grams	- 2011
Calvin A. Deyermund*	- 2011

* Appointed by Cabinet Secretary of Executive
Office of Communities and Development

**GREATER LAWRENCE TECHNICAL
SCHOOL DISTRICT COMMITTEE**

Leo J. Lamontagne, Ch., Lawrence	- 2011
Marilyn M. Fitzgerald, Andover	- 2010
Erica Max, Methuen	- 2011
Richard Hamilton, Jr., Lawrence	- 2012
Pamela Neilon, Lawrence	- 2012
Thomas Grondine, Methuen	- 2012
John Driscoll, North Andover	- 2011

TRUSTEES OF PUNCHARD FREE SCHOOL

Earl G. Efinger, Ch.	- 2012
John H. Atchison, Jr.	- 2012
Deborah K. Moscal	- 2012
Donna C. Ellsworth	- 2012
Dr. Eric Stubenhaus	- 2012

TOWN MODERATOR

Sheila M. Doherty	- 2010
-------------------	--------

CORNELL FUND TRUSTEES

Barbara Brandt-Saret	- 2010
Eleferios (Ted) J. Georgian	- 2012
Richard J. Bowen	- 2011

APPOINTED

TOWN MANAGER - REGINALD S. STAPCZYNSKI

FINANCE COMMITTEE

Joanne F. Marden, Ch.	- 2012
S. Jon Stumpf	- 2010
Richard T. Howe	- 2011
Stephen E. Stapinski	- 2012
Paul Fortier	- 2011
Margaret N. Kruse	- 2012
Mark Merritt	- 2010
Mary O'Donoghue	- 2010
Cynthia J. Milne	- 2011

MAIN STREET COMMITTEE

Clifford T. Markell, Ch.	- 2010
Steven J. Druth	- 2010
Judith F. Wright	- 2010
Abigail L. O'Hara	- 2010
Katherine K. O'Neil	- 2010
Ann E. Constantine	- 2010
John C. Campbell	- 2010
John A. Simko	- 2010
Karen M. Herman	- 2010
Gary S. Finlayson	- 2010

PLANNING BOARD

Paul J. Salafia, Ch.	- 2012
John J. McDonnell	- 2013
Vincent A. Chiozzi, Jr.	- 2013
Linn N. Anderson	- 2014
Joan H. Duff	- 2014
Mark J. Yanowitz – Associate Member	- 2014

BOARD OF HEALTH

Candace Martin, Ch.	- 2010
Katherine Y. Kellman	- 2011
Dr. Donald Miller	- 2012

CABLE ADVISORY COMMITTEE

Zeff Marusich	- 2012
John B. Flynn	- 2010

TOWLE FUND

Christopher S. Doherty, Ch.	- 2010
John J. Cronin	- 2012
Jane Morrissey	- 2012

TOWN YARD TASK FORCE

Hooks K. Johnston, Jr., Ch.	- 2010
Mary Jane Bausemer	- 2010
Craig D. Gibson	- 2010
James M. Delaney	- 2010
Norman J. Viehmann	- 2010
David O. Nelson	- 2010
David J. Wahr	- 2010
Joseph R. Piantedosi	- 2010
Paul Materazzo	- 2010
Jack Petkus, Jr.	- 2010

CULTURAL COUNCIL

Alan Michel, Ch.	- 2010
Donald W. Robb	- 2012
Linda A. Kirk	- 2010
Jennifer Cullen-Struhl	- 2010
Susie Novick	- 2010
Denise J. Johnson	- 2011
John R. Riley, Jr.	- 2010
Shelley S. Selwyn	- 2010
Kathy S. Abisso	- 2011
Judith T. Farzen	- 2011

FISHBROOK WATERSHED ADV. COMM.

Stephen S. Boynton, Ch.	- 2010
John F. Zipeto	- 2010
David J. Adilman	- 2010
Richard A. Bizzozero	- 2010
Thomas E. Brady	- 2010
Patricia M. Donahue	- 2010

BOARD OF ASSESSORS

Dennis M. Adams	- 2012
David A. Billard	- 2010
Lewis C. Trumbore	- 2012

BOARD OF REGISTRARS

Ronald C. Hajj	- 2012
Gregory J. Rigby	- 2011
William T. Downs	- 2013

ELDERLY TAX AID COMMITTEE

David J. Reilly, Ch.	- 2011
Michael Burke	- 2011
Klaus Lasch	- 2011

AUDIT COMMITTEE

Paul C. Dow, Ch.	- 2010
Robert E. Finneran	- 2012
Steven G. Caron	- 2011
Steven S. Sintros	- 2012
Kathleen O. Sherman	- 2011

HOUSING TRUST FUND TRUSTEES

Joan Duff, Ch.	- 2010
Linda A. O'Connell	- 2010
Carolyn Hall Finlay	- 2010
Janice Burkholder	- 2010
Reginald S. Stapczynski	- 2012
Charles W. Wolf	- 2012

LOWELL JCT. INTERCHANGE TASK FORCE

Christian C. Huntress, Ch.	- 2011
Kerry P. O'Kelly	- 2011
Dorie A. Resnik	- 2011
Beth A. Niemi	- 2011

BALLARDVALE FIRE STATION BLG. COMM.

Daniel S. Casper, Ch.	- 2011
James T. Curtis	- 2011
George Thomson	- 2011
Michael Igo	- 2011
John J. Kiely	- 2011
Emily M. Samansky	- 2011
Rebecca A. Backman	- 2011

MEMORIAL HALL LIBRARY TRUSTEES

Karen M. Herman, Ch.	- 2011
Carolyn A. Fantini	- 2010
Laurence J. Lamagna	- 2012
Matthew L. Russell	- 2010
Mark N. Spencer	- 2012
Ann Handley	- 2011

SCHOOL BUILDING COMMITTEE

Mark B. Johnson, Ch.	- 2011
Francine Goldstein	- 2011
Dr. Claudia L. Bach	- 2011
Joseph R. Piantedosi	- 2011
Anthony H. James	- 2011
Thomas R. Deso	- 2011
Joseph J. Reilly	- 2011

INSPECTOR OF ANIMALS

Richard D. Lindsay, DVM	- 2010
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DESIGN REVIEW BOARD

Ann E. Constantine, Ch.	- 2010
Craig D. Gibson	- 2011
Steven J. Druth	- 2012
Suzanne L. Korschum	- 2011
Anita M. Renton	- 2010

INFORMATION TECHNOLOGY COMMITTEE

Leonard F. D'Innocenzo, Ch.	- 2012
George J. Cordina	- 2012
Kurt Guthmann	- 2012
Neil B. Magenheimer	- 2012
Barbara Morache	- 2012
Raymond Tode	- 2012

SPRING GROVE CEMETERY TRUSTEES

Dr. Paul F. Caselle, Ch.	- 2011
John S. Bigelow	- 2011
Arthur H. Richter	- 2012
Sandra L. Dearborn	- 2010
Jennifer B. Smith	- 2010

CONSERVATION COMMISSION

Donald D. Cooper, Ch.	- 2011
Alexander Driscoll	- 2012
Howard M. Kassler	- 2011
Michael Walsh	- 2012
Gail L. Ralston	- 2012
Alan F. French	- 2010
Jon M. Honea	- 2010

PRESERVATION COMMISSION

Karen M. Herman, Ch.	- 2012
Craig D. Gibson	- 2010
Norma A. Gammon	- 2011
James S. Batchelder	- 2012
Leslie A. Frost	- 2011
Leo M. Greene	- 2010

RECYCLING COMMITTEE

Keri L. Stella	- 2012
Marya Chapin Lundgren	- 2010
Alanna McKee	- 2010
Scott D. Stecher	- 2011
Donald Gottfried	- 2010
Anthony Connell	- 2010

VETERANS SERVICES AGENT

Michael Burke	- 2010
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ZONING BOARD OF APPEALS

Stephen D. Anderson, Ch. - 2011
 Carol C. McDonough - 2010
 Nancy K. Jeton - 2012
 Lynne S. Batchelder - 2010
 David W. Brown - 2011
 Rachel Baime – Associate Member - 2010
 Shelley Ranalli – Associate Member - 2012

COMMISSION ON DISABILITY

Justin J. Coppola, Ch. - 2011
 Jami Cope - 2010
 Bernadette Lionetta - 2010
 Justin J. Coppola, Jr. - 2010
 Julie Pike - 2010
 Madelaine St. Amand - 2012
 Gilbert DeMoore - 2011
 Patricia A. Commene - 2011
 Ruth A. Rosensweig - 2011

HOUSING PARTNERSHIP COMMITTEE

Lelani B. Loder, Ch. - 2011
 Francis A. O'Connor - 2011
 Jonathan D. Fuller - 2011
 Vinod K. Bhandari - 2010
 Evan G. Belansky - 2011
 Williams S. English - 2011

COUNCIL ON AGING

Vincent P. Cottone, Co-Ch. - 2012
 Jo-Ann Deso, Co-Ch. - 2012
 Patricia D'Ambra Tovey - 2010
 Judith G. Trerotola - 2010
 Nancy S. Gump - 2010
 Mary Jane Bausemer - 2011
 Burt M. Phinney - 2011
 Mary L. Ryan - 2011
 Francis A. O'Connor - 2010
 Joan C. Foohey - 2010
 Emily S. Kearns - 2011
 Ann M. O'Sullivan - 2010
 Katherine E. Grondin - 2012
 Nancy M. Mulvey - 2010

DIR. OF EMERGENCY MANAGEMENT

Police Chief Brian J. Pattullo - 2010

GR. LAWRENCE COMM. ACTION COUNCIL

Judith M. Yelle - 2012

TRIAD COUNCIL

Richard Tyler, Ch. - 2012
 Ethel A. Olsen - 2012
 Alvin E. Harvey - 2012
 Nancy A. Bailey - 2012
 Dorothy L. Bresnahan - 2012
 Sandra C. Karp - 2012
 Mary Joyce Kernan - 2012
 Russell D. Ouellette - 2012

BALLARDVALE HISTORIC DISTRICT COMM.

James L. Sheldon, Ch. - 2010
 Diane R. Derby - 2011
 Ronald J. Abraham - 2012
 Bruce S. Taylor - 2012
 Leo M. Greene - 2012
 Sherry E. Kirby - 2011
 David J. Hart - 2010
 Madelyn I. Mitton – Alternate Members - 2011

SCHOLARSHIP COMMITTEE

David J. Reilly - 2010
 Janis T. Hill - 2010
 Elizabeth Roos* - 2010
 Cherish Brunet - 2010
 Rosalie Konjoian - 2010
 Dr. Eric Stubenhaus - 2010
 *Superintendent's Appointee

PATRIOTIC HOLIDAY COMMITTEE

Calvin A. Deyermond, Ch. - 2010
 Michael Burke - 2010
 Michael B. Mansfield - 2010
 John J. Lewis - 2010
 Joseph D. McCloskey - 2010
 Robert S. Hamilton - 2010
 James Bedford - 2010
 Susan W. Ratyna - 2010
 Stephen H. Wallingford - 2010
 Joseph V. Leone - 2010
 R. Scott Parrish, Jr. - 2010
 Calvin G. Perry - 2010

KEEPER OF THE LOCKUP

Police Chief Brian J. Pattullo - 2010

GR. LAWR. SANITARY DISTRICT REP.

DPW Director John A. Petkus, Jr. - 2010

RETIREMENT BOARD

James A. Cuticchia, Ch. - 2011
Robert J. O'Sullivan - 2011
Elena M. Kothman - 2010
Anthony K. Stankiewicz, Esq. - 2011
Rodney P. Smith, Ex-Officio

FOREST WARDEN

Fire Chief Michael B. Mansfield - 2010

MERR. VALLEY REG. TRANSIT AUTHORITY

Planning Director Paul T. Materazzo - 2010
Senior Planner Lisa Schwarz, Alternate - 2010

IPSWICH RIVER WATERSHED**MANAGEMENT COUNCIL**

Water Treatment Plant Supt. John Pollano - 2010

GREEN ADVISORY BOARD

Gregory M. Sebansky - 2012
Patricia C. Russell - 2012
Iric L. Rex - 2012
Melanie Cutler - 2012
Girish S. Rao - 2012
Brian Salazar - 2012
Leland E. DiMeco - 2012
Joanna Reck - 2012
Kathleen M. Kirby - 2012

MERR. VALLEY PLANNING COMMISSION

Paul J. Salafia - 2010
John J. McDonnell, Alternate Member - 2010

TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY

Community Development & Planning Department

Health Director	Thomas G. Carbone
Planning Director	Paul T. Materazzo
Conservation Administrator	Robert J. Douglas
Inspector of Buildings	Kaija M. Gilmore
Electrical Inspector	Paul J. Kennedy
Plumbing, Gas & Sewer Inspector	Bruce P. Hale

Community Services Director

Mary L. Donohue

Elder Services Director

Katherine D. Urquhart

Emergency Management Director

Police Chief Brian J. Pattullo

Finance and Budget Department

Finance Director	Anthony J. Torrisi
Chief Assessor	David A. Billard
Collector/Treasurer	David J. Reilly
Information Systems Manager	Barbara D. Morache
Purchasing Agent/Insurance Coordinator	Elaine M. Shola

Fire Chief

Michael B. Mansfield

Human Resources Director

Candace A. Hall

Plant and Facilities Department

Director	Joseph R. Piantedosi
Superintendent of Building Maintenance	Edward S. Ataide
Superintendent of Parks and Grounds	Randy H. Pickersgill
Superintendent of Plumbing, Heating and Electrical	Ralph D. Knight

Police Chief

Brian J. Pattullo

Operations Commander

Lt. James D. Hashem

Public Works Department

Director	John A. Petkus, Jr.
Highway Superintendent	Christopher M. Cronin
Superintendent of Water & Sewer Distribution	Morris B. Gray
Town Engineer	Brian W. Moore

Memorial Hall Library Director

Beth Mazin

Superintendent of Schools

Dr. Claudia L. Bach

Town Accountant

Rodney P. Smith

Assistant Town Accountant

Theodora K. Moccia

Town Clerk

Randall L. Hanson

Assistant Town Clerk

Kathleen F. McKenna

Town Counsel

Thomas J. Urbelis

Town Manager

Reginald S. Stapczynski

Assistant Town Manager

Steven S. Bucuzzo

Veterans Service Agent

Michael Burke

Youth Services Director

William D. Fahey

FORTY-FIFTH ANNUAL FOUNDERS' DAY – MAY 14, 2009

FOUNDERS' DAY WAS ESTABLISHED BY THE BOARD OF SELECTMEN IN 1965 TO MARK THE DATE OF THE TOWN'S INCORPORATION ON MAY 6, 1646.

HONORING TOWN AND SCHOOL EMPLOYEES
WITH TEN OR MORE YEARS OF DEDICATED SERVICE

TOWN DEPARTMENTS

30 Years of Service:

Mary S. Donohue, Community Services
William R. Valentine, Fire Rescue

Anthony J. Torrisi, Finance Director

25 Years of Service:

Bruce L. Belbin, Fire Rescue
Bruce P. Hale, Community Development
Patrick F. O'Hagan, Plant & Facilities
John J. Twomey, Dept. of Public Works

Katherine R. Belczyk, Library
Susan E. Moore, Assessor's Office
James J. Palen, Dept. of Public Works
Patricia E. Ward, Dispatch

20 Years of Service:

Mark D. Conlon, Fire Rescue
Jeanne A. Doucette, Elder Services
Donald E. Hinckley, Fire Rescue
Shawn P. Kelley, Fire Rescue
Joseph E. Pietrowski, Plant & Facilities
Todd D. Richardson, Fire Rescue
Michael A. Surrette, Fire Rescue

Mary E. Bevacqua, Library
Randall L. Hanson, Town Clerk
Charles R. Kearns, Dept. of Public Works
William D. Loehr, Fire Rescue
Colin D. Radford, Police Department
Robert A. Stabile, Fire Rescue

15 Years of Service:

Philip R. Boulanger, Fire Rescue
Matthew E. Burke, Fire Rescue
Richard M. Edson, Police Department
William D. Fahey, Youth Services
Alex P. Gioia, Plant & Facilities
Jacqueline M. Moses, Fire Rescue
James E. Sutton, Library Director

Linda M. Bredbury, Plant & Facilities
Patricia A. Crafts, Community Development
Donald N. Eisenhour, Dept. of Public Works
Florence S. Feldman-Wood, Library
Elena M. Kothman, Retirement Services
William J. Ouellette, Police Department

10 Years of Service:

Scott Bernard, Dept. of Public Works
Jesus M. De La Cruz, Plant & Facilities
Terrie L. Floyd, Library
Kyle P. Murphy, Fire Rescue
Robin R. Redman, Town Clerk's Office
Jeffrey C. Ring, Plant & Facilities
Keith D. Weightman, Fire Rescue
Ronald Wetmore, Community Development

Christopher Clemente, Comm. Development
Geraldine Deyermund, Library
Kurt Kefferstan, Dept. of Public Works
Stephen R. Neal, Police Department
Luis F. Resendes, Dept. of Public Works
Judith A. Ring, Town Clerk's Office
Jeffrey B. Wells, Fire Rescue

SCHOOL DEPARTMENT

40 Years of Service:

William Drummond, Andover High

Eileen M. Seavey, South Elementary

35 Years of Service:

Patricia M. Sweeney, West Elementary

30 Years of Service:

Lori A. Bellingeri, West Middle
Timothy M. Kolodgy, Doherty Middle
Craig B. Simpson, Andover High

Peggy F. Cain, Andover High
Brenda C. O'Brien, High Plain Elementary

25 Years of Service:

Mary Ellen Dahlstrand, High Plain Elementary
Colleen Georgian, South Elementary
Sandra J. Lunt, West Middle
Judith C. Piolunek, West Middle
Beth N. Shiff, High Plain Elementary

Charles M. Keeler, Andover High
Maria-Theresia Meyer, Andover High
Holly B. Plamondon, West Elementary

20 Years of Service:

Deborah E. Burch, Andover High
Linda L. Deangelo, South Elementary
Nancy M. DiSalvo, Sanborn Elementary
Rosalie F. Konjoian, High Plain Elementary
Lana H. Reuss, Wood Hill Middle
Mary Jane Sonntag, Andover High

Jane E. Chapin, West Elementary
Catherine J. DeFiore, Substitute
Elizabeth A. Dufton, West Elementary
Sandra J. Mickee, Bancroft Elementary
Lynn N. Ricker, Doherty Middle
Heather Sullivan, High Plain Elementary

15 Years of Service:

Jason I. Andrews, Substitute
Patricia M. Betty, West Elementary
Clare F. Ciampa, Andover High
Ellen M. Dowaliby, Bancroft Elementary
Rebecca J. Franks, West Middle
Martha Gibson, Shawsheen Elementary
Ann F. Levinson, West Middle
Sally W. Magner, High Plain Elementary
Rosemary E. Pinksten, South Elementary
Virginia L. Rossini, West Middle
William J. Scanlon, Bancroft Elementary
William F. Townsend, Andover High
Lydia L. Wise, South Elementary

Kathleen L. Bartholomew, West Elementary
Dianne M. Caraviello, Bancroft Elementary
Nancy R. Daigle, West Elementary
William G. Fleischmann, Wood Hill Middle
Joan Friedman, Sanborn Elementary
Joseph R. Hadley, Technology Department
Janice M. Lewis, Bancroft Elementary
Linda C. O'Donnell, South Elementary
Mary R. Robinson, Business Office
Sheila M. Salois, Andover High
Christine E. St. Jean, Bancroft Elementary
Janet M. Volker, Food Services

10 Years of Service:

Martha K. Anderson-Keleher, West Elementary
Jaime L. Batchelder, South Elementary
John Berube, Andover High
Doreen M. Bille, Business Office

Shanna L. Beal, High Plain Elementary
Stephen L. Bessette, Doherty Middle
Hillary R. Brooks, Wood Hill Middle

SCHOOL DEPARTMENT

10 Years of Service (Cont.):

Lisa M. Brouillard, West Middle	Jeffrey Buckridge, Doherty Middle
Elena C. Emory, Andover High	Helen F. Fitzgerald, Andover High
Debra L. Fullam, West Elementary	William Hecht, Andover High
David T. Hughes, West Middle	Susan E. Hunter-Jones, Sanborn Elementary
Nancy L. Kumph, West Middle	Kimberly C. Ladd, South Elementary
Rebecca Ledig, Andover High	Corie D. Little, Bancroft Elementary
Sally S. Mandelbaum, Wood Hill Middle	Tamara MacAllister, Bancroft Elementary
Candice R. McVeigh, Andover High	Marianne C. Merritt, High Plain Elementary
Kathleen O'Connor, Bancroft Elementary	Mariska N. Pierce, West Elementary
Laura B. Pierce, High Plain Elementary	Renee M. Pierce, High Plain Elementary
David J. Piscia, Doherty Middle	Debra M. Prudden, South Elementary
Lauren J. Ream, Andover High	Susanne C. Rech, South Elementary
Martha Reeder, Sanborn Elementary	Mary E. Robb, Andover High
Phyllis M. Russell, Food Services	Robyn H. Russo, West Elementary
Jacqueline J. Salvesen, Andover High	Lisa T. Singer, Pupil Personnel
Deanna M. Taxiarchos, Pupil Personnel	Stephen L. Tisbert, Wood Hill Middle
Cheryl Todisco, South Elementary	Diane M. Waddell, Sanborn Elementary
Sarah B. Wallace, Sanborn Elementary	Helen E. Waller, High Plain Elementary
Mary Lu Walsh, Doherty Middle	Laraine L. Woo, Sanborn Elementary

FINANCE & BUDGET DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost effective and responsive manner, and, through a collaboration of team efforts, provide departments and the public with the necessary information to assure accuracy, accountability and justification.

FINANCE ADMINISTRATION

The Town Manager's Recommended Fiscal Year 2010 Budget was released on February 6, 2009. During the months of February, March, and April meetings were held with the Board of Selectmen, Finance Committee, School Committee and department heads to review the budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

In May, the Finance Committee Report was mailed to over 11,300 households. The Annual Town Meeting began on Tuesday, May 26, 2009 and the Fiscal Year 2010 operating budget (Article 4 and Article 8) was adopted in the amount of \$134,138,219. This budget was an increase of \$2,448,169 or 1.9% over the Fiscal Year 2009 operating budget of \$131,690,050. However, subsequent reductions in State and local revenues required additional Town Meeting action to balance the FY2010 Budget.

In August, a Special Town Meeting adopted an increase in the local hotel/motel room excise tax from 5% to 7%. In October, a Special Town Meeting reduced budgets by \$2,074,353 and a private article passed to add a local .75% meals tax. The final FY2010 operating budget (Article 4 and Article 5) was adopted in the amount of \$132,063,866 or only \$373,816 over the FY2009 Budget.

Some of the major accomplishments for 2009 follow:

- Prepared the Town Manager's Recommended FY-2010 Budget.
- Prepared the Five-Year Capital Improvement Plan for FY-2011 – FY-2015.
- Provided staff support to the Finance Committee.
- Produced the 2009 Finance Committee Report for the Annual and Special Town Meetings.
- Worked with all departments to implement a financial plan to respond to mid-year reductions in State and local revenues for the FY-2009 year end.
- Worked with the all departments, the Finance Committee and Board of Selectmen to prepare a plan to balance the FY-2010 Budget for Special Town Meetings.

CENTRAL PURCHASING

In 2009, the Purchasing Division processed approximately 1,155 purchase orders and 3,138 requests for payment for the Town and 2,867 purchase orders and 471 requests for payment for the School Department. During this period there were approximately 43 bids, 12 requests for proposals and 2 requests for written responses that were advertised and officially opened. The continued utilization of the State bid contracts available to cities and towns has provided numerous benefits to the taxpayers of Andover.

Throughout 2009, Andover has initiated and coordinated a number of Cooperative Bids as well as participated in a number of these bids with other communities. Under Massachusetts General Laws, two or more political subdivisions may jointly purchase goods or services through the bidding process. Some of the items purchased were: xerographic paper for copy machines, road salt, water treatment chemicals, fuel oils, vehicle fuels, office supplies, equipment and furniture and school athletic and student voluntary insurance.

Some of the major requests for proposals and bids solicited in 2009 were:

- Recreation Park – Softball Field Lighting Replacement
- Installation of Water Meters and drive-by frequency read system
- Sanborn Elementary School Electrical Service Upgrade
- Roof Replacement Project – Andover Public Schools
- One new un-used Atomic Absorption Spectrophotometer with software for the Water Treatment Plant
- Regular K-12 School Bus Transportation
- Mid-day Kindergarten Transportation
- Extra-curricular Field Trip and Athletic Transportation
- William M. Wood Memorial Park Project
- Scholar, Fine Art, Athletic, Medical and Custodian Supplies
- Physical Education Supplies & Equipment
- Miscellaneous Sidewalk Re-construction and Concrete Wheelchair Ramps
- Miscellaneous Roadway Construction and Paving Projects
- Design & Construction Administration Services for Removal and Replacement of Exterior Stairs, Entrance Repair, Removal & Replacement of Exterior Stairs and Entrance Ramp and Repairs to the Front Façade at the Veterans Memorial Auditorium/Doherty Middle School
- Bridge Repairs & Safety Improvements – Stevens Street and Balmoral Street Bridges
- Compost Site Grinding and Screening
- Professional Engineering Services and Sewerage Works Improvements for the Shawsheen River Outfall Interceptor Rehabilitation
- Turnkey Design, Purchase and Installation of a 2KW Potovoltaic System for the Doherty Middle School
- Billing Service for Emergency Services/Motor Vehicles Accidents
- Design and Construction Administration Services for West Middle School – Boiler Replacements
- Emergency Medical Dispatch Program – Software and Training for the Andover Police Department
- Professional Engineering Services for the Andover Street Bridge Repairs
- Consultant Services for Town-wide Strategic Information Technology Plan
- Consultant Services to Develop a Smart Growth Overlay District Study for the Existing Town Yard
- Design Services for the Bancroft Elementary School Feasibility Study
- On-Call Engineering Services for Non-Building Projects
- Proposed Drainage Improvements for Andover High School Field House Parking Lot
- Partial Window Replacement at Memorial Hall Library

- Roof Replacement for Water Treatment Plant, Memorial Library and Various Town Buildings
- One new 2009 or current model year 15-Passenger Bus
- Three new 2010 model Marked Law Enforcement Full-Size Sedans and One new 2010 Model Administrative Full-Size Sedan with Street Appearance Package
- Cooperative Bid for Highway Road Salt, Solar Salt and Liquid Calcium Chloride 32%
- One new 2009 or 2010 Full-Size ½ Ton Regular Cab 4 x 4 Pickup Truck
- Three new 2010 Small Commercial Cargo Vans

The Purchasing Division is also responsible for administering the contract compliance of Andover's Affirmative Action Plan as well as coordinating the Property and Casualty insurance and risk management for all Town and School Departments. The Purchasing Division is also responsible for overseeing the Town's current insurance company's Rewards Program that helps control and reduce losses along with providing future savings on insurance premiums. Again this year, the Town of Andover was recognized by its insurance company, Massachusetts Interlocal Insurance Association (MIIA), for its High Achievement under their Loss Control Program. Participation in the MIIA Rewards Program earned the Town a \$26,623.00 credit on its insurance premium. The Purchasing Division also processed approximately 47 casualty and property claims over the year and was able to recover \$173,652.60 for the Town.

COLLECTOR/TREASURER

The Collector/Treasurer Division is responsible for the collection, investment and disbursement of all Town monies. Highlights during 2009 are as follows:

- Borrowed \$5,556,500 for 1 year at .5% on March 25th.
- Borrowed \$6,893,000 for 20 years at 3.79 on March 25th.
- Completed the implementation of the new Continental water billing and accounts receivable software system.
- Began the implementation of the new automatic water meter reading program.
- Continued with outstanding customer service in all areas of real estate, excise and water.

ASSESSOR

The Board of Assessors is responsible for the valuing of all real estate and personal property accounts and motor vehicle excise taxes in the Town, as well as defending all appeals of these taxes. The three-member board is also responsible for the awarding of nearly 230 property tax exemptions on an annual basis. Major exemption groups include senior citizens, disabled veterans, widows and widowers and individuals classified as blind.

The Assessors must also conduct revaluations of all property on a triennial (every three years) basis. A revaluation was completed for Fiscal Year 2009. Interim adjustments were made in Fiscal Year 2010. The Board is responsible for meeting all Massachusetts Department of Revenue guidelines for property valuations, reporting of valuations and tax billing.

The Assessor's Division gathers a vast amount of property and ownership related

information that is available to the general public. Exterior digital photos are now recorded on all properties and valuations, sales information and other pertinent information is available on the Town's web site. More than 1,000 requests for public records and information are received and processed on an annual basis.

The Assessor's Division completed the valuation process for FY2010 in a manner that allowed for timely tax billing. The Division, along with other financial staff, submitted all assessment and tax rate related information for approval using the Division of Local Service's Gateway Software.

INFORMATION SYSTEMS

The Information Systems Division is responsible for maintaining and improving the utilization of computerized data in municipal operations including financial records, word processing/spreadsheet/database files, electronic transmission and other varied electronic files. Major functions of this division are: network administration, financial application support and reporting, user support for office integration software, and hardware/software/operating system maintenance and upgrades. The Information Systems Division supports all users of the network and strives to meet the many diversified needs of town government administration. Maintaining the integrity and improving the accessibility of all data on the network are priorities, especially since most users rely on network resources for daily operations.

Highlights during the year include the following:

- Completed the conversion of 2.5 years of water history to CUSI Utility Billing Software.
- Completed the implementation of Utility Billing Software.
- Worked with Winwater to provide account and meter data and assisted the Treasurer's Office and Water Department to facilitate the Town-wide water meter radio-read replacement project.
- Tested and began the implementation of the newest operating systems of Windows Server 2008 R2 and Windows 7.
- Virtualization – tested and began transition of servers to virtual machines on Microsoft's free virtualization technology: Hyper-V.
- Participated with the IT Committee to continue discussion concerning efficiencies; worked on Request for Proposal to hire a consultant to perfect an Assessment and Strategic Plan.
- Assisted the Department of Public Works with the transition to a new GIS server, including the update of applications to work with the Vista desktop operating system.
- Continued with scheduled replacement of out-dated desktops and printers via CIP funds.
- Worked with the Division of Community Services for a successful application upgrade including Access to Live Program information and online registration.
- Facilitated a major upgrade of Laserfiche (document management application).
- Implemented the automation of additional electronic reporting requirements.
- Collaborated with the School IT Department to decide upgrade path for financial software.
- Continued to maintain/improve Town website to provide information to residents.

BUDGET AND TAX RATE SUMMARY			
	FINAL FY2008	FINAL FY2009	FINAL FY2010
<u>EXPENDITURES</u>			
Appropriations & Articles	130,190,002	134,309,458	132,409,866
Other Local Expenditures			
Tax Title Purposes	4,000	4,000	4,000
Final Court Judgments		63,205	201,761
Overlay/ Other Deficits	1,248	223,700	38,885
Other amounts	0	0	0
Revenue Offsets/Cherry Sheet	<u>64,202</u>	<u>73,068</u>	<u>62,671</u>
Total Other Local Expenditures	69,450	363,973	307,317
State and County Charges	2,874,461	2,873,157	3,079,417
Overlay Reserve for Abatements	<u>832,176</u>	<u>1,127,947</u>	<u>862,417</u>
TOTAL EXPENDITURES	\$133,966,089	\$138,674,535	\$136,659,017
<u>REVENUES and OTHER FUNDING SOURCES</u>			
Revenue from State			
Cherry Sheet Estimated Receipts	9,962,504	10,764,225	9,574,225
School Construction Assistance	<u>1,894,649</u>	<u>1,551,447</u>	<u>1,551,447</u>
Total from State	11,857,153	12,315,672	11,125,672
Revenue from Town			
General Local Revenue	9,383,000	9,803,000	8,879,764
Revenue for Specific Purposes-Offset Receipts	1,964,605	1,691,964	1,923,063
Water and Sewer Revenue	<u>12,892,816</u>	<u>13,526,502</u>	<u>12,774,627</u>
Total Local Receipts	24,240,421	25,021,466	23,577,454
Free Cash and Other Funding Sources			
Free Cash used for Warrant Articles	2,820,368	1,183,147	334,000
Other Available Funds	<u>258,428</u>	<u>1,597,496</u>	<u>292,163</u>
Total Free Cash and Other Funding Sources	3,078,796	2,780,643	626,163
Free Cash used for Operating Budget	712,000	580,000	
Total Non-Property Tax Revenues and Other Funding Sources	39,888,370	40,697,781	35,329,289
Total Property Taxes	<u>94,077,719</u>	<u>97,976,754</u>	<u>101,329,728</u>
TOTAL REVENUES	133,966,089	138,674,535	136,659,017

VALUATIONS & TAX RATES			
	FINAL FY2008	FINAL FY2009	FINAL FY2010
TOTAL VALUATION (IN THOUSANDS)	\$7,179,753	\$7,160,470	\$6,837,657
RESIDENTIAL TAX RATE	11.69	12.16	13.19
COMM, IND, PER PROP TAX RATE	19.13	19.98	21.33
EQUALIZED TAX RATE	13.10	13.68	14.82

Assessors Annual Report 2009

ANNUAL PROPERTY VALUATIONS

PROPERTY TYPE	FY2007 #ACCTS	FY2007 VALUE	FY2008 #ACCTS	FY2008 VALUE	FY2009 #ACCTS	FY2009 VALUE
SINGLE FAMILY	8,459	\$5,006,022,800	8,480	\$4,919,136,300	8,484	\$4,656,528,600
CONDO	1,475	367,276,700	1,558	398,264,000	1,570	388,732,400
MULTI FAMILY	335	256,129,300	318	243,441,700	315	229,151,600
VACANT LAND	584	96,945,600	538	77,179,800	556	79,559,500
OTHER RESIDENCE	28	21,571,500	21	15,027,600	21	14,039,200
COMMERCIAL AND CHAPTER	257	558,958,866	270	558,906,023	272	541,868,527
INDUSTRIAL	138	540,662,900	139	551,109,200	139	529,981,300
MIXED USE	181	244,141,900	175	236,081,600	171	225,257,500
PERSONAL PROPERTY	447	99,325,718	514	161,324,140	622	172,538,617
TOTAL	11,904	\$7,191,035,284	12,013	\$7,160,470,363	12,150	\$6,837,657,244

FISCAL YEAR EXCISE COMMITMENTS

	FY2007	FY2008	FY2009
TOTAL	\$4,801,133	\$4,860,718	\$4,561,372
Number of bills	31,581	32,078	31,395

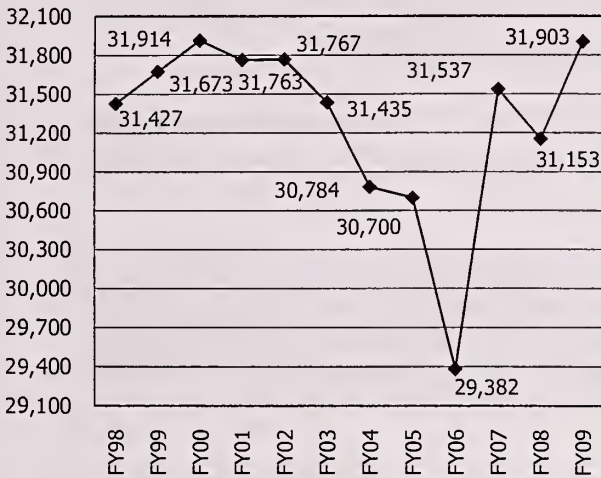
TAX ABATEMENTS AND EXEMPTIONS

ANNUAL EXEMPTIONS	FY2007 NUMBER	FY2007 AMOUNT	FY2008 NUMBER	FY2008 AMOUNT	FY2009 NUMBER	FY2009 AMOUNT
WIDOWS	15	4,466	10	\$2,735	6	\$1,925
VETERANS	129	103,199	121	\$98,857	118	\$101,826
BLIND	26	22,724	22	\$18,482	22	\$18,824
SENIORS	41	63,401	42	\$66,009	41	\$68,882
DEFERRALS	9	25,624	9	\$25,492	11	\$29,940
HARDSHIPS	<u>1</u>	<u>1,000</u>	<u>1</u>	<u>\$1,000</u>	<u>1</u>	<u>\$796</u>
TOTALS	221	\$220,414	205	\$212,575	199	\$222,193

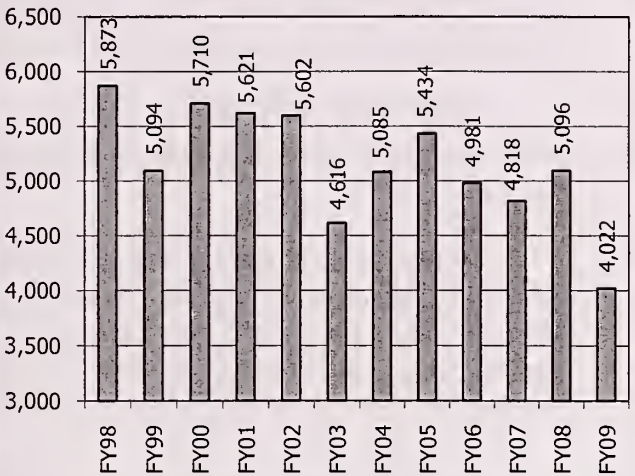
ANNUAL ABATEMENTS	FY2007 NUMBER	FY2007 TAX AMOUNT	FY2008 NUMBER	FY2008 TAX AMOUNT	FY2009 NUMBER	FY2009 TAX AMOUNT
RESIDENTIAL	56	64,446	62	\$73,752	72	\$50,486
SENIOR VOUCHER	157	105,975	166	\$112,050	192	\$129,600
COMM/IND	9	204,391	4	\$92,809	4	\$48,467
PERSONAL PROPERTY	<u>4</u>	<u>2,145</u>	<u>2</u>	<u>\$2,987</u>	<u>2</u>	<u>\$7,200</u>
TOTALS	226	\$376,957	234	\$281,598	270	\$235,753

FINANCE STATISTICS

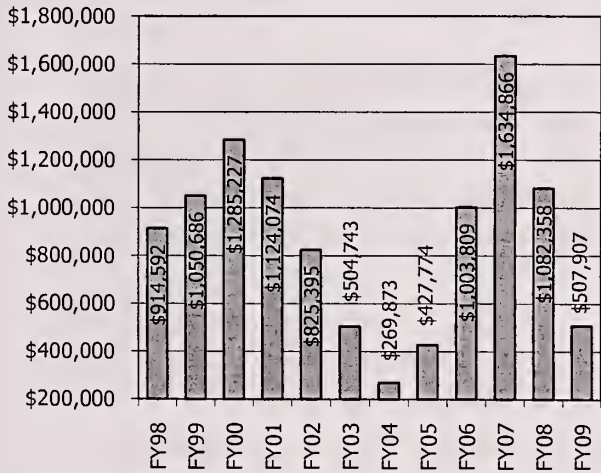
MOTOR VEHICLE EXCISE BILLS



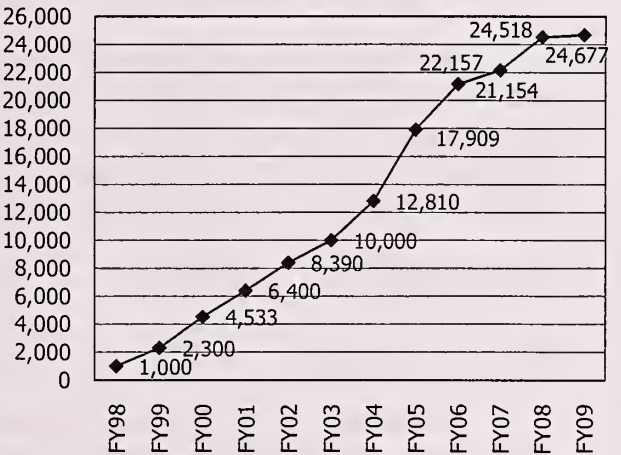
PURCHASE ORDERS



INVESTMENT INCOME



TOWN WEBSITE VISITS (Mthly. Avg.)



TOWN CLERK

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

The Town Clerk's office coordinated two elections, an Annual Town Meeting and two Special Town Meetings in 2009. On December 8, 2009, a State Primary was held to replace the Congressional Senate seat vacated by the death of Senator Edward M. Kennedy.

The Town's vital records have been scanned back to 1986. Vital records are now issued these records through a scanning program that continues to provide great efficiencies in servicing the public.

Volunteers are a great resource in the office. They work hundreds of hours assisting with the Town Census, inventorying records in the permanent vault, election duties and other duties where needed. Jerry and Sallie LaBarre, Arlene and Tony Sofia, Polly Robichaud and Charlotte Taylor have been volunteering for many years and are to be commended for the valuable services they provide to the Office and the Town.

In 2009, the Office spent a considerable amount of time educating Andover residents about the importance of completing and returning the 2010 Federal Census. A collaboration with the League of Women was initiated and an ongoing theme entitled, "Together Andover Counts" was developed during the Fall. A group was formed to develop a plan for the Town that includes outreach to the Schools, press releases, flyers and a TV program in conjunction with Town of North Andover and State Representative Barbara L'Italien.

Following the completion of 1990 Federal Census, the Town's official census numbers were 29,151. The 2000 Federal Census showed the official census numbers at 31,247 – a 9% increase over ten years. Since the Federal Census numbers are used in all Federal and State formulas for dispersing grant monies and funds over a ten-year period, it is important that Andover residents return their census form so that the Town has the best count possible in 2010.

DEPARTMENT STATISTICS:

TOWN CENSUS

In January, the Town Census was mailed to 12,532 households. The Town's population at the completion of the Census was 31,361.

VOTER REGISTRATION/ELECTION TURNOUT

The year ended with 20,505 active registered voters in nine precincts as follows:

Precinct 1 – 2,171
 Precinct 4 – 2,168
 Precinct 7 – 2,321

Precinct 2 – 2,222
 Precinct 5 – 2,303
 Precinct 8 – 2,394

Precinct 3 – 2,359
 Precinct 6 – 2,237
 Precinct 9 – 2,330

<u>Election</u>	<u>Date</u>	<u>No. Voted</u>	<u>% of Voters</u>
Town Election	March 24 th	3,153	15%
Special State Primary Election	December 8 th	4,621	21%
Annual Town Meeting	May 26, 27 & 28 th	1,089*	5%
Special Town Meeting	August 31 st	749	3%
Special Town Meeting	October 7 th	768	4%

* first night's attendance

<u>RECORDINGS</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
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Births Recorded	321	249	257
Marriages Recorded	114	113	116
Deaths Recorded	279	290	274
Dog Licenses Sold	2,365	2,493	2,580
Fishing and Hunting Licenses Sold	300	300	248
Business Certificates	125	99	95
New Voter Registrations	1,320	1,735	927
Passport Applications	868	541	613

<u>REVENUES</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
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Marriage Licenses	2,920.00	2,900.00	2,950.00
Certified Copies	21,709.00	21,249.00	21,590.00
Miscellaneous Licenses Income	12,620.00	14,285.00	13,355.00
Liquor Licenses Income	100,790.00	111,570.00	97,450.00
Business Certificate Filings	5,720.00	5,245.00	4,549.00
Miscellaneous Income	3,062.00	1,901.00	1,031.00
Passport Fees	26,040.00	13,960.00	15,325.00
Dog Licenses	31,838.00	38,968.00	39,979.00
Non Criminal Violations	5,400.00	8,150.00	3,340.00
Copy of Public Records	270.00	167.00	250.00
Fishing and Hunting Licenses	6,814.25*	6,746.25**	6,592.00***
TOTAL	\$217,183.25	\$225,141.25	206,411.00

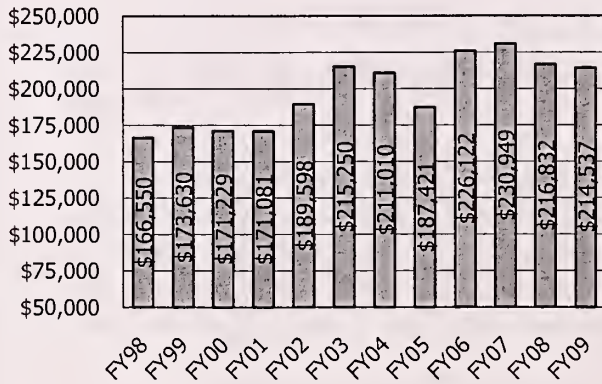
* \$6,492.25 in fees were sent to the State Division of Fisheries and Wildlife – \$322.00 was retained by the Town.

** \$6,417.25 in fees were sent to the State Division of Fisheries and Wildlife – \$329.00 was retained by the Town.

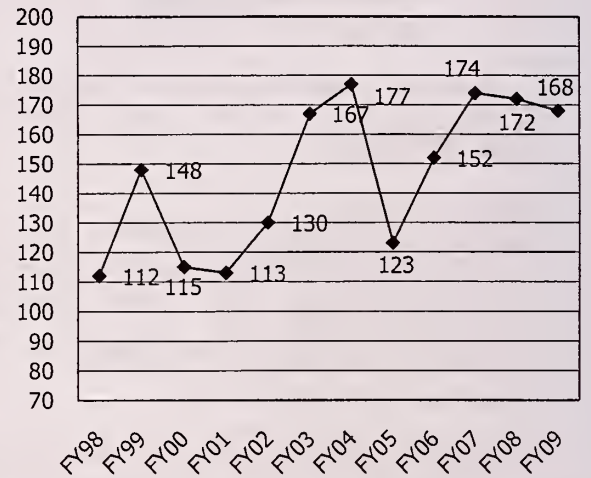
*** \$6,271.50 in fees were sent to the State Division of Fisheries and Wildlife – \$320.65 was retained by the Town.

TOWN CLERK STATISTICS

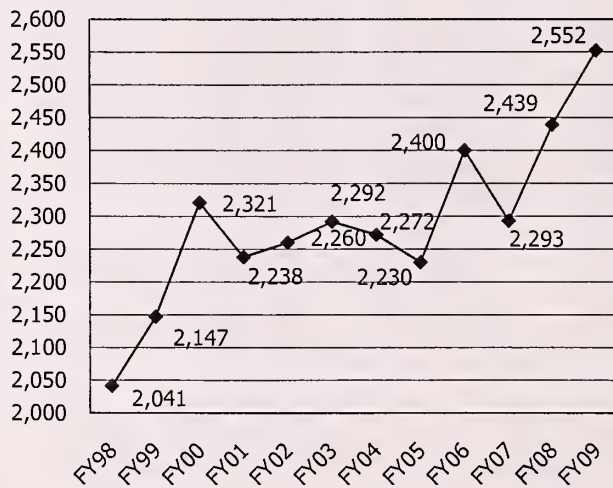
FEE REVENUES



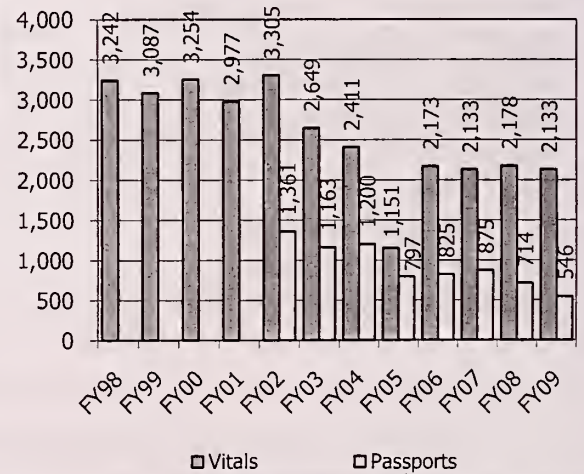
BUSINESS CERTIFICATES



DOG LICENSES



VITAL RECORDS & PASSPORTS



TOWN COUNSEL

During 2009, Town Counsel made numerous appearances before State Courts and Administrative Boards. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel.

Town Counsel had conferences with the Town Manager and other Town officials on almost a daily basis. Town Counsel reviewed all warrant articles, drafted many of them, and attended all Town Meetings. Advice was given to Town officials and to Town Meeting on the legal basis for warrant articles. Town Counsel attended meetings of various Town Boards and Commissions which held hearings on various requests from applicants. During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded. Various deed restrictions and regulatory agreements were reviewed for affordable housing and comprehensive permit projects.

Intermunicipal Agreements with Tewksbury and Lawrence were drafted to allow Andover property owners to connect to the sewer systems in those municipalities.

Advice was rendered to Town employees and officials regarding the new State Conflict of Interest Law and Open Meeting Law.

Consultation occurred with the Department of Revenue and Office of the Inspector General on a regular basis regarding financial transactions and procurement practices.

Revisions to the Planning Board Subdivision Rules and Regulations were drafted.

Consultation occurred with the Massachusetts School Building Assistance Bureau regarding contracts for the feasibility of a new school to replace the Bancroft School.

POLICE DEPARTMENT

The mission of the Andover Police Department is to protect our future and the quality of life in Andover. We are empowered to protect life and property, but, with the changing times of increasing social programs, our agency has become more service-oriented to the community. To continue our mission, we all maintain an open door policy to the community, working with their suggestions, needs and thoughts so that we may preserve the way of life that we all enjoy in Andover.

The Andover Police Department is committed to providing the highest level of public safety and service to the citizens and business people within the community. The members of the Department are empowered to enforce the laws of the Commonwealth of Massachusetts and the Bylaws of the Town of Andover, to ensure that the peace and tranquility of our neighborhoods are maintained and that crime and the fear of crime are reduced. The Department emphasizes integrity, honesty, impartiality and professionalism from its members creating an environment that values differences and fosters fairness and flexibility in our mission. The Department encourages citizen input and interaction that will assist in developing sound partnerships between the community and the Police. Working together will protect our future and enhance the quality of life for everyone within the Town.

OPERATIONS DIVISION

The Department handled 34,876 incidents in 2009 – a 1% decrease from 2008. There were 536 arrests(25% decrease), 381 larcenies (22% decrease) and 75 burglaries (23% increase). The Department also responded to 51 calls of domestic abuse – an 82% increase over last year.

The Department issued 6,433 motor vehicle citations during the year which is a 23% decrease from 2008. There were 903 motor vehicle accidents handled by the Department (no change from last year).

The Police Department continued to work closely with other Town departments, agencies and the community throughout the year. The Sub-Station, located on Grandview Terrace, was closed for budgetary reasons, however, the Department continued its partnership with the residents at the Andover Housing Authority and the Youth Services Department through the New Horizons for Youth Program which is now funded through the Department.

The Department continues to have great success with a School Resource Officer assigned to the Greater Lawrence Technical High School. Funding for this position is provided by the Technical School.

The Department also participated in numerous events including the Holiday and Memorial Day Parades, the Fourth of July celebrations, Safety Saturday, Andover Days, the Feaster Five Road Race on Thanksgiving Day as well as numerous other road races held throughout the year.

RECORDS DIVISION

The Records Division provides support services to the entire Police Department. This service enables information to flow efficiently throughout the Department as well as to the entire community.

The Police Department received more than \$130,408.00 in new grant money during 2009. These grants allow the Department to serve the community by providing funding for personnel and other resources. Equipment grants allowed the Department to provide car safety seats and bicycle helmets to those who would otherwise not be able to afford such safety items. Emergency equipment such as shelters, body armor, gas masks, defibrillators and other emergency communication equipment were also purchased with this grant money. Highway Safety grants allowed for extra patrols, participation in several MSP Sobriety Checkpoints and enforcement around high accident locations. E911 grants allowed us to train and certify all dispatchers in Emergency Medical Dispatching.

The Court Section processed a total of 536 arrests and 778 summonses. This included tracking all Police Department cases from inception to disposition and coordinating officers' appearances in court. In addition, this section assists in tracking District Court cases for other Town Departments such as the Health Division, Building Division, etc.

DETECTIVE DIVISION

The Detective Division is responsible for the follow-up of investigations conducted by the agency. The Detective Division also oversees the Substance Abuse Unit. This Unit was created in response to the community's request for the Police Department to take a more active role in combating drugs and alcohol in the Town. The Division also has one investigator assigned as a Juvenile Officer. He works closely with the schools and courts in processing Juvenile cases.

The Detective Division continued to be actively involved in follow-up investigations throughout the year. The Division was instrumental in solving and identifying the perpetrators of numerous serious crimes as well as following the cases through the judicial system.

The Detective Division followed up and investigated 75 burglaries and 381 larcenies.

The Division also investigates incidents on the Internet. They recognize this new aspect of Internet crime as a major problem to our community and caution all parents and residents of the Town to be vigilant in combating this increasing problem.

ANIMAL CONTROL

The Animal Control Officer answered 732 calls for service in 2009. He responded to 291 dog complaints and impounded 51 dogs and 1 cat. He also removed 220 deceased animals. In addition to these removed animals, there were 48 deer struck and killed by motor vehicles in Town.

EMERGENCY MANAGEMENT

The Town's Emergency Management is directed by the Chief of Police and serves as the local link to the Federal and State Emergency Management Agencies (FEMA/EMMA), the Department of Homeland Security and the FBI's Joint Terrorism Task Force. It also includes a network of HAM radio operators that are on standby should the need arise for auxiliary radio services. A Citizen Emergency Response Team (CERT) has also been established and is providing residents with training and equipment that will allow them to be better prepared in times of crisis.

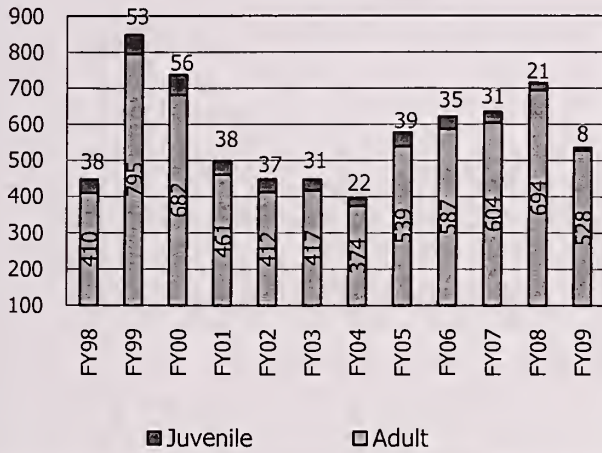
The Chief of Police is also the Town's Liaison with the Regional Local Emergency Planning Committee (LEPC) and is responsible for coordinating the Town's response to any hazardous materials incident.

The Chief of Police is the current Chairman of the Commonwealth's Northeast Homeland Security Regional Advisory Council (NERAC).

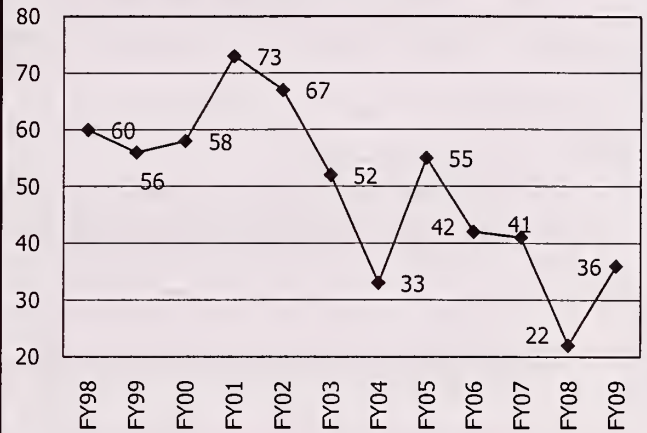
The Auxiliary Police assisted the regular officers of the Police Department many times throughout the year. They are particularly active during the holidays and on Halloween. They are a very dedicated group of volunteers and the Town is fortunate to have their services as a resource.

POLICE STATISTICS

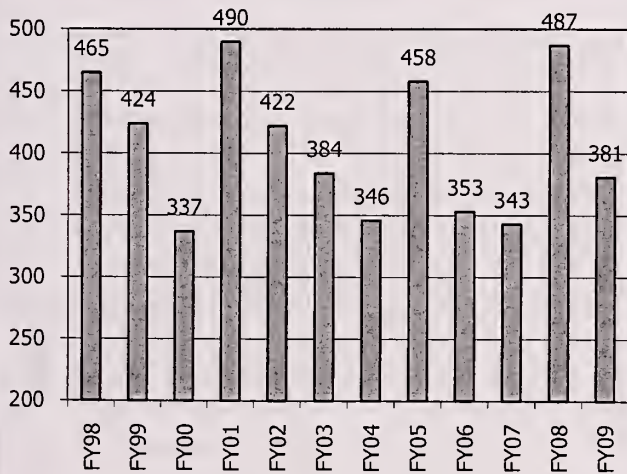
ARRESTS



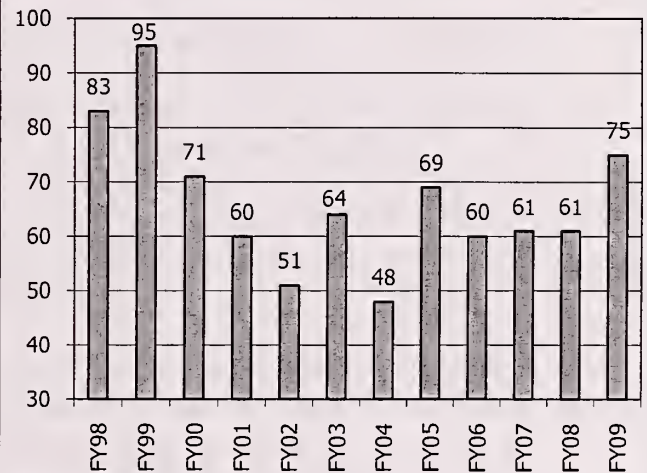
ASSAULTS



LARCENY

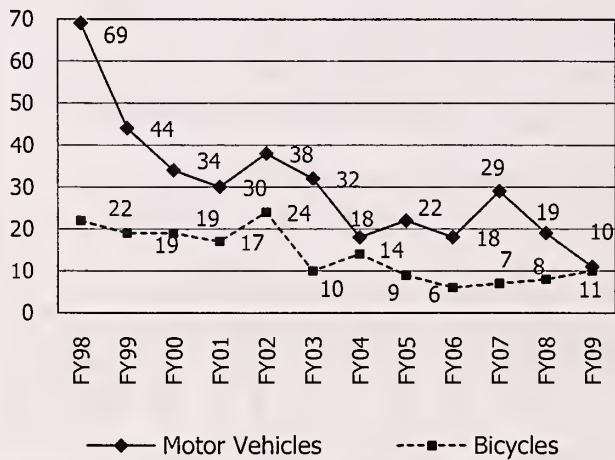


BREAKING & ENTERING

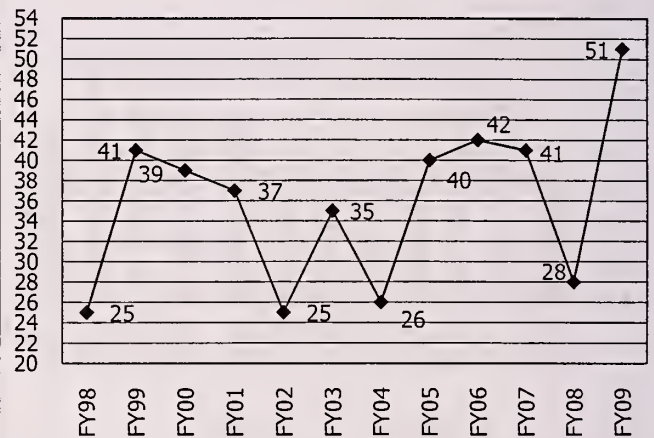


POLICE STATISTICS

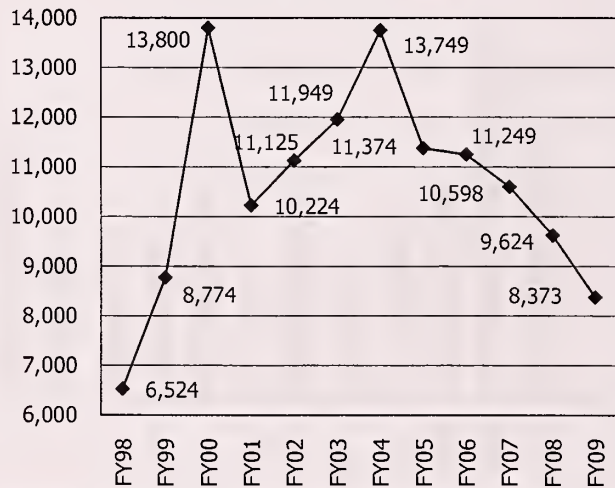
STOLEN VEHICLES & BICYCLES



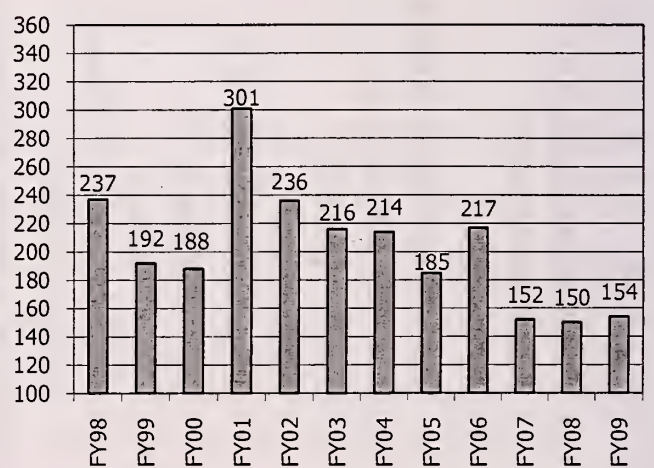
DOMESTIC ABUSE



PARKING VIOLATIONS



VANDALISM



FIRE RESCUE

The mission of Andover Fire Rescue is to serve the citizens of the community and its visitors by protecting them from the dangers created by man-made and natural emergencies.

Andover Fire Rescue provides professional services such as fire suppression, EMS, technical rescue, and hazardous materials response. The organization aggressively attempts to minimize the risks associated with these incidents through effective fire prevention and investigation, code enforcement, public education and injury prevention programs. The Department is dedicated to assisting those in need regardless of the severity of the problem.

Value Statement

The values of Andover Fire Rescue are service to those in need and community involvement through the professionalism, integrity, and dedication of its personnel.

Fire Rescue and EMS Operations

There are two basic sub-divisions within the Operations Division of Andover Fire Rescue – Fire Rescue and Emergency Medical Services.

The Operations Division operates on four shifts led by a Deputy Fire Chief who is responsible for the oversight of all activities on a particular shift. Those responsibilities range from incident response and training, ensuring there is adequate personnel coverage and appropriately protecting the community on a given day.

The Operations Division has primary responsibility for responding to emergency and urgent calls for help from the public. Services provided include combating all types of fires, providing emergency medical care to the sick and injured, containing and mitigating the effects of leaks and spills of hazardous materials, rescuing those who are physically trapped in such situations as motor vehicle accidents, industrial accidents or collapsed structures, rescuing persons caught in swift moving water, mitigating the hazards associated from downed power lines or natural gas leaks and providing aid in situations where those in the community need special assistance such as lock out/in situations, or animal rescues.

In addition, all of the men and women of Andover Fire Rescue participate in presenting public fire safety and emergency preparedness educational programs, safety inspections, maintaining equipment, apparatus and facilities and continuous training.

Andover Fire Rescue operates out of three fire stations with three EMT Engine Companies, one EMT Ladder Company and two Basic Life Support (BLS) ambulances providing 24/7 coverage. The fire stations are located on North Main Street, Greenwood Road and at the intersection of Clark Road and Andover Street.

Several specialized pieces of equipment (such as boats and a trench rescue trailer) are located throughout the community and staffed on an “as needed” basis by personnel normally assigned to the engine companies.

Andover Fire Rescue has one reserve engine, one reserve ladder and two reserve ambulances among its fleet. The reason for the reserve apparatus is to ensure that the Town is appropriately protected when a “front line” truck is out of service for repairs or preventative maintenance and to maintain the Insurance Services Office (ISO) Class 3 rating.

The Department is comprised of 68 personnel including four Deputy Chiefs, twelve Lieutenants and forty-eight firefighters. Suppression personnel work a 24-hour schedule with one of the four groups on-duty each day.

One of the Deputy Chiefs serves as the Training Officer for Andover Fire Rescue and has the responsibility of coordinating and/or delivering all training-related programs in relation to the myriad of services provided by the Fire Rescue personnel. It ranges from the review of initial training that newly hired recruits receive while attending the Massachusetts Firefighting Academy, specialized rescue training recertification or continuing education and training to the entire organization.

The delivery of Emergency Medical Services training is provided by Paramedic and EMT certified personnel from outside agencies or from within the organization. Extensive Federal and State regulations relative to the provision of emergency medical services and the appropriate documentation and administrative requirements, necessitate special focus and attention.

Fire Rescue and EMS Resources

Andover Fire Rescue has three fire stations – each has one or more staffed companies as well as specialized and/or reserve equipment.

- Station 1, Central Station – 32 North Main Street (downtown area)
 - ~ Staffed companies: Engine company, ladder company, ambulance, Deputy Chief
 - ~ Specialized apparatus: 2 rescue boats, trench rescue trainer and air support vehicle.
 - ~ Reserve apparatus: engine, ladder truck 2 ambulances
- Station 2, Ballardvale Station – Clark Road and Andover Street
 - ~ Staffed company: Engine company
 - ~ Specialized apparatus: 1 Rescue boat
- Station 3, West Station – Greenwood Road (West Andover area)
 - ~ Staffed companies: Engine company, ambulance
 - ~ Specialized apparatus: 2 rescue boats, fire alarm bucket truck

Each of the four platoons consists of seventeen (17) positions, with a minimum daily staffing level of 16 Firefighter/EMT's and Command staff.

- Command Staff: One Deputy Chief
- Engine Companies: One Lieutenant, one driver/operator and one firefighter
- Ladder Company: One driver/operator and one firefighter
- Ambulance: Two Emergency Medical Technicians

Andover Fire Rescue currently has Memorandums of Understanding (MOUs) with several communities to provide mutual aid, automatic mutual aid and other response needs in the event that the on-duty resources are overwhelmed by an incident. These agreements contain the provision of service by Andover Fire Rescue to other communities in return for service to the community of Andover.

Fire Prevention

The following five primary objectives measure the success of the work done by the Fire Prevention Office:

- Reduce fire loss and injuries through the administration of risk-based community education programs.
- Manage risk associated with fire and environmental emergencies through successful implementation to engineering, inspection, code compliance and hazardous materials management.
- Ensure citizens can escape a fire safely, that suppression forces have the means to control a fire with minimal risk of injury and that damages to physical resources area minimized in an emergency through proactive prevention efforts in new and existing buildings.
- Investigate fire and hazardous materials incidents to understand causes and effects and apply lessons learned to improving our community's safety programs.
- Ensure that the Office is meeting the service demands of the community and providing excellent customer service. We strive to meet the interests of the Fire Prevention responsibility while attempting to meet the interests of the residents.

The Fire Prevention Officer also supports the Incident Commander at all escalating fire and rescue incidents by fulfilling the staff function of Safety Officer. The Fire Prevention Officer responds directly to the scene to coordinate and address any safety and personnel accountability concerns that may arise during the mitigation of the incident.

The Department annually inspects three or more family dwellings, schools, theaters and all public, municipal, commercial and industrial occupancies. All nursing homes, rest homes, hospitals infirmaries and innholders are inspected on a quarterly basis. Fire drills are conducted at each public and private school quarterly and public sector training is conducted per their request. Facilities requiring assistance in developing evacuation plans are also afforded the guidance necessary in preparing the plans. All necessary State and Local permits for storage of flammables, installation of oil burners, fireworks and pyrotechnic displays, storage of gunpowder or blasting agents and the daily blasting or open burning permits are issued by Fire Rescue.

Fire Investigation

Andover Fire Rescue is responsible for conducting fire scene investigations to determine origin and cause. Fire Rescue has a Deputy Fire Chief who is specially trained in performing fire and arson investigations to determine whether the fire was accidental or arson in nature. Fire Investigators thoroughly examine fire scenes, interview victims, witnesses and potential suspects. The investigators are also responsible for collecting evidence and processing the evidence to determine the cause of the fire.

Andover Fire Rescue has a Deputy Chief who teams up with members of the Police Department, Massachusetts Fire Marshall's Office, Massachusetts State Police and the Essex County District Attorneys Office in the prosecution of arson cases. All entities involved are required to prepare detailed reports, present evidence and testify in Court for fire cause cases.

Fire Protection

Andover Fire Rescue provides services ranging from the education of elementary school children to the rescue of elderly citizens from nursing home fires. Installation and maintenance of all fire alarm wiring of all coded fire alarm boxes is also provided.

Specialized Rescues

In addition to fire and emergency medical services, the Department performs numerous rescue missions. These include incidents involving stalled elevators, trench collapse rescue, confined spaces, high/low angle rope rescues, surface water and ice rescues.

Hazardous Materials Response

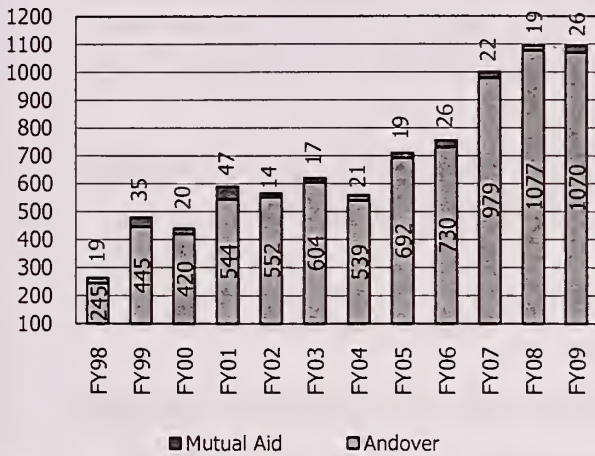
The Department, in cooperation with the District Hazardous Materials Team, mitigates all hazardous materials incidents. The District 6 Team is comprised of members of various departments from Billerica to Gloucester. Andover Fire Rescue maintains records of any and all buildings that store hazardous materials over the threshold amounts established by the Environmental Protection Agency. These records are required to be resubmitted to the Department on an annual basis prior to March 31st.

Emergency Medical Services

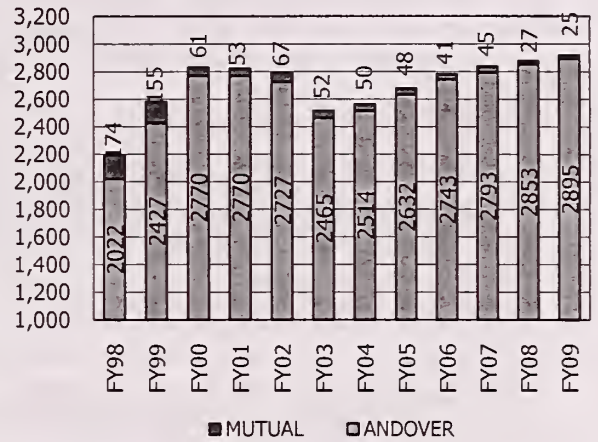
Andover Fire Rescue provides first response to all medical emergencies due to accidents or medical ailments. The surrounding communities of North Andover, Tewksbury, North Reading, Reading, Billerica, Methuen and Salem, NH provide back up mutual aid ambulance service. In addition, the Lawrence General Hospital Paramedic Unit is requested when the emergency dictates the need for Advanced Life Support (ALS) based on stringent protocols established through collaboration between Andover Fire and Lawrence General Hospital. Andover's ambulance service has recently upgraded its license from a Basic Life Support status to an Enhanced Life Support status as the result of placing Automatic External Defibrillators on all of its emergency vehicles.

FIRE STATISTICS

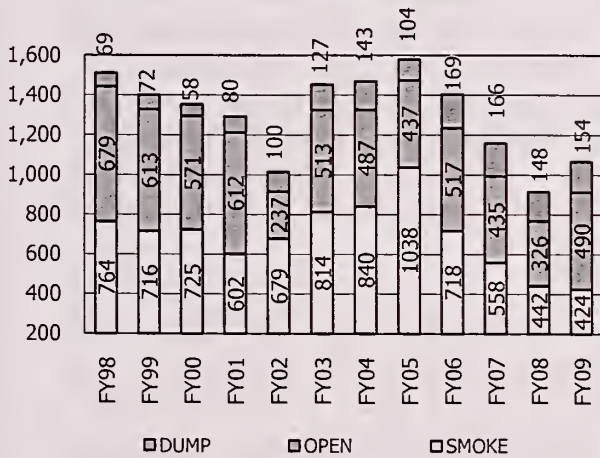
FIRE CALLS



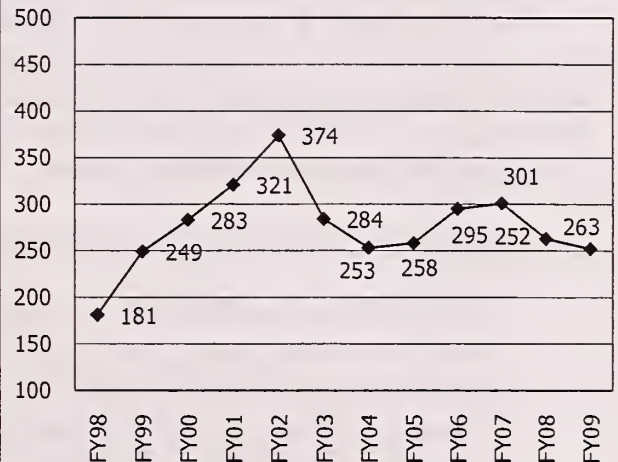
AMBULANCE TRANSPORTS



PERMITS & LICENSES ISSUED



MOTOR VEHICLE ACCIDENTS



PLANT & FACILITIES DEPARTMENT

The mission of the Plant & Facilities Department is to provide a responsive, well planned and cost effective maintenance operation and capital improvement program for all Town and School buildings, parks and grounds, vehicle maintenance, cemetery, forestry and other areas within their responsibility.

The Plant & Facilities Department provides scheduled and non-routine maintenance services to all Town and School buildings (over 1.35 million square feet), parks and grounds, cemetery, forestry and vehicle operations. Additionally, the Department is responsible for the following:

- Implementation of all major buildings and grounds capital projects including new building construction projects, landscape and field projects and driveway and parking areas.
- Town and School building and field rental functions.
- The Town's fuel depot.
- Spring Grove Cemetery operations.
- Compliance with environmental, health and safety regulations.
- Custodial services to all Town buildings.
- Town-owned traffic and streetlights.
- Building security.
- Bald Hill leaf composting facility.

ADMINISTRATION

The Department is managed by a Director who is supported by four Superintendents, an Executive Secretary, a Construction Project Manager, a Work Control Center Coordinator, two part-time Accounts Payable Clerks, a Business Manager, a Facilities Services Supervisor and a diverse group of skilled and semi-skilled Maintenance Tradespersons, Vehicle Mechanics, Custodians and Grounds and Tree Workers.

ADMINISTRATION ACCOMPLISHMENTS/HIGHLIGHTS

- Completed the installation of 132,546 s.f. of new roofing at Doherty Middle School, West Elementary School, West Fire Station and the radio building at Holmes Road.
- Plant & Facilities Director approved by Massachusetts School Building Authority as the designated Owner's Project Manager for the new Bancroft School project.
- Over 100 Summer and Fall projects completed at multiple Town and School Buildings and sites.
- Implemented the Bald Hill Compost Site Permit Program:
 - ~ Revenue of \$12,750 in Permit Sales
 - ~ Revenue of \$6,000 from Sale of Compost
 - ~ The above \$18,750 revenue used to offset operating costs of \$49,500 (not including in-house labor)
 - ~ Increased security measures, including new fencing, which resulted in a reduction in illegal dumping

- Energy Conservation/Cost Avoidance:
 - ~ Completed the installation of energy efficient lighting at the Memorial Hall Library, West Middle School and Andover High School. Received 40% of funds through NGRID grant. Estimated annual savings of \$107,000 from these projects.
 - ~ Applied for Green Community status with the Mass. Department of Energy Resources Green Communities Division. Thirteen Town and School buildings have been audited, which will allow the Town to apply for energy project grant funds as soon as they become available.
 - ~ Installed CO2 sensors in selected areas of Andover High School and the Public Safety Center to regulate ventilation rates and save energy.
- Other Major Capital Projects completed include:
 - ~ Major Electrical Distribution System upgrade at West Middle School Completed.
 - ~ Structural repairs at Bancroft Elementary School.
 - ~ Installed two new Dual Fuel Boilers at West Middle School.
- Tree City USA designation for the 10th consecutive year by the *National Arbor Day Foundation*.
- Wood Park Project – Wood Memorial and South Main Street fence restoration and other improvements completed.

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL DIVISIONS

The Building Maintenance and Mechanical/Electrical Divisions are supervised by two Superintendents and provide all maintenance services including electrical, mechanical, plumbing, carpentry, painting and security to all Town and School buildings. The two Superintendents also function as Project Managers on a variety of Town/School capital improvement projects. Additionally, these divisions provide mail delivery to all buildings and maintain traffic signals and Town-owned street light poles.

	<u>2007</u>	<u>2008</u>	<u>2009</u>
School Labor Hours	23,011	20,107	20,457
School – Total Labor & Material Cost	\$1,092,701	\$978,951	\$1,129,900
Town Labor Hours	9,358	10,023	7,309
Town – Total Labor & Material Costs	\$544,508	\$767,080	\$687,817

Capital Projects: School – \$3,054,433 Town – \$810,504 (Articles)

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL ACCOMPLISHMENTS

BANCROFT ELEMENTARY SCHOOL

- . Additional Structural Repairs
- Bancroft School Replacement – Architect selected, Feasibility Study in process.

DOHERTY MIDDLE SCHOOL

- Roof Replacement
- Andover Memorial Building Entrance
- Andover Memorial Building Renovations – Designer Selection Process

- Basement Corridor (near Copy Center) – Structural Repairs – In process
- Paint Cafeteria Ceiling
- Solar Panel Project – In process
- Replace two Baseball Field backstops (90' and softball diamonds)

HIGH PLAIN ELEMENTARY/WOOD HILL MIDDLE SCHOOLS

- Roof Warranty Problems – Engineering Study Completed – Legal process initiated
- New Security System
- New CCTV Camera System – In process

ANDOVER HIGH SCHOOL/COLLINS CENTER

- Site Drainage Problems/ Corrective Actions
- Upgrade Unit Ventilation Controls (ten classrooms)
- New Energy Efficient Lighting
- Painting eight rooms

SANBORN ELEMENTARY SCHOOL

- Exterior Painting Soffits & Fascia

SCHOOL ADMINISTRATION

- Replace Roof Top HVAC Units
- I.T. Main Computer Room Waterproofing Project
- Re-carpet Business Office

SHAWSHEEN ELEMENTARY SCHOOL

- Slate Roof Repairs
- Exterior Masonry Repairs
- Add A/C to the ABA classroom
- Replaced leaking pipes in Boys Restroom and re-finished walls

SOUTH ELEMENTARY

- Resurface Gym Floor
- Replace Eight Air Inlet Grilles
- Replaced Leaking Boiler Sections

WEST ELEMENTARY SCHOOL

- 61,500 s.f. of New Roofing installed
- Exterior Roof Drain Connection to Underground Drainage in Courtyard
- Ceiling/Lighting Support Systems Structural Problems – Emergency Corrective Work – Completed in large portions of the building – Legal Action in Process
- Installed new piping to four classroom sinks.

WEST MIDDLE SCHOOL

- Installed Two New Dual Fuel Boilers
- Installed New Energy Efficient Lighting throughout. Estimated Annual Savings-\$17,000.
- Renovation work completed to support new Special Needs/Life Skills Room
- Handicap modifications completed to Boys Restroom.

ALL SCHOOLS

- Fire Alarm System Testing and Maintenance
- AHERA (bi-annual asbestos) Inspections
- Screened and Recoated all Gymnasium Floors

TOWN PROJECTS

BALD HILL STICKER FEE PROGRAM

- Implemented on September 1, 2009
- \$12,750 in Revenue from Permit Sales in 2009
- \$6,000 in Revenue from Sale of Compost in 2009

BLANCHARD STREET

- Schematic Design – Completed
- Two neighborhood meetings held

COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMM)

- Completed transition from existing CMM Program to new online system. Vehicle Maintenance portion in process.

MEMORIAL HALL LIBRARY

- Slate Roof Replacement – Bid Awarded, scheduled for Spring 2010.
- Replace Second Floor Windows – Bid Awarded, scheduled for Spring 2010.
- New Energy Efficient Lighting
- Installed new carpeting in ground floor offices

PEARSON STREET PROPERTIES

- Support to Temporary Youth Center Building

PUBLIC SAFETY BUILDING

- Exterior Masonry Corrective Work

SENIOR CENTER

- New Four Season Room
- New Handicap Sensory Garden

TOWN HOUSE

- Kitchen Area Upgrades
- Updated Elevator Controls

TOWN OFFICES

- Replace HVAC Rooftop Units – Punch list and Controls Completed
- Major Roof Repairs to Parapet

TOWN YARD/RED SPRING ROAD

- New Town Yard Study – RFP to Acquire New Site Issued.
- Major Town Yard Structural Repairs

TOWN WIDE - WORK

- Town/School NGRID Energy Initiative – Four Town/School Buildings Surveyed
- Town/School Massachusetts State Department of Energy Resources Energy Study

WOOD PARK PROJECT

- Construction and renovation work completed which included a new Memorial honoring William F. Wood, tree removals and replantings along North Main Street, restoration of the Historic Fence and a New Concrete Sign.

ROOFING WORK - TOWN WIDE

- Doherty School
- West Elementary School
- West Fire Station
- Holmes Road Radio Building
- Memorial Hall Library – Spring 2010
- Water Treatment Plant – Spring 2010
- Rec Park – Spring 2010
- Poms Pond – Spring 2010

ENERGY CONSERVATION

- West Middle School Energy Efficient Lighting
- CO2 Control Program – Ten Classrooms at AHS, also Public Safety Building
- Doherty Middle School Lighting Survey – In process
- Sanborn School – Lighting planned for FY2011
- South School – Lighting planned for FY2011
- Doherty Middle School & West Elementary Schools – New Roofing
- West Middle School – Two New Dual Fuel Boilers
- Town/School DOER Energy Study

Electric Usage per Square Foot (kwh)

SCHOOLS	2005	2006	2008	2009	% Change 2005-2009
West elem	5.93	5.965	5.27	5.378	(9.3)
Sanborn	5.069	4.889	4.495	4.322	(14.7)
West Middle	3.953	4.06	3.69	3.172	(19.8)
Shawsheen	3.774	3.304	3.279	3.056	(19.0)
Bancroft	7.758	7.653	6	6.098	(21.4)
Doherty	5.027	5.091	4.698	4.638	(7.7)
South	5.96	5.781	4.999	5.089	(14.6)
HP/WH	7.116	6.528	6.038	5.978	(16.0)
Andover High	7.067	6.662	6.429	5.43	(23.2)

Electricity and Gas Usage 2005-2009 per Square Foot kwh and therms

TOWN	2005	2006	2007	2008	2009	% Change 2005-2009
<u>Electricity (kwh)</u>						
Town Offices	12.38	12.66	12.59	11.6	11.11	(10.3)
Library			13.15	12.36	11.49	(12.6)
Public Safety Center		19.08	17.57	17.44	16.61	(5.5)
<u>Natural Gas (therms)</u>						
Town Offices	0.452	0.361	0.357	0.343	0.35	(2.5)
Library	0.482	0.432	0.368	0.339	0.35	(4.6)
Public Safety Center		1.39	1.238	1.217	1.13	(8.7)

PARKS & GROUNDS, CEMETERY and FORESTRY DIVISIONS

The three Parks & Grounds Divisions (Parks & Grounds, Cemetery and Forestry) are independent and interdependent. They operate under the supervision of one Superintendent and share some equipment and work together on special projects. The three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties, such as providing support to parades and other holiday events, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage projects, snow removal and repairing park benches and tables.

PARKS & GROUNDS, FORESTRY AND CEMETERY STATISTICS

	<u>Schools</u>	<u>Town</u>	
Man Hours	6,265	21,462	
Labor & Materials	\$180,244	\$742,769	
Fields Revolving Fund Projects	\$21,465	\$6,385	Total \$27,850

PARKS & GROUNDS DIVISION

This division maintains over 2.75 million square feet of ball fields and 1.4 million square feet of lawn areas. Ball fields and lawns are located on all School and Town building sites and other Town properties including Ballardvale Playground, Upper and Lower Shawsheen, the Bowling Green, Town-owned parks, playgrounds and designated islands, triangles and other parcels throughout the Town. Ball fields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, over-seeding, liming, fertilizing and weed and insect control. This division also maintains small trees, shrubs and shrub beds on Town property and is responsible for snow removal at all Town buildings.

CEMETERY DIVISION

Spring Grove Cemetery on Abbot Street is owned and operated by the Town, contains approximately sixty acres and is approximately 75% developed. During 2009, there were 46 full burials, 24 cremations and 61 gravesites sold for total revenue of \$63,308. Cemetery operations and maintenance includes burials, mowing, trimming, turf care, pruning of shrubs and small trees, leaf pickup, Town-wide snow removal and other tasks including grounds maintenance and special projects at other Town facilities.

FORESTRY DIVISION

The Forestry Division is responsible for the maintenance of all Town-owned trees. Forestry Division work includes: pruning trees, clearing storm damage, flat clearing areas of undesirable vegetation and removing obstructions at intersections and curves for improved visibility. The Forestry Division also performs roadside mowing throughout the Town, maintains the Bald Hill compost site and plows snow for the Department of Public Works.

PARKS & GROUNDS, CEMETERY and FORESTRY ACCOMPLISHMENTS

- South School Fields – Aerated and seeded all three fields twice during growing season, removed old anchored existing football goal posts.
- Upper Shawsheen Field – Aerated three times during season, over-seeded field, additional fertilization and weed control (field was out of play from April 1, 2009 until September 1, 2009 as part of Town-wide rotating field resting program).
- Lower Shawsheen Field – Aerated and seeded field three times during growing season. Sodded worn goal mouth areas (2,000 s.f. of sod) in mid-August for Fall soccer.
- Wood Hill and High Plain Fields – Aerated and seeded three times during growing season.
- Applied Diamond Mix to all School and Town baseball diamonds.
- Irrigation systems maintenance – Performed Spring and Fall maintenance to all Town and School systems.
- Fertilizer applications – Town and School fields.
- Completed reconstruction of High School varsity baseball infield (drainage, new irrigation, grading, new sod and new diamond mix).
- Removed and replaced backstop at the 90 foot baseball diamond at Doherty School.
- Removed and replaced backstop at adjacent softball field at Doherty School.
- Received Tree City U.S.A. designation from the National Arbor Day Foundation for the 10th consecutive year.
- Removed twelve hazard trees on Cemetery property, continued pruning of low hanging limbs throughout the cemetery.
- Responded to 187 requests for tree work from Town residents.
- Responded to 16 emergency tree calls from the Andover Police Department.
- Planted 8 new public shade trees during the Spring.
- Bald Hill Recycling facility – Supervised Site Monitors and provided support to the composting operation, which produced 2,700 cubic yards of processed compost generated from grass clippings and leaves.
- Coordinated the installation of the holiday decorations on Main Street.

- Celebrated Arbor Day on April 30, 2009 at the Andover Town Common by planting a 2.5" Zelkova-Village Green in honor of Arbor Day.
- Forestry Division mowed roadside vegetation along 40 miles of Town roads.
- 48 stumps ground out, chips removed, areas loamed and seeded.
- Removed 740 feet of existing blacktop from old road on cemetery grounds, prepared site for new blacktop.
- Repaired cracks along 1,200 linear feet of stone wall adjacent to Abbot Street.
- Continued weed eradication program throughout Cemetery Grounds.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is supervised by a Superintendent, who is also responsible for purchasing and materials management for all Plant & Facilities operating divisions. This division provides maintenance to all Town vehicles and major pieces of equipment including fire apparatus, police cruisers, DPW trucks and heavy equipment, Plant & Facilities trucks and heavy equipment, Town/School emergency generators and other support vehicles. The Superintendent of the Vehicle Maintenance Division also coordinates the purchasing of all new Town vehicles.

VEHICLE MAINTENANCE ACCOMPLISHMENTS

- Provided preventive maintenance and general repairs to 152 Town vehicles and 60 major pieces of equipment, emergency generators for 18 School and Town buildings and 56 smaller pieces of equipment.
- Completed 827 work orders totaling 4,050 man hours and \$496,769 in labor & materials.
- Provided administrative support to vehicle purchases for Town departments.
- Supported DPW snow removal operations, (Equipment maintenance and installation and removal of sander units).
- Maintained and repaired all fire apparatus, including assisting with federally-mandated inspections of the ladder trucks' hydraulic and pump systems.

VEHICLE MAINTENANCE STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Gasoline	86,915	84,713	85,648
Diesel	<u>44,242</u>	<u>45,763</u>	<u>46,571</u>
Total Gallons	131,157	130,476	132,219

FACILITIES SERVICES DIVISION

The Facilities Services Division is managed by a Supervisor and is responsible for all Town custodial services, including support to the Library, Public Safety, Town House, Town Offices, and Senior Center. This division also schedules the use and rental of all School buildings, Town and School fields, and the Town House function hall for non-profit groups, private organizations, individuals, and Town and School activities. The Field House, Dunn Gymnasium, and fields at Andover High School and West Middle School are scheduled by the School Athletic Department.

FACILITIES SERVICES ACCOMPLISHMENTS

- Continued support to Town and School energy conservation initiatives.
- Continued program to improve custodial efficiency and cost savings with new labor saving equipment and cleaning products.
- Ongoing custodial training on methods and procedures.
- Coordinated meetings with leaders of all private youth sports and Town officials to support field maintenance, scheduled programs, and special projects.

RENTAL ACTIVITY

The rental numbers reflect the actual permits issued and entered into the accounting system. For every rental request received, a permit is issued and an invoice is generated.

SCHOOLS

School rentals continued to fill the ten schools in Town. Growth was seen in the Department of Community Services, Youth Services and School enrichment program uses. There continued to be a slight decline in School rental permits as a result of the energy conservation program implemented in 2005. In December, only two schools were available for use in the evening, down from four in the previous winter. All schools continued to be available for gym use only after 6:00PM and the open schools accommodate mostly Town and School programs from Thanksgiving to April vacation. Weekend use of schools is not permitted from the end of November until after April vacation.

FIELDS

Town fields were rented to capacity each season in 2009. The High School, Department of Community Services and Andover Youth Services programs continued to expand. All Youth and Adult Leagues were once again asked to maintain their programs at their current size, as there is no field space available for program expansion.

ANDOVER TOWN HOUSE

The function hall at the Andover Town House is available for rental seven days per week. In addition to various private rentals, the Department of Community Services is the most frequent weekday user, and also uses the hall for various evening and weekend events. Andover Youth Services regularly schedules concerts, dances, and other events at the Town House. The Andover Senior Center also hosts social events at the Town House each year.

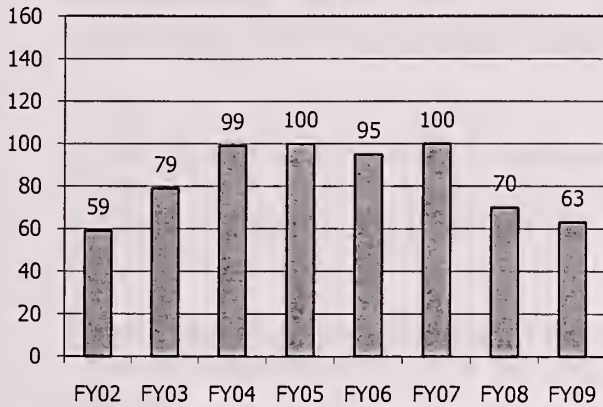
FACILITIES SERVICES STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Schools	592	558	594
Town Buildings	100	70	63
Fields	<u>85*</u>	<u>64</u>	<u>73</u>
Total Permits Issued	777	692	730

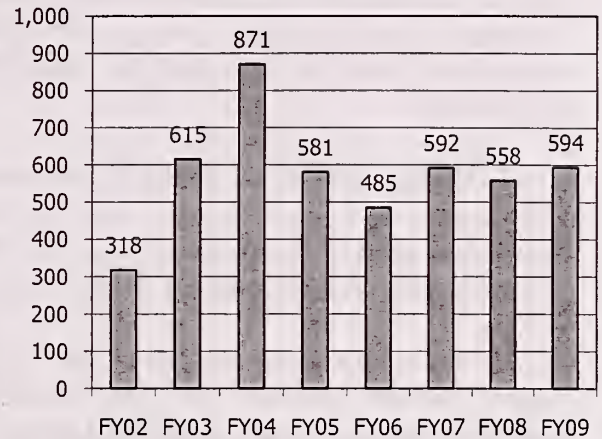
* Decrease in field permits due to Recreation Park moving under Department of Community Services.

PLANT AND FACILITIES STATISTICS

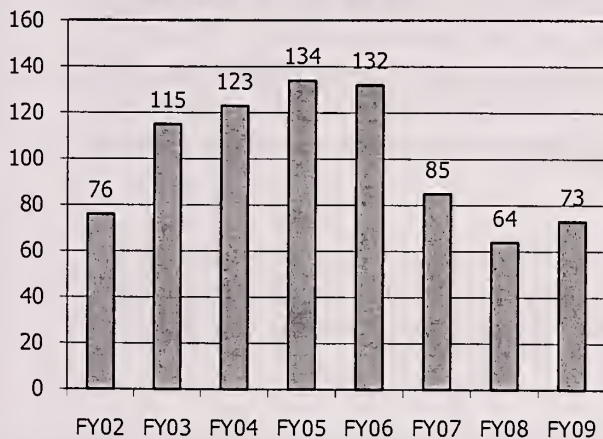
**TOWN BUILDING
RENTAL PERMITS**
(Includes Town Hall & Sr. Ctr.)



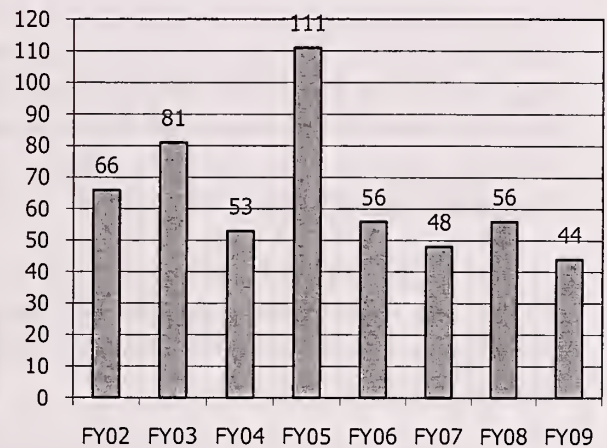
**SCHOOL BUILDING
RENTAL PERMITS**



FIELD RENTAL PERMITS
(Excludes Rec Park as of FY07)



SALE OF GRAVE SITES



DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state-of-the-art disposal of our wastes (liquid and solid) and provide safe travel on our road network.

ENGINEERING DIVISION

During 2009, the Engineering Division performed work for various construction projects such as: the completion of sewer construction on Kirkland Drive and drainage improvements on Greybirch Road, College Circle, Alderbrook Road and Spring Grove Road. This involved performing field surveys, designs, estimates, specifications, construction management and inspections.

Bridge repairs and safety improvements were completed on Balmoral Street and repairs were started on Stevens Street. Also, preliminary design began on the Andover Street bridge deck replacement. Work involved meeting with consultant engineers and contractors, design review, construction management, field layout and inspections.

Assistance was provided to the Highway Division for the resurfacing of twenty Town streets, various drainage, road and sidewalk repairs and to the Water/Sewer Division during water main or sewer main repairs and rehabilitations.

The Engineering staff coordinated daily with the contractor, state engineers, residents and businesses during the completion of the Main Street Reconstruction project.

Work was also performed to continue implementation activities required for compliance with EPA's Phase II Stormwater Management regulations; such as locating and inspecting storm drain outlets, investigation and elimination of illicit discharges; and adding data to the GIS system to complete a town wide drainage map. Activity reports from various town departments involved in the program were documented and utilized for preparation of the annual Stormwater Management report which was submitted to EPA in April.

Further development and maintenance of the Towns GIS system was performed such as: develop the GIS website; update software; continue development of the drainage, water and sewer utility layers; updating the parcel maps for the Town Assessor and creating various maps for other town departments.

Preliminary and Definitive Subdivision Plans and Site Plans were reviewed for the Planning Board – checked for design conformance and adequacy of proposed roads and utilities. Road and utility construction in new subdivisions and site developments such as Christian Way, Gregory Circle, Leah Way, Lowell Street at the Town line and Andover Country Club were inspected and tested to insure compliance with Town construction standards. Performance bond amounts were calculated as requested by the Planning Board.

Street opening permits for the installation and repair of various underground utilities by Bay State Gas Company, Verizon, National Grid, Comcast and other private contractors were issued and utility markouts and inspections were performed. This year included new gas mains on Ferndale Avenue, Brechin Terrace, Leah Way and Burton Farm Drive. Also in 2009, new State-mandated Trench Permits were issued as required for various trench excavations.

The Engineering Division also provided and maintained records of various utilities, street excavations, residential and industrial site development, street layouts and road maintenance.

	2007	2008	2009
Storm Drain Design & Construction (ft.)	0	800	1507
Sewer Main Design & Construction (ft.)	0	4,740	0
Sidewalk Design & Construction (ft.)	0	2,800	330
Water Main Design & Construction (ft.)	0	0	
Streets Resurfaced (miles)	6.8	5.7	4.7
Street Opening Permits Issued & Inspected	327	304	179
Sewer Connections reviewed for Board of Health	125		
Assessors Maps updated	27	21	29
Subdivision/Site Plans reviewed (# plans/# lots)	17/35	16/44	14/35
Performance Bonds figured for Planning Board	6	7	5
Drainage outfalls located, mapped and inspected	309	45	18
Subdivision Construction Inspections/Tests:			
Water mains (ft.)	3489	3,132	4,381
Sewer mains (ft.)	1560	1,715	694
Drain lines (ft.)	2998	1,517	454
Sidewalks (ft.)	7730	2,294	1,314
Roads Paved: Binder coarse (ft.)	3001	1,152	1,193
Top coarse (ft.)	5272	1,993	2,130
Streets Reviewed for Town Acceptance	2	2	2
GIS data requests completed	18	4	4
GIS Map requests completed	20	15	15
GIS data layers maintained/edited	19	11	10
Trench Permits issued (new 2009)	n/a	n/a	49

HIGHWAY

The Highway Division is responsible for road maintenance, including rebuilding and resurfacing of approximately 200 miles of existing roads. During the fall, spring and summer months, two sweepers are continuously kept busy cleaning winter sand off all streets and cleaning road construction areas. A few days per week the sweepers start work at 5 a.m. to take advantage of low traffic and parking conditions especially in business areas. The Highway Division is responsible for the maintenance of the Town's sidewalk infrastructure. The Division also assists the Engineering Division in inspecting new roads prior to acceptance as public ways. The Division is responsible for the cleaning and maintenance of all storm water culverts and drainage systems including catch basin and pipe cleaning as well as maintenance of water courses on public property impaired by beaver dams. The Highway Division is the lead agency responsible for snow and ice removal and flood control measures; other Town divisions assist in these operations.

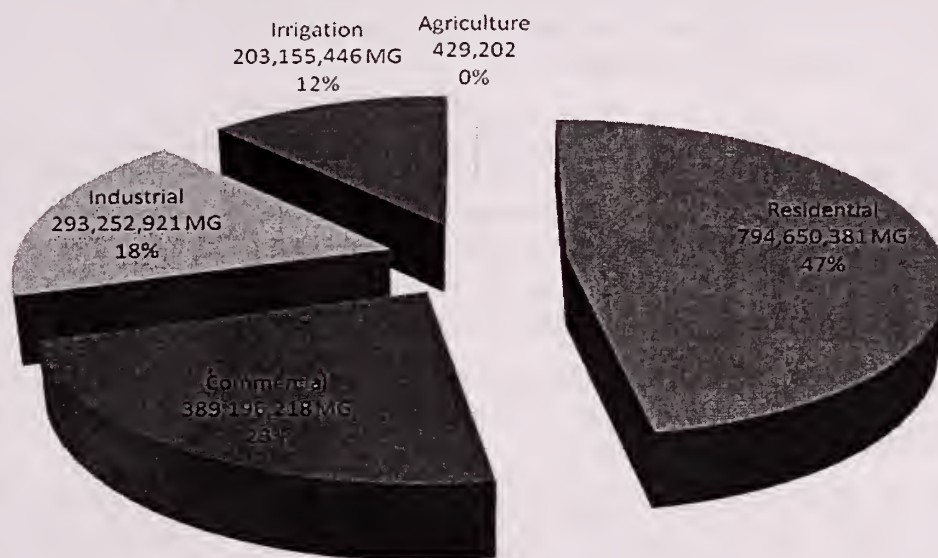
	2007	2008	2009
Number of streets resurfaced	28	10	8
Total number of miles of road resurfaced	6.9	5.7	4.7
Total number of feet of curbs constructed	6250	6225	13500
Catch basins cleaned	670	2525	1530
Storm drains/culverts cleaned	256	250	189
Catch basins repaired	92	86	61
Storm drains repaired	21	25	18
Snow storms	4	9	10
Sanding events	19	45	18
Signs repaired/installed	338	397	338
Masonry wall repairs	16	18	17

WATER TREATMENT PLANT

During 2009, the treatment plant processed more than 2.2 billion gallons of water – a daily average of 6.19 million gallons – to produce over 2 billion gallons of finish water delivered to the distribution system. To augment available water supplies, 1.03 billion gallons were diverted from the Merrimack River to Haggetts Pond through the Fish Brook pump station. The Fish Brook station was online for a total of 158 days over the course of the year. The chart below illustrates the breakdown of total water consumption.

	2007	2008	2009
Gallons of water treated (in millions)	2607	2702	2200
Average daily gallons pumped (in million gal.)	7.1	7.3	6.2
Maximum day (in million gallons)	12.62		11.5

2009 Water Consumption by Type



Weekly, monthly and quarterly sampling was completed, as well as QA/QC testing required to maintain full certification of the Laboratory for the analysis of potable and non-potable water. Over 400 samples were processed by the laboratory for neighboring towns, over two dozen resident-requested samples were analyzed and over 50 stormwater samples were processed for various parameters.

During the four compliance periods of 2009, volatile organic compounds, secondary contaminants, disinfection byproducts and perchlorate levels were monitored in the finished water. Annual testing for bromate, nitrate and nitrite in the finished water was completed, and supplementary testing of the raw and finished water for synthetic organic compounds was also done. Weekly monitoring for coliform bacteria was conducted at the plant and throughout the distribution system; there were no violations of the Total Coliform Rule in 2009 and regular monitoring for *Giardia*, *Cryptosporidium* and enteric viruses suggests 99.9% removal of these organisms during the treatment process. The sampling portion of Andover's Initial Distribution System Evaluation was begun in 2008 and completed in early 2009. In compliance with recently promulgated EPA regulations, over 160 samples were taken and submitted for analysis over the course of the project. A completed report was submitted to EPA late 2009 and received approval. Sampling and reporting continued for the Stage 2 Long Term Enhanced Surface Water Treatment Rule in 2009.

All operators maintained current licensing, including five operators holding 4C licenses, three holding 4T licenses and two holding 3D licenses. An annual walk-through was completed to assess and upgrade existing safety measures as appropriate. In 2009, work continued on the

WTP Emergency Response Plan in an effort to improve and update all information, including schematics and maps of pertinent valve locations throughout the distribution system. Hands-on training for WTP staff was designed and was reviewed and approved by DEP for continuing education credits for WTP operators.

WTP staff also held seats on the New England Water Works Association (NEWWA) Disinfection Committee, Residuals Committee and Safety Committee, as well as contributed to classes offered by NEWWA on various pertinent topics. WTP staff also maintained membership in the NE/MVCC consortium for the purchase of bulk treatment chemicals and collaborated with the Greenscapes North Shore Initiative to bring the Greenscapes 2009 Program to Andover in fulfillment of Water Management Act and Stormwater Management requirements.

WATER DISTRIBUTION

The Water Distribution Division consists of six (6) licensed distribution operators that are responsible for the maintenance and repair of the water infrastructure. The distribution system consists of 250 miles of water mains, 6" to 24" in diameter, 2,100 fire hydrants for fire suppression service, 11,000 water service accounts, 4,800 water gate valves and 5 water storage tanks.

	2007	2008	2009
Hydrants Repaired	191	235	189
Hydrants Replaced	17	10	9
Hydrants Inspected & Serviced	295	315	275
Hydrants Flushed	295	170	230
Water Main Breaks Repaired	22	19	26
House Service Leaks Repaired	9	7	15
House Services Renewed	20	44	16
New Water Meter Accounts/Installations	126	113	68
Old Water Meters Replaced (Town)	238	195	121
Water Meter Replacement Program	n/a	n/a	3947
Water Meters bench checked	10	8	12
Water Shut Offs/Turn On	113	127	285
Gate & Service Boxes Adjusted	52		96

SEWER

The Sewer Division is responsible for the operation and maintenance of thirteen (13) wastewater pumping stations and the entire system of sanitary sewers. The sewerage system includes 150 miles of sanitary sewers, 6,200 connections and 3,300 sewer manholes. The raw sewage discharge from the Shawsheen Village Pumping Station is transported by means of a force main and 48" gravity system through the City of Lawrence to the Greater Lawrence Sanitary District's Regional Treatment Plant in North Andover for treatment.

	2007	2008	2009
Sewer Main Blocks Cleared	17	13	6
Sewer Main Rodded – Regular Maintenance	96	125	140
Sewer Mains Repaired/Replaced	4	1	2
Sewer Mains Rodded - leased Flusher	n/a	n/a	32

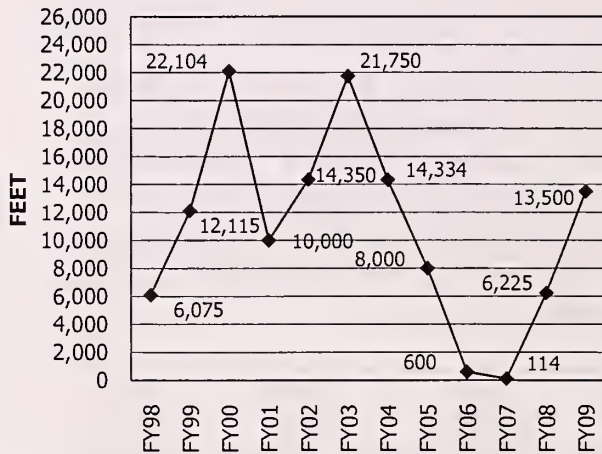
SOLID WASTE / RECYCLING

Andover has its refuse transported and processed at the Regional Waste-to-Energy Plant, Wheelabrator, located in North Andover, where the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, junk mail, office paper, cardboard, telephone books, paperboard, steel/tin metal containers, glass, #1 thru #7 plastics and aluminum containers. The Town negotiated to earn a paper credit when the New England index (“Yellow Sheet”) price for news #6 is above \$30/ton. The Town earned a total credit of \$32,403 last year.

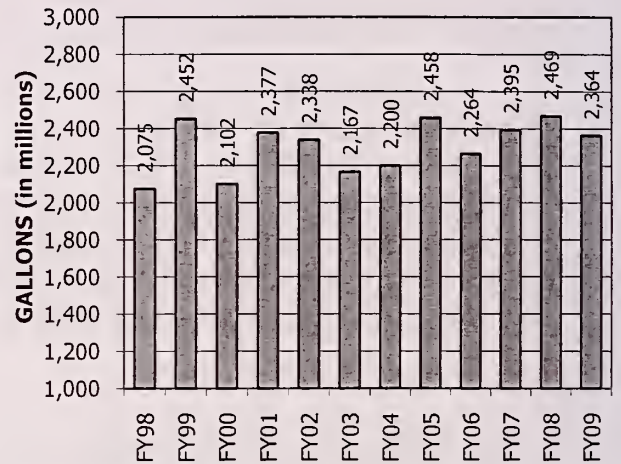
	2007	2008	2009
Tons of residential refuse collected	10954	10292	9874
Tons of mixed residential paper	2581	2327	2185
Tons of corrugated containers	287	368	350
Tons of glass recycled	737	1000	896
Tons of steel/tin containers recycled	43	59	53
Tons of #1 thru #7 plastics	43	59	53
Tons of aluminum materials	43	59	53
Tons of leaves & grass clipping composted	6900	6350	6875

PUBLIC WORKS STATISTICS

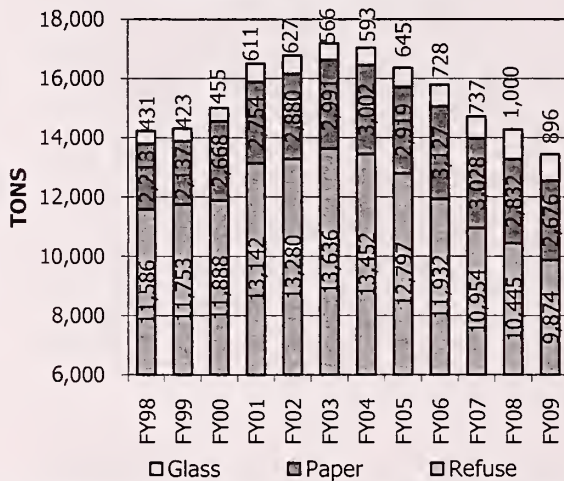
STREET BERM CONSTRUCTION



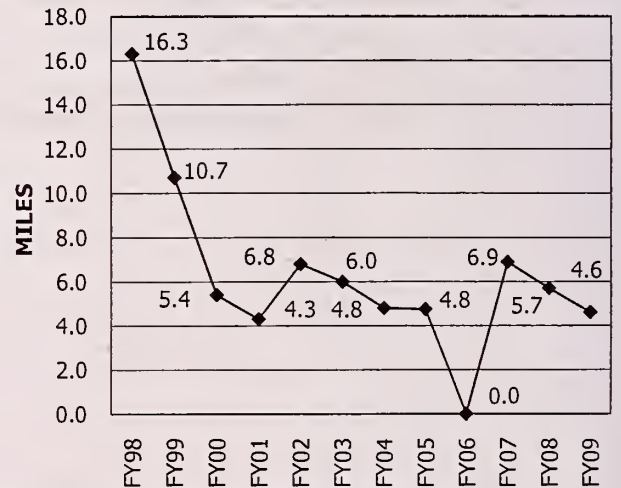
WATER TREATED



SOLID WASTE & RECYCLING COLLECTION



STREET RESURFACING



MEMORIAL HALL LIBRARY

Memorial Hall Library is the informational, educational, and cultural heart of the Andover community. The library is the place of first resort for traditional and innovative library materials, services, and programs. It also serves as a community platform for information-based technological innovation. The library continually strives to maintain a standard of exceptional service that contributes to a higher quality of life for all members of the community at every stage of their lives.

In spite of significant budget cuts, the Library was able to roll out new services in 2009 to meet the evolving library needs of our patrons. These new services and equipment include:

- Text reference, Facebook page, Twitter feed
- First *Andover Reads* program – *The Worst Hard Time*
- New picture book shelving in the Children's Room – a gift of the Friends of MHL
- New energy efficient lighting

Services with substantial gains in 2009	Other extremely popular services
Circulation of children's materials up 14%	Ability to place requests in the online catalog
Adult, teen and children's programming	Teen Room
Reference transactions, including chat	Museum passes
Computer signups	TV program and foreign DVDs
Use of volunteers	Preschool story times

Budget cuts forced the Library to close on Thursday evenings. This created problems for groups wanting to use a meeting room, for working patrons and for students needing homework resources. The goal is to reorganize and re-open on Thursday evenings starting July 1, 2010.

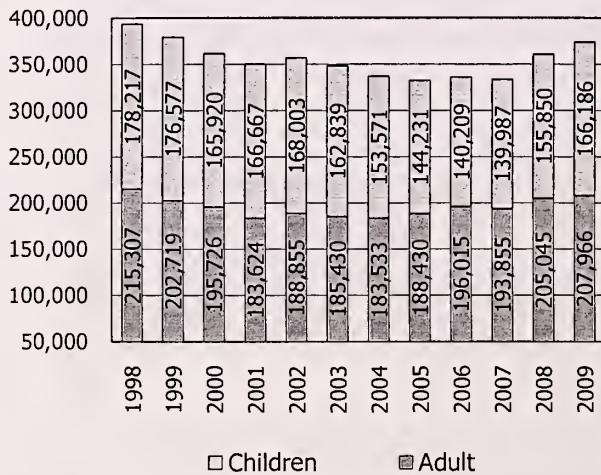
Library Director James Sutton retired in July after sixteen years of service. Beth Mazin was appointed to replace him.

SERVICE DATA

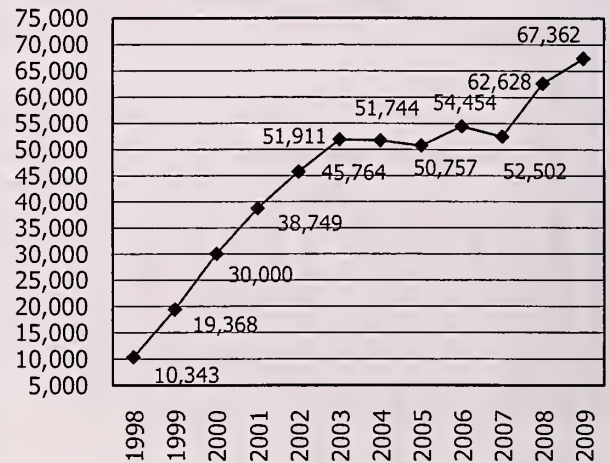
Service	2007	2008	2009	Increase / Notes
Total items	252,069	253,375	253,511	Stays static due to space limits
Circulation	492,648	498,736	530,425	6%
Interlibrary Loans	69,518	73,547	76,047	3%
Programs – Adult/Teen		250	312	25%
Attendance		7,063	7539	6%
Programs – Children	356	318	445	40%
Attendance	7,315	7,301	8133	10%
Reference transactions	58,422	64,362	67,362	5%
Computer signups	54,278	55,008	73,570	34%
Number of volunteers		227	342	51%
Total volunteer hours		3,431	4,257	23%
Use of meeting rooms		736	748	2%

LIBRARY STATISTICS

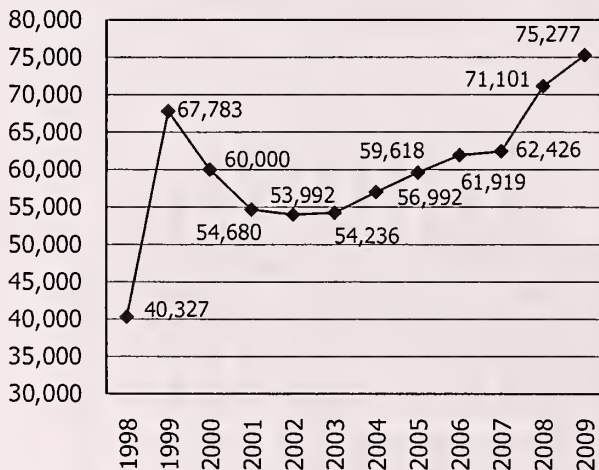
BOOKS & PERIODICALS



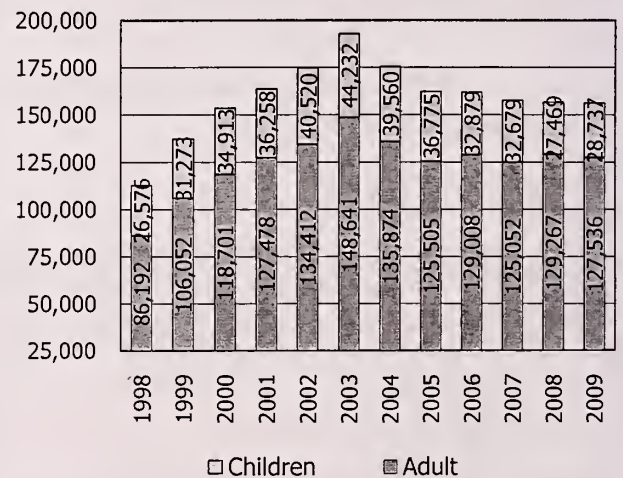
PC & INTERNET USE



REFERENCE QUESTIONS



NON-PRINT CIRCULATION



COMMUNITY DEVELOPMENT & PLANNING

BUILDING DIVISION

The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors, as well as to protect the value of the historic district and historic structures in the Town through the enforcement of State and local laws, by-laws and regulations.

The Building Division is charged with the enforcement of The Commonwealth of Massachusetts Building Code, 780 CMR, Architectural Access Board Rules and Regulations, 521 CMR, The Zoning Act, Chapter 40A of the Massachusetts General Laws, the Andover Zoning Bylaw, Article VIII, Section 33, Demolition of Historically Significant Buildings, Section 36, BallardVale Historic District Bylaw and Section 37, Chimneys, of Article XII of the Town of Andover Code of Bylaws, as well as other applicable Town and State laws and regulations. The Building Division reviews all documentation (plans and specifications) submitted with applications for permits and issues all permits required for construction and other applicable activities for which permits are required by law. The Division performs all required site inspections as well as Code mandated safety inspections. The Building Division responds to customer inquiries, complaints and emergencies. Finally, the Building Division assists other Divisions of the Department of Community Development and Planning, as needed, in their permit processing and enforcement and attends, when necessary, Zoning Board of Appeals, Planning Board and other Commission meetings.

BUILDING DIVISION STATISTICS

Permit Type	2007	2008	2009
New Dwellings	21	16	16
Additions/Alterations to Single Family Dwellings	832	768	755
New Multi-Family Dwellings	8	5	1
Additions/Alterations to Multi-Family Dwellings	3	29	10
New Commercial & Industrial Buildings		2	1
Additions/Alterations to Commercial and Industrial Buildings	130	150	129
Schools/Public Buildings	7	16	20
Swimming Pools	32	19	11
Signs, Chimneys, Woodburning Stoves, Raze Permits	77	95	71
Certificates of Inspection	45	75	59
Zoning Verification	99	81	118
Total Fees Collected	\$1,115,029	\$1,373,432	\$739,696
Total Estimated Value	\$83,422,069	\$102,983,523	\$55,919,813

ELECTRICAL

The purpose of the Massachusetts Electrical Code is safeguarding the general public and property from the hazards arising from the use of electricity. The Electrical Inspector is responsible for reviewing and granting permits and scheduling inspections on a daily basis for residential, commercial and industrial jobs, assisting the Police and Fire Departments in the investigation of accidents and fires. Electrical work includes, but is not limited to, wiring for lighting, power, fire alarms, security alarms, telephone and other similar devices, installation of equipment for emergency power, generators, transformers, switch gear equipment, panel boards and similar equipment. The Electrical Inspector also reviews violations of the Electrical Code and inspects the corrective work for protection of the users and cooperates with the various electric companies that service the area.

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Electrical Permits	1120	1147	911
Fees Collected	\$115,282	\$106,458	\$83,474

PLUMBING AND GAS

All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code, formulated by the Board of State Examiners of Plumbers and Gas Fitters under Massachusetts General Laws, Chapter 142.

The Plumbing and Gas Inspector issues permits for the installation of gas piping, plumbing and sewer installations and repairs. Inspections are conducted as necessary to ensure compliance with State Codes. Complaints and violations are also investigated and corrected or reported to the proper authorities.

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Plumbing Permits	655	701	533
Plumbing Fees Collected	\$42,992	\$41,007	\$34,199
Gas Permits	577	588	458
Gas Fees Collected	\$32,230	\$28,517	\$23,111
Seals	6	2	8
Seal Fees Collected	\$655	\$50	\$480

CONSERVATION DIVISION

The mission of the Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.

The Conservation Division is responsible for the protection of Andover's rivers, lakes and wetlands and provides staff support to the Andover Conservation Commission. The Commission's principal duties include enforcement and administration of the Massachusetts Wetlands Protection Act and the Andover Wetlands Protection Bylaw (regulation of residential, industrial and commercial development activity in or near flood plains, water bodies, and wetland areas). The Commission is also responsible for the acquisition and maintenance of Town-owned Conservation Land comprising close to 2,000 acres of public open space. The Commission manages the volunteer Conservation Overseers and Conservation based Eagle Scout Projects; the periodic up-date of the Andover's Open Space and Recreation Plan; and serves as liaison with other official and informal organizations concerned with conservation and open space preservation. The Conservation Commission consists of seven volunteer members who are appointed annually by the Town Manager to staggered three-year terms.

The Conservation Commission bid farewell to Commissioner Paul Finger after many years of volunteer service. Emerson University Professor Dr. Jon Honea was subsequently appointed as a new member of the Commission.

In the coming year, the Commission plans to host a Conservation Overseers meeting for the Town's network of trail volunteers as well as an Ecological Meeting for the many municipal and environmental groups that are interested in assuring that the proposed I-93 corridor project provides protection to the Town's river ways and conservation interests. The staff and Commission will continue to explore options for the restoration of the Shawsheen River and looks forward to improving the passive recreation interests of the conservation land on the former Reichhold site and other Town reservations.

Conservation Land Improvement & Community Outreach

The Conservation Division had a great year for land improvement of our nearly 2,000 acres of Conservation Land. Volunteers cleared new trails and re-opened old ones on the Bald Hill and Wood Hill Reservations. With the assistance of staff from the Plant and Facilities Department and the Department of Public Works, an attractive trail-head was constructed on High Plains Road establishing a safe parking area for visitors.

The Commission enjoys one of the largest partnerships with local Scout organizations in the state. This year several advanced Scout projects were completed including a picnic area at Pole Hill, beach clearing and benches at Fosters Pond, a new bridge on the Merrimack River and a canoe launch and new picnic area on the Shawsheen River. Several rustic camping areas for Boy Scout, Girl Scout and other group programs were also built. A monthly overnight camping series open to the general public was initiated. The Commission hosted an event in conjunction with the Andover Historical Society at Serio's Grove, a riverside reservation, featuring several of

the original owners of the property and a special congratulatory video recording from comedian and former Andover resident Jay Leno.

With the assistance of volunteers from the South Church, Free Christian Church, students from Phillips Academy and the Pike School and the Andover Trails group, new community pathways were built on several reservations under the supervision of the Commission's Special Projects Manager Robert Decelle.

The Commission took several innovative steps to control invasive plant species on conservation land. These efforts included permitting the release of purple loosestrife-eating beetles in conservation wetlands and the use of dairy goats to eat and clear invasive bittersweet and buckthorn from the Virginia Hammond Reservation's meadow habitat.

Open Space Plan

The Commission completed a year-long project to update the Town's Open Space Plan. This project involved staff from each Town department and civic groups. The Andover League of Women Voters hosted a public forum for input on the plan and hundreds of questionnaires were received with citizen's comments. The plan will provide a strong guide for the establishment of new active and passive recreation opportunities. This plan, accepted by the Commonwealth, also opens up the doorway for the Town to apply for matching grants money from the State.

Shawsheen River Restoration

The Commission is looking at several options to restore the Shawsheen River. Currently, a research team is studying the feasibility of the removal of three dams – the Balmoral dam in Shawsheen, the Marland Place dam off Stevens Street and the dam in Ballardvale. To date, studies of the river depth, sedimentation and history have taken place. The funding for this program has come from State, Federal and private sources at no cost to the Town.

Heffron Right of Way

In a cooperative effort with Phillips Academy and the Greater Lawrence Technical High School, the Conservation Commission established a new right-of-way to its reservation lands alongside the Merrimack River. This tranquil riverside area is ideal for hiking, bird watching, canoeing and kayaking.

New Restrictions/ Properties

The Commission negotiated major conservation restrictions for Sellers Farm Estate.

CONSERVATION DIVISION STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Conservation Commission Meetings	92	25	25
Public Hearings & Public Meetings	103	128	136
Abbreviated Notices of Resource Area Delineation	8	4	8
Orders of Conditions Issued	43	23	22
Amended Orders of Conditions Issued	5	-0-	1
Certificates of Compliance Issued	24	20	33
Determinations of Applicability Issued	79	43	72
Extension Permits	11	11	16
Notification of Satisfactory Completion of Work	24	29	32
Findings of Significance Issued	13	13	8
Enforcement Orders Issued	8	9	8
Emergency Certifications	8	1	18
Acres of Conservation Land Acquired	0.5	-0-	-0-
Wetland Filing Fees Collected	\$33,920.50	\$16,775.00	\$20,337.50
Fines (Tickets) Collected	\$1,600.00	\$3,100.00	- 0 -

HEALTH DIVISION

The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.

The Health Division is responsible for ensuring the protection of the public and environmental health. The Sanitarians supervise the inspection and public health education programs in matters dealing with the State Sanitary Code and the State Environmental Code, including complaint investigation, wastewater disposal, food safety, swimming pool operations, recreational camp programs, and many other services. The Public Health Nurse is primarily responsible for all medical clinical administrative matters, including communicable disease investigations, vaccination programs, and health promotion programs. The Director of Public Health serves as staff supervisor, ensuring that public health programs are offered in a coordinated manner, and is the liaison to various boards. The Director designs, programs, and implements policies as proposed by the Andover Board of Health to meet the health needs of the community. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three-year terms.

Issues of note from 2009 include:

- The H1N1 Influenza Pandemic required an enormous outlay of time and energy of the staff as we provided public education and then immunizations.
- Seasonal flu clinics were moved up by one month to provide immunizations before the H1N1 vaccine arrived; roughly 1,800 doses were distributed in a short time period.
- The Public Health Nurses continued their Shingles Vaccination Program through a generous grant from the Andover Home for Aged Persons. This program, one of the first in the Commonwealth, has served 380 residents over the age of 60 and has been held out as an example to area communities.
- The Health Division is the host agency for the Greater River Valley Medical Reserve Corps which is part of the National Citizen Corps Program. There are approximately 160 volunteers from the seven member communities who assist with health-related responses in the community.
- Staff continued its work with the regional Public Health Emergency Preparedness Coalition outlining emergency plans and training to respond to public health issues.

HEALTH DIVISION STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Board of Health Meetings	11	14	12
Plan Reviews	248	291	243
Food Inspections	328	339	453
Environmental Inspections	386	388	346
Complaints Received	88	110	114
Administrative Hearings	9	6	2
Total Permits Issued	1603	1347	1337
Fees Collected	\$142,950.33	\$151,032.27	\$140,034.48

HEALTH CLINIC STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Outreach Clinics	21	18	20
Attendance	197	197	209
Senior Center Clinics	49	50	50
Attendance	638	556	531
Office Visits	209	207	280
Home Visits	22	25	27
Recreational Camps for Children/Clinical Inspection	27	24	21
Influenza Immunization	1774	1666	3485*
Pneumonia Immunization	19	20	13
Cholesterol Screening Clinics	11	10	5
Attendance	85	44	25
Mantoux Tuberculin testing	1	24	11
Positive Reactor Follow Up	8	7	1
T.B. Clinic Case History, Appts. & Follow-Up	49	46	17
Latent T.B. Infection Reports	21	19	11
Zostavax (Shingles) Vaccine Clinics Attendance	145	155	78

*(Influenza Immunization figures include H1N1 immunizations.)

COMMUNICABLE DISEASES

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Animal Bites	26	28	25
Babesiosis	0	0	1
Chicken Pox	20	13	11
Campylobacter	7	10	7
Cryptosporidiosis	2	1	1
E.coli 0157.H7	0	3	1
Ehrlichiosis	0	2	3
Giardia	0	0	3
Hepatitis A	0	0	1
Hepatitis B	7	4	6
Hepatitis C	6	5	13
Influenza A	0	1	14
Legionellosis	1	0	0
Lyme Disease (Confirmed)	8	17	44
Lyme Disease (Suspect)	55*	91	76
Meningitis (Viral)	0	2	0
Pertussis	3	1	1
Salmonella	5	5	9
Shigella	--	2	0
Strep Pneumonia	0	4	3
Group B Strep	0	1	1
Tuberculosis (Active)	1	1	1
Tuberculosis (Suspect)	0	2	0

Vibrio	--	1	0
Suspect Disease Requiring Follow-Up	17	29	14
*(Suspect due to change in State reporting requirements)			

HEALTHY COMMUNITIES TOBACCO CONTROL PROGRAM

The Healthy Communities Tobacco Control Program, a State-funded entity, is a collaborative made up of Boards of Health from twelve communities which are charged with the responsibility of enforcing Andover's bylaws that prohibit the sale of tobacco products to minors. This organization is also responsible for enforcing the State-wide ban of smoking in enclosed public places (including restaurants and bars) that went into effect in July of 2004. Healthy Communities serves as the Andover Board of Health's agent on all tobacco control issues. With Andover as the lead agency, the collaborative includes Haverhill, Lynnfield, Newburyport, Dracut, Methuen, Middleton, North Andover, North Reading, Reading, Stoneham and Topsfield.

In an effort to curb tobacco sales to youth, Healthy Communities conducts quarterly compliance checks to make certain local establishments adhere to laws prohibiting sales of tobacco to minors.

GREATER LAWRENCE BIOTERRORISM PREPAREDNESS COALITION

The Greater Lawrence Public Health Coalition is comprised of seven community health departments including Andover, North Andover, Lawrence, Methuen, North Reading, Reading and Lynnfield working together to improve both regional and community capability to respond to public health emergencies. The Town of Andover serves as the fiscal agent for the Coalition.

Coalition activities are funded by the Centers for Disease Control (CDC) Cooperative Agreement on Public Health Preparedness and Response for Bioterrorism through a grant awarded by the Massachusetts Department of Public Health. In 2009, the coalition worked regionally to respond to the H1N1 Influenza outbreak, helping members with flu clinics and conducting public education campaigns. Additionally, the coalition continues to speak regionally to public health issues, including food protection, housing issues and vector borne diseases.

GREATER RIVER VALLEY MEDICAL RESERVE CORPS

The Greater River Valley Medical Reserve Corps (GRV MRC) was formed in 2007, and the Andover Health Division became the lead agency in the spring of 2008. The GRV MRC consists of the same seven communities as the Preparedness Coalition, and is a partner program of Citizen Corps, a national network of volunteers. Local MRC units are community-based and function as a way to organize and utilize both medical and non-medical volunteers. These volunteers supplement existing local emergency and public health resources. Activities are funded by grants from the CDC, Massachusetts Department of Public Health and other National/Federal grant sources. The GRV MRC currently boasts a membership of approximately 160 volunteers.

PLANNING DIVISION

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.

Throughout 2009, the Planning Division continued its efforts monitoring the downtown improvements and facilitating communication between Massachusetts Department of Transportation (formerly Massachusetts Highway Department), downtown businesses and residents. The project is 99% complete, with the remaining 1% to include the landscaping at Elm Square, additional trees in front of CVS, and signage. The project improved the drainage, signalization timing and turning, handicap and pedestrian accessibility and lighting. Main Street properties provide significant revenue to the Town's budget and its economic health is vital to the health of the community. The downtown businesses, in conjunction with multiple Town Departments, held a very successful Andover Day celebration, an event to celebrate with the community.

Looking to build off of the momentum generated by the Main Street Improvement Project, the Planning Division's long-term planning and economic initiatives are continuing in Central Business District, specifically the Town Yard re-location and re-development project. The Town Yard Task Force was created in 2007 with the charge of evaluating the feasibility of the re-use of the Town Yard property and to consider alternatives for the re-location of the existing Town Yard facility. Grant money was obtained to hire consultants to evaluate the property, the market and the potential for re-development. The results are compelling and in the coming year, the Planning Division and Task Force hope to prepare the area for re-development through a tightly controlled process that is in keeping with the character of a Central Business District and is a better and more appropriate use of the property. At the 2010 Town Meeting, the Task Force will present Design Guidelines and a Smart Growth Overlay District for the area. For further information on this initiative, please feel free to visit the project website: <http://andoverma.gov/planning/townyard/>

The Board of Trustees for the Affordable Housing Trust Fund awarded \$60,000 in grant money that from the Northshore HOME Consortium and will award \$65,000 in grant money for projects that create affordable housing opportunities in Andover, MA.

During the year, Division staff worked on open space preservation and wrestled with numerous subdivision and site plan proposals to achieve the best possible development on the Town's diminishing vacant lands. The staff and the Planning Board have continued to encourage Low Impact Development techniques for all new development proposals to enhance compatibility with existing neighborhoods and mitigate environmental impacts to the greatest extent possible.

Throughout 2009, the Planning Division has continued to play a pivotal role in helping facilitate *The Junction/Route 93 Development Area*, which represents one of the largest concentrations of employment in Northeastern Massachusetts. Achieving a Lowell Junction Interchange has the potential of opening up hundreds of acres of currently landlocked and grossly underutilized industrial land as well as allowing for expansion of existing industries in the area that are constrained by poor access to the interstate. In working in collaboration with various town staff and community leaders from Andover, Tewksbury and Wilmington, the Planning Division has

successfully helped develop a consensus “Mixed-use Centers” land use vision for the development area.

In anticipation of advancing the “Mixed Use Centers” vision for Town Meeting approval at either a Fall 2010 or Spring 2011 Town Meeting, the Towns of Andover, Tewksbury, and Wilmington are in the process of refining the vision by developing a form-based code (FBC) for the I-93 Tri-Town Interchange Development Area. The FBC will guide the thoughtful development of approximately 700 acres of land around the I-93 Lowell Junction Interchange within the three towns. Form-based codes typically include recommendations on building height, massing, setbacks and set parameters for streets and streetscape. For Tri-Town, the FBC will set a design framework, goals and objectives for future development that correspond to the Unified Development Vision that was prepared back in 2007.

The ultimate goal of the form-based code is to help facilitate more efficient land utilization, provide opportunities for increased tax revenues and increased economic development, while helping mitigate traffic congestion through abutting residential neighborhoods. For further information relating to the I-93 Junction Development Area, please feel free to visit <http://andoverma.gov/planning/i93/>.

PLANNING DIVISION STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Planning Board Meetings	20	18	20
Public Hearings Held	108	73	85
Definitive Subdivision Plans	3	6	5
Preliminary Subdivision Plans	1	3	1
ANR Plans	22	15	9
Site Plan Reviews	3	2	2
Special Permits issued	17	11	14
Lot Releases and Clearance Certificates	9	15	10
Warrant Articles Reported	19	11	19
Subdivision Guarantees	\$92,700	\$103,000	\$53,600
Street Acceptances	2	0	2
Revenues Generated	\$28,127	\$53,515	\$43,407

ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals is authorized to function under the General Laws of the Commonwealth of Massachusetts, Chapter 40A, applicable sections of Chapter 40B and the Town's Zoning Bylaw. The Board meets on the first Thursday of each month in the Selectmen's Conference Room at the Town Offices, 36 Bartlet Street. The Board of Selectmen appoints five regular members and four associate members. The public hearings by the Board are the result of applications in the following areas:

- A Variance from the requirements of the Zoning Bylaw;
- A Special Permit under the Zoning Bylaw;
- A person aggrieved by the decision of the Inspector of Buildings or other Administrative official;
- A modification or an extension of a decision; or
- Permission to construct low or moderate-income housing within the Town of Andover (Comprehensive Permit, M.G.L. Chapter 40B).

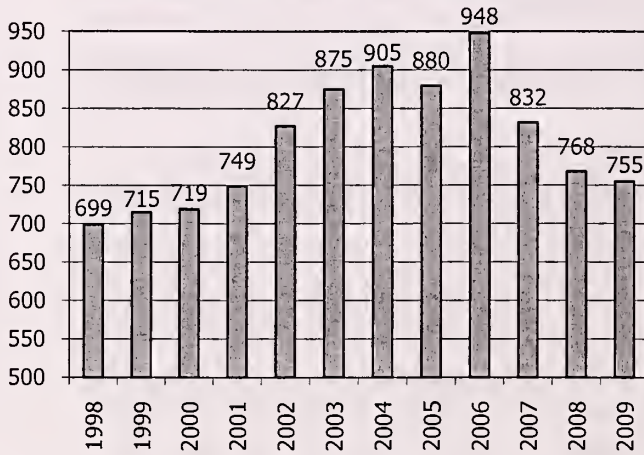
Prior to the hearings, applications are reviewed and pertinent plans and sketches are requested, legal advertisements are published and abutters are notified as required by law. The Chairman, in conformity with the Board of Appeals Rules and Regulations, conducts public hearings. Following the hearings, the members of the Board, when deemed necessary, view each property in question and hold a deliberation meeting thereafter. Based on the evidence presented at the hearing, and the applicable laws, a decision is rendered, signed and filed with the Town Clerk and recorded at the Registry of Deeds upon completion of the statutory appeal period.

ZONING BOARD OF APPEALS STATISTICS

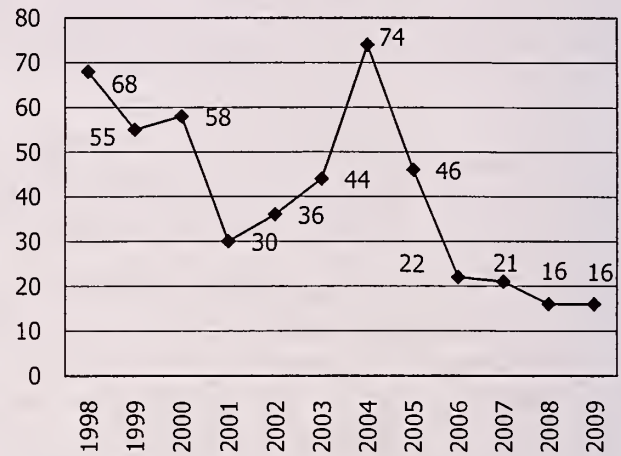
Meetings:	2007	2008	2009
Hearings	14	16	18
Deliberations Only	6	1	3
Filed	79	69	46
Granted	58	49	29
Denied/Moot	13	5	10
Withdrawn	5	10	4
Continued/Undecided		1	3
Fees Collected	\$31,385	\$25,338	\$13,884

BUILDING STATISTICS

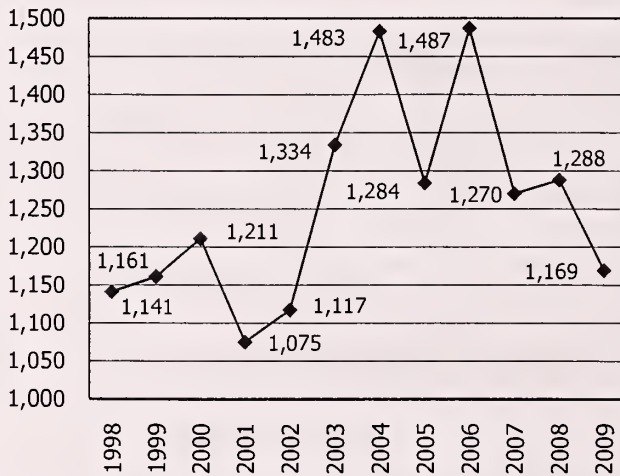
SINGLE FAMILY ADDITIONS & ALTERATIONS



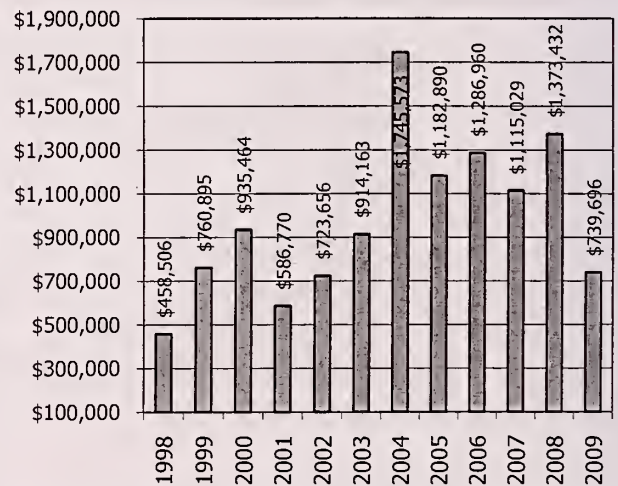
SINGLE FAMILY NEW DWELLINGS



BUILDING PERMITS

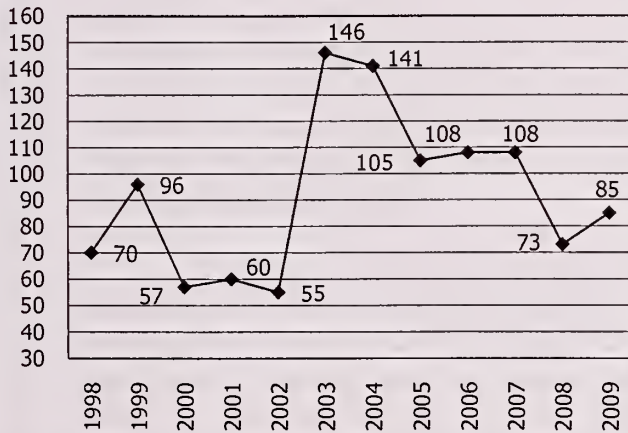


PERMIT FEE REVENUE

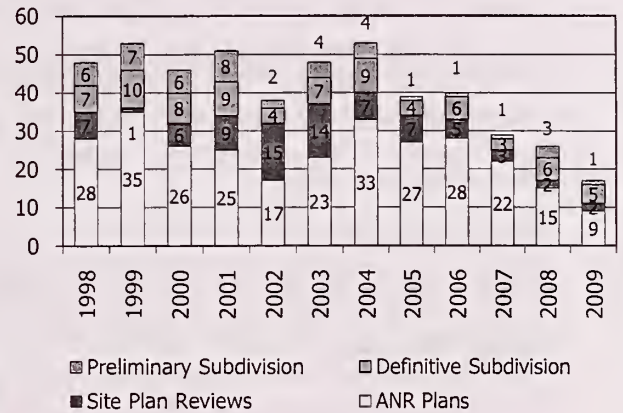


PLANNING AND PUBLIC HEALTH STATISTICS

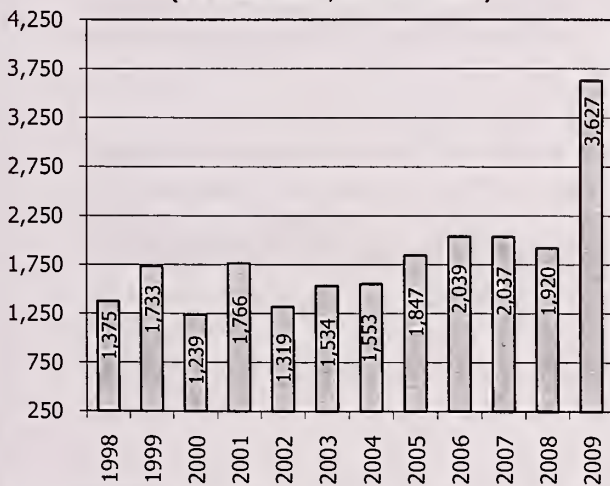
PLANNING BOARD PUBLIC HEARINGS



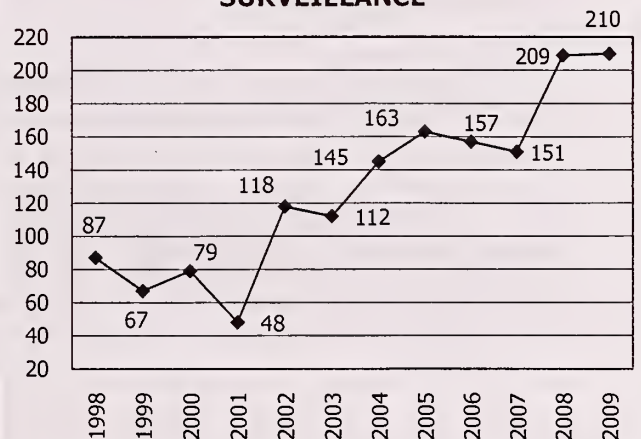
PLANNING DIVISION PLAN REVIEWS



VACCINATIONS (2009 Includes 1,224 H1N1 Vacc.)



PUBLIC HEALTH COMMUNICABLE DISEASE SURVEILLANCE



ANIMAL INSPECTION

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Number of dogs quarantined for biting	16	25	18
Number of animals tested for Rabies	13	7	7
Number of animals testing positive for Rabies	0	0	0
Number of cats quarantined for Rabies exposure	50	35	35
Number of dogs quarantined for Rabies exposure	13	14	14
Number of barns inspected	16	16	15
Number of beef cattle	3	3	0
Number of beef steers	0	0	0
Number of beef herds (one animal constitutes a herd)	2	1	0
Number of horses	74	78	68
Number of donkeys	4	5	5
Number of sheep	3	0	0
Number of goats	3	3	0
Number of swine	65	65	100
Number of swine herds	1	1	1
Number of Llamas	7	13	27

The annual Rabies Immunization Clinic was held on Saturday, April 8, 2009 at the Andover Animal Hospital on Lowell Street.

DIVISION OF COMMUNITY SERVICES

The Division of Community Services provides the residents of Andover with a myriad of social, educational, cultural, and recreational opportunities embracing diversity and accessibility for all ages. Community Services strives to rate the pulse of the community and incorporate those ideas into valued programs for its citizens now and in the future.

Community Services, better known as DCS, was established years ago as a traditional Recreation Department. As Andover grew, the department embraced a wider mission. Today, the Division is comprised of a full-time staff of five, hundreds of part-time adult and student employees, vendors and volunteers who provide over 600 programs, events and trips for our residents. The DCS office is located on the second floor of the Andover Town Offices, 36 Bartlet Street, and offers customer service from 8:30 A.M. – 4:30 P.M., Monday through Friday. Online registration for DCS programs is available through the website at www.andoverma.gov/dcs.

Daytime, after-school, evening, online, vacation and Summer programs are held throughout town. DCS utilizes Andover's fine public and private facilities including the public schools, the Greater Lawrence Technical High School, Kid's Club and the Old Town Hall for its programs. Special events and concerts are held in The Park, tennis lessons at Recreation Park, adult co-ed softball leagues on Town fields and swimming and boating programs at Poms Pond. Outdoor sports programs for children are held on fields throughout Town.

DCS continues to make improvements to Recreation Park and Poms Pond. Improvements include the installation of new softball lights, new shelters for Summer programs, widening the road for safety purposes, trimming paths in the woods and landscaping to enhance the general appearance of the complex.

Customer service has been improved by streamlining many of the procedures and updating the appearance of the office. Online registration was introduced in the Fall of 2009 and was extremely well received. More than 25% of all DCS registrations are being completed online allowing for after-hour and weekend registrations. The convenience of online registration has benefited both the participants and the staff. DCS is expanding their participant base to the business community by reaching out to Andover businesses and inviting their employees to participate in DCS programs. As Andover continues to grow and change, DCS adapts and changes to meet the needs of the community.

DCS PROGRAMS

Classes & Programs

A comprehensive program booklet is mailed to Andover residents in early January, June and September. Information for all programs, trips and special events for the upcoming season are found in the booklets. The current booklet and registration information can also be found at www.andoverma.gov/dcs.

Statistics for participation:

▪ Winter/Spring	225 programs	1,662 participants
▪ Summer	180 programs	2,062 participants
▪ Fall	200 programs	1,634 participants

Community Trips

Each season DCS offers trips to a variety of locations. Some favorites include a Maine Lobster Bake, New York City shopping at the holidays, Foxwoods and Mohegan Sun Casinos, Nantucket and Martha's Vineyard, the Lakes Region and Fenway Park.

Special Events

DCS coordinates special events throughout the year which have become memorable family favorites. These programs are offered at minimal cost to residents and include a Spring Egg Hunt, Spring and Fall Town Yard Sales, the Fourth of July celebration, adult Ballroom Dances, a free Summer Concert Series, Preschool Park Events and the Father/Daughter Holly Balls.

Sports Leagues

Preschool leagues for children ages 4-6 include Fall and Spring Kickin' Kids Soccer, Spring Sandlot T-Ball and Lil' Hoopsters basketball offered in the Winter. Over 600 pre-school age children participated in these leagues this past year.

Elementary & middle school children participate in youth basketball, the Bob French League and girls 7 & 8 grade travel basketball in the Winter. In the Spring, DCS offered a Lacrosse league for ages 5-8. Over 650 elementary and middle school children participated in these programs.

Adult Co-ed Softball Leagues are organized through DCS. Andover residents and business employees have the opportunity to join one of the 24 teams in the Summer and 12 teams in the Fall. Approximately 800 adults participate in this league each year.

Arts Programs

DCS arts programs are offered throughout the year for all ages. Children's programs feature opportunities in theater arts with Confetti Kids, Children's Studio for the Arts and Summer Theater Ensemble. Additionally, there is a host of art, dance and music lessons for both children and adults.

Summer Program

DCS offers a variety of exciting programs to keep the children of Andover engaged during their Summer vacation. Listed below are just a few of the many programs offered:

- Drop-In Playground – housed at Rec Park and available to children entering grades 1 – 7 offering seven weeks of age-appropriate activities such as arts & crafts, games, sports and swimming.
- All Day Discovery – a full day, seven-week program for children entering grades K-6 which also offers an internship program for middle school students.
- Various sports programs offered such as Warrior Tennis, Warrior Football, Warrior Baseball, Beach Volleyball, Track, Fencing and Golf.
- Half day Pre-school Programs for children ages 3½ - 6 explore sports in a non-competitive environment.

RECREATION FACILITIES

Recreation Park

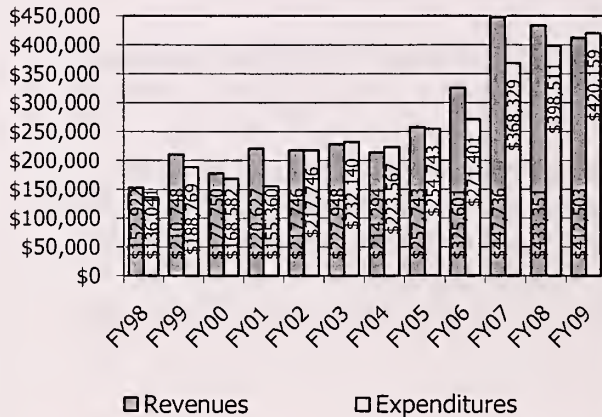
This large scenic park off Abbot Street is open to the public for a wide variety of seasonal recreational activities. Facilities include four lighted tennis courts, a ballfield with lights for night games, picnic areas, children's play area, a sledding hill and restrooms. Whether you're looking to host a relaxing family picnic or an action packed birthday party, Recreation Park is the perfect place for your event.

Pomps Pond

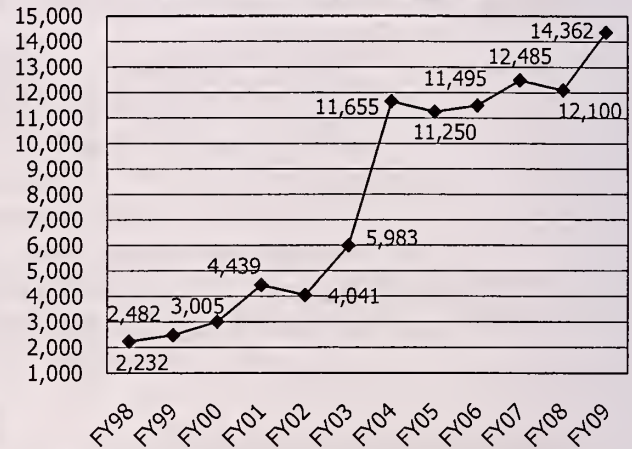
Located off Abbot Street, Pomps Pond offers a spacious beach area, picnic grounds, children's playground area, canoeing and kayaking rentals, sailing and recreational and instructional swimming. The complex, open mid-June through mid-August, includes a bathhouse with showers, rest rooms, changing facilities, concession stand and first aid station. Andover residents may purchase beach stickers at the pond. Non-residents are charged the daily rate. Five hundred residents purchased stickers in 2009. Typically 150 people per day enjoy the Pond.

DCS STATISTICS

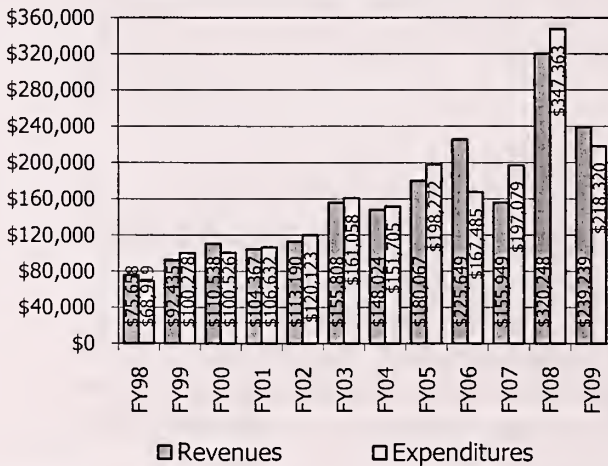
**RECREATION SERVICES REVOLVING
FUND REVENUES & EXPENDITURES**



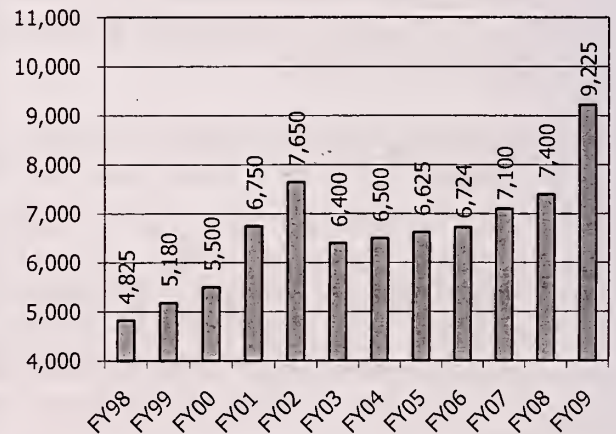
**SUMMER DCS CHILDRENS
PROGRAM ATTENDANCE
(FY98-03 Playground Program only)**



**YOUTH SERVICES REVOLVING FUND
REVENUES & EXPENDITURES**



**JULY 4TH & SUMMER
CONCERT ATTENDANCE**



DIVISION OF ELDER SERVICES

The mission of the Division of Elder Services is to identify, develop, implement and advocate for programs and services designed to enhance the quality of life and independence of elders in the community, and to provide a focal point in the community (Senior Center) where these programs and services can be easily accessed by elders and their families.

The Growing Community of Residents of “Senior” Status

As the number of Andover residents presently or soon to be 60 steadily increases, we face the challenge of identifying resources for an increasingly diverse elder population. The number of Andover residents aged 60+ has increased 40% in the past three years. How prepared are we to meet the various needs of a population whose ages range from 60 to over 100? What resources will be needed to support our oldest seniors living independently in the community? As a community, will we be ready as more residents seek assistance, either for themselves or for family members? Elder Services will continue to create and provide specialized programs and services in fulfillment of its mission, as laid out by the Council on Aging, following the charge of the Town Meeting of March 12, 1966:

- Identify the total needs of the community’s elderly population;
- Educate the community and enlist support and participation of all citizens about these needs;
- Design, promote or implement services to fill these needs, or coordinate existing services in the community;
- Promote and support any other programs which are designed to assist elderly in the community; and
- Enlist and develop capable volunteers and professional leadership for the purposes stated in this Article (35).

To accomplish these goals, programs are designed to promote good health and nutrition, access to services and community life, financial and personal independence and to combat isolation. An emphasis on Health, Wellness & Nutrition programs provides a variety of opportunities to maintain, enhance and improve one’s health. Continuing goals and objectives focus on improving social services, educational and recreational programs, intergenerational and volunteer opportunities and expanding outreach in the community.

Challenges

Increased costs and decreases in funding are compounded by an increased need for services. As we struggle to maintain core services with fewer resources, we have increased efforts to off-set related costs. Advocacy at the state and federal levels, grant writing and outside fund-raising are increasingly important. We are especially grateful to the residents of Andover, ‘The Friends of the Andover Senior Center’, The Andover Home for Aged People and the Executive Office of Elder Affairs for their financial support. Fees for service cover most program costs and are supplemented by coordinating programs and services with other Town Departments. Programs have also been developed cooperatively with area Senior Centers, Elder Services of the Merrimack Valley and the Andover/North Andover YMCA., in an effort to provide access to a variety of programs and services that would otherwise be limited by both

space and economic constraints. Access to affordable and accessible transportation services has improved, but remains limited due to costs.

Increased Need

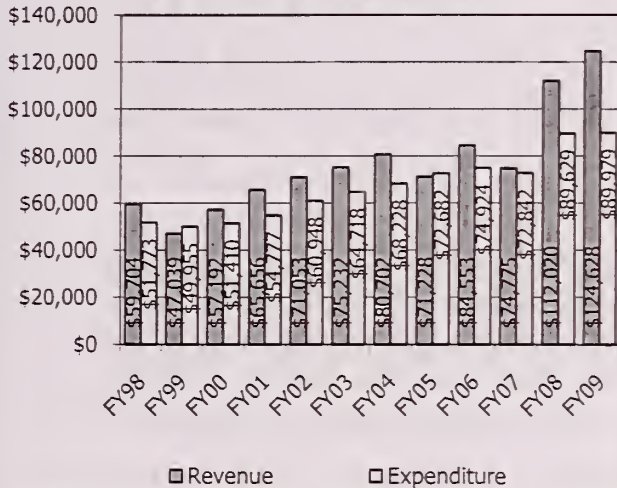
Requests for services tend to increase in difficult economic times. Core services, including transportation, the Senior Connections Program, nutrition and Meals on Wheels are an invaluable resource. Requests for general information from both seniors and family members continue to increase due in part by the growing number of seniors choosing to remain in their homes. We have expanded our outreach efforts to provide information on a variety of resources, particularly supportive services and funding available to allow residents to remain living independently in the community. The need for the supportive services provided by the Geriatric Nurse Specialist to meet increased mental health needs has doubled in the past two years. Those aged 85+ are the fastest growing group receiving services. We expect these trends will continue as people continue to live longer and remain in the community rather than seek long term care.

Accomplishments

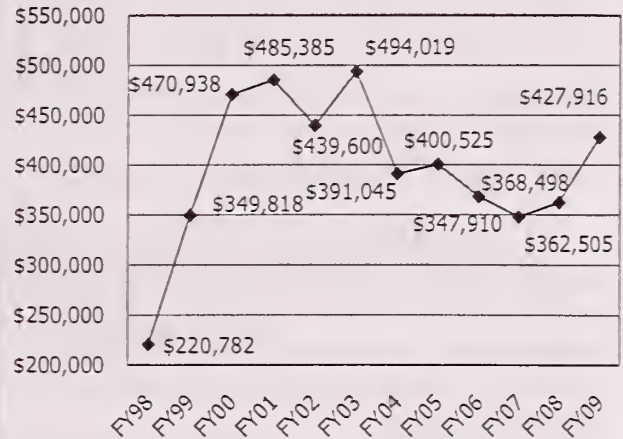
- The addition of the Four Season Room has provided the Senior Center with a dedicated space for just “dropping in” rather than coming to the Center for scheduled events and programs. Before this delightful addition, most rooms were continuously being broken down or set up for the next scheduled activity. This welcoming environment encourages conversation and socialization and is a perfect spot to visit, read, enjoy the view, engage in a friendly game or just catch up on the latest happenings.
- Transportation services have increased dramatically with local weekly grocery shopping trips and other requested destinations utilizing the Division’s twelve-passenger bus.
- A grant funded the printing of brochures to promote these long-awaited transportation services and a GPS to assist with new pickups and trips outside of our immediate area.
- Requests for Medical Transportation has increased by nearly 20%.
- Nearly 300 volunteers applied to “SCRPT” – the Senior Citizen Residential Property Tax Work off Program. There has been over a 10% increase in this program.
- The Council on Aging sub-committee researched options to help support seniors who wished to remain in their homes resulting in the development of The Andover Villages at Home (TAVAH), a non-profit assisted living without walls, to provide a comprehensive array of services to make it possible to remain at home.
- BoomerVenture, Andover Activities for the Adventurous plus 50’s, has continued to garner interest from those who will soon achieve “senior status”. Many of the programs were moved from evening to late afternoon in an effort to encourage more of a mix between generations, reducing perceived differences and enhancing social interaction.
- Collaborative programming with the Addison Gallery of American Art, the Conservation Commission and Commission on Disability in the development of a Community Garden and with the Memorial Hall Library on multi-faceted cultural programming.

ELDER SERVICES STATISTICS

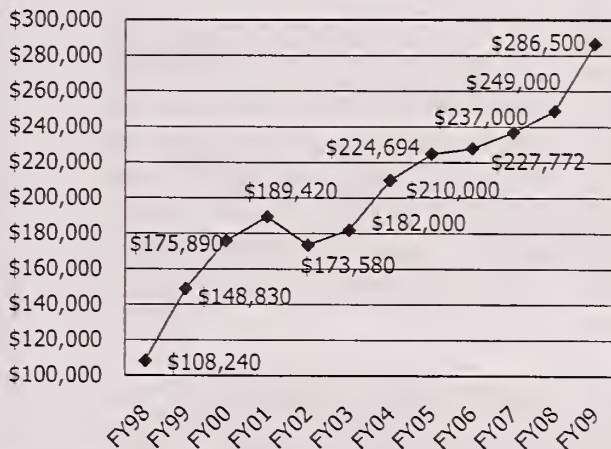
**ELDER SERVICES REVOLVING FUND
REVENUES & EXPENDITURES**



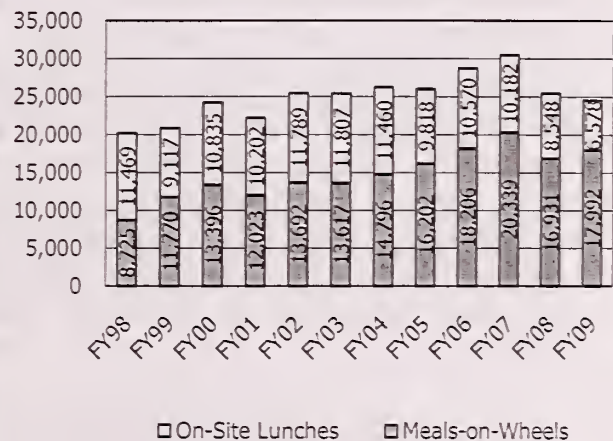
**VALUE OF ELDER SERVICES
VOLUNTEER SERVICE**



**TAX VOUCHER PROGRAM
VALUE TO TOWN**



SENIOR MEALS SERVED



DIVISION OF YOUTH SERVICES

The AYS aims to provide young people useful experiences to promote healthy growth and development. It is our goal to build a network of affordable, accessible, safe, and challenging youth programs that appeal and respond to the diverse interests of young adolescents and their families.

Andover Youth Services (AYS) was established to address the need for an increase in recreational, educational, social and support programs for the middle school and high school populations within the community. AYS supplies the youth of Andover with programs, services, and activities throughout the year. AYS provides a direct link that connects youth to their community. Andover's young people face many challenges and it is our mission to develop and maintain a program that has the ability to be flexible and encourages all youth to use their creativity and spontaneity in positive ways.

The support piece of AYS has continued to flourish with an increase in the community service program, our after school adventure-based program, drop in and flexible office hours, court-related services, volunteer and intern opportunities, hospital visits, referrals, college and employment, recommendations, fundraising for youth programs, crisis intervention, outreach, 24-hour emergency response, parent support and education, discussion groups and specialized in-school groups.

AYS events provided a community venue for young people to expose their creative talents. The 11th annual "Keep It Wild" Fashion Show, Paul King 24-Hour Skate-a-thon and numerous concerts and dances attracted thousands of youth and presented unique entertainment opportunities for the Town of Andover.

It is essential to connect with other people, groups and systems already working with young people. Andover Youth Services remains dedicated to establishing a community-wide network of supportive services for young people. AYS worked directly with the following organizations, creating and implementing policy, action items, fundraising, and advocacy for youth. Each of the following groups concentrates on developing programs, services and outreach to those young people who are not connected positively to the community of Andover: Andover Youth Council, Andover Youth Foundation, Friends of Andover Youth, Andover Community Advocates for Resources, Education and Support (CARES), Gender Equity Committee and AMC Youth Opportunities Program (YOP).

AYS receives ideas and concepts directly from the young people themselves and then takes these ideas and empowers the youth to make them happen. By interacting alongside young people, whether it is handing out flyers or working towards a new Youth Center, the programs the Youth Services creates and implements are immediate reflections of what the youth want and need. By staying true to our philosophy, AYS will continue to provide a diverse range of activities, events, groups, and programs for all young people of Andover.

AYS PROGRAMS

- ***The Andover Youth Services Summer Program – Gold Rush – May to August***

Gold Rush was an eight-week program open to all Andover youth eleven to eighteen years of age. Young people at these ages are in transition from childhood to adulthood and are in various stages of cognitive, physical, emotional, social and moral development. They need guidance and support through this stage of self-discovery, expanding horizons and emerging independence. AYS understands their developmental needs and responds with a lineup of activities, clinics, adventures, field trips and community service opportunities that appeal to the individual interests of young people. Over 1,700 young people received a chance to express themselves and share their experiences in a positive, supporting environment. The program offered 78 trips, adventures and services and encouraged them to participate and experience activities that were new, diverse and challenging.

- ***Ultimate Frisbee – Year round***

On the youth level, middle school boys and girls learned the multiple throws, offense and defense strategies and other skills in this fast-paced sport. The team competed in a huge tournament in Amherst, MA and a few games against neighboring communities. Additionally, AYS continued its support of the high school ultimate team which does not fall under the athletic budget. Ultimate involves over 140 kids each Spring.

- ***Field Hockey – Summer - Fall***

AYS continued to expand a middle school girls field hockey team that competed against neighboring towns and brought high school students into a mentoring role by providing instruction on stick-handling, passing and other elements of the game.

- ***Wrestling – November – March***

AYS continued to bring new sports to the youth and high school scene with the return of wrestling. This year marked the return of varsity wrestling to Andover High. AYS has funded the team for the last four years and they had a full varsity schedule. The youth program continued to flourish and there were over 100 wrestlers between the two age groups.

- ***Basketball, Open Gym – Year round***

In the AYS tradition of taking new ideas and generating them into programs, a street hockey program, Open Gym and AYS High School Summer Basketball League became instant successes. Open gym provided a similar pick up atmosphere for high school basketball players.

- ***Andover Snowboard Club and Learn-to-Ride – December to April***

The Andover Snowboard Club is a group of skiers and riders who share the love for the snow. This year we traveled to Sunday River, Pats Peak and Jay Peak. The Learn-to-Ride program continued to introduce kids to the joy of snowboarding. Experience riders were given the chance to develop their skills further as a part of the advanced session.

- ***Lacrosse – Year round***

Since 1997, AYS has continued to expand Andover's lacrosse program. The youth league experienced an overwhelming increase in enrollment and additional youth teams were added for both girls and boys. AYS implemented several Summer lacrosse programs due to the overwhelming demand for year-round lacrosse. Youth Services produced successful beginners programs for youths ages 8-10 and pick-up leagues for middle school boys and girls who wanted to improve their skills or learn the sport for the first time. Lacrosse has been a year-round effort offering clinics, introductory sessions, and pick up sessions. AYS continues to support this growing program by sustaining year-round fundraising efforts, recruiting coaches and volunteers.

- ***Afterschool Programs – September to June***

Flag Football, Field Hockey, Street Hockey, Rock Climbing, Spring Open Gym, Ultimate Frisbee, Rugby, Middle School Intramurals, Track program, Volleyball program, Outing Club, Bowling Club, etc.

- ***Vacation Day Programs – September to June***

Developed a variety of program opportunities during the holidays and vacation days for middle school and high school students.

SUPPORT SERVICES – Year round

- ~ Green Team – A youth employment program for high school students at Andover High School. Each session of the program provides work experience and trains young people in a variety of skills including: locating jobs, employee etiquette and rights, self motivation, time management, multi-tasking and solid work ethic. By working alongside participants, instructors provide positive role models, create connection to something positive, and build lasting relationships. An additional component of the program is that the team must complete several community service projects. The goal is expose young people to taking a proactive approach to making the world a better place, starting with his or her hometown, and give back to the community in which they live. Upon completion of the community service component, the team is empowered to locate and complete several jobs for citizens, local government, and the community at large. At the end of the summer session, participants will receive a stipend for their completed tasks. *The Green Team* fills a void among the students by supplying valuable training, mentors, and a source of income to disconnected young people.
- ~ Community Service – The willingness of young people to serve their community was demonstrated thoroughly over the course of the community service days. The young people enthusiastically helped community trails by dragging huge logs and boards to build a bog bridge, clearing brush and dead trees to create a new trail, and hacking through brush to reclaim an overgrown trail. On another service day we helped out at the Franciscan Center, clearing brush and restoring a peace garden. The energy of the youth was focused in a manner that verified that young people can make a visible difference in their community.

- ~ Expeditions – Offers a variety of challenging activities for young men and women. We create a powerful group by forming trust and building strong friendships/ relationships. The young people are challenged mentally, physically, and socially. By participating in this group, the youth will develop vital self-confidence that will carry into every aspect of their lives and community.
- ~ Drop in and flexible office hours
- ~ Court-related services
- ~ Volunteer and intern opportunities
- ~ Hospital visits
- ~ Referrals
- ~ Employment network
- ~ College and employment recommendations
- ~ Fundraising for Youth programs
- ~ Crisis intervention – Outreach
- ~ 24-hour emergency response
- ~ Parent support and education
- ~ Discussion groups – Specialized in-school groups
- ~ Transportation

EVENTS

- ***“Keep it Wild” Fashion Show – December to June***
The 11th annual “Keep It Wild” Fashion Show provided 20 designers and over 80 models a venue to expose their creative talents. Over the course of six months, student designers attend clinics, have fabric shopping days, eventually sew outfits and recruit models to showcase their work. The magnitude of the show requires that the Town House be transformed into an atmosphere of style and fashion with pulsing music and a 100 foot runway. Five hundred people turned out for this unique June event.
- ***Other Events***
Making Connections
Service Club annual barbeque
- ***Concerts/Shows – Year round***
AYS collaborates with a variety of young people who are interested in putting on concerts, dances and special shows. Each show has its own particulars and on average one to two shows are produced per month. Examples in 2009: Dances, Java Jam, Hypnotude, several OTH shows, etc.

ANDOVER COMMUNITY SKATE PARK – May to December

- The Andover Community Skate Park, a positive and safe environment, is open to all ages and abilities. It promotes and encourages individual expression and learning. The Park provides a positive atmosphere centered around respect for other and, most importantly, fun.

- Paul King Skate-a-thon – The annual event was developed to honor Paul King, an avid skater who passed away in a skydiving accident. The event was 12 hours of skating, contests, music, art, food and, in the evening hours, movies and camping in the park. Aside from honoring an excellent member of the park, the group raised funds to go towards a new ramp in his name.
- The Park continued to play an influential role for AYS. Aside from normal hours of operation, many young people had the opportunity to participate in skateboarding lessons and clinics. High School mentors instructed youth on the various skateboarding tricks and ramp riding techniques. The ACSP hosted two professional skateboard demonstrations over the Summer with 400 spectators at each demo. Skateboard competitions allowed local youth to showcase their honed skills and win some prizes at the same time. The Andover Community Skate Park remains an extremely positive asset to the community.

NETWORKING AND ADVOCACY – Year round

It is essential to connect with other people, groups and systems already working with young people. Andover Youth Services is dedicated to establishing a community-wide network of supportive services for young people. AYS worked directly with the following organizations, creating and implementing policy, action items, fundraising, and advocacy for youth. Each of the following groups concentrates on developing programs, services and outreach to those young people who are not connected positively to the Andover community.

- ***Andover Youth Council***

AYS operates directly with the Andover Youth Council. The council is comprised of thirteen high school students. The mission of the Youth Council is to advocate for all youth and to bring more services pertaining to issues relevant to their lives. The goal is to empower Andover's young people by getting them involved with community organizations, schools and Town government in order to create opportunities for youth. The council has become an official part of the Town structure and their office is located within the Town Offices.

- ***Andover Youth Foundation, Inc.***

A non-profit corporation organized to undertake the construction of a Youth Center.

- ***Andover Community Advocates for Resources, Education and Support (CARES)***

Andover CARES is dedicated to supporting life affirming choices, fostering resiliency and increasing a sense of belonging in the community.

- ***AMC Youth Opportunities Program (YOP)***

The Appalachian Mountain Club Youth Opportunities Program helps youth workers and youth-serving agencies offer educational and recreational outdoor opportunities for their youth. The AMC encourages the involvement of all people in its mission and activities and their goal is to be a community which is comfortable, inviting, and accessible for people of any age, gender, race, religion, ethnicity, ability, sexual orientation or socioeconomic status.

ADMINISTRATION

- Hiring, supervising and training seasonal, part-time staff and volunteers.

2009 ACCOMPLISHMENTS

- Created quality programs in four areas: recreation, social, support and education. AYS served over 7,000 participants over the course of the year.
- Completed the 12-month process of renovating 37-39 Pearson Street. AYS now enjoys its new 2,400 square foot headquarters. The house provides much needed space for storage, office space, program space and meeting areas.
- The Wrestling Team competed in its first full varsity schedule in more than twenty-five years and sent a wrestler, Reinaldo Brito, to the State finals for the first time in Andover history.
- Secured a \$75,000 grant through State Representative Barry R. Finegold for exceptional youth programs. This money allowed AYS to support ongoing programs, mentorship and provide program scholarships.
- Provided a variety of service and outreach to young people and their families. Empowering young people to make their ideas a reality, listening to concerns and issues, college recommendations, referrals, non-traditional office hours, advocacy, collaboration with community groups and a variety of other services provides young people with the help or connection they need.

VETERANS SERVICES

The mission of the Veterans Services Office is to do whatever is necessary to provide Andover veterans with benefits, entitlements and services whether they be medical, administrative, financial or quality of life.

The Veterans Services Office provides or coordinates all state and federal financial, medical and administrative benefits to Andover's 3,000 veterans and their families.

State Benefits – The Office responded to increased Public Assistance requests from veterans for fuel, food, housing, burials medical needs and other services under Massachusetts General Law Chapter 115 (M.G.L. C115). This increase for Public Assistance is due to the tightening economy and aging veteran population. The Public Assistance program is paid for by the Town and reimbursed 75% by the State under M.G.L. C115. Throughout the year, the Veterans Office managed 19 re-occurring Public Assistance cases for veterans and/or their families culminating in over \$75,000 disbursed to veterans and their dependents

Federal Benefits – Obtaining Federal benefits for local veterans is a priority in the Office which includes service connected disability claim processing. Andover residents receive over \$2 million dollars in tax-free Federal veterans' benefit dollars annually – for the most part through service-connected disabilities and widows' pensions.

The Office planned and coordinated the patriotic ceremonies in observance of Veterans Day, Memorial Day, Flag Day, the anniversary of September 11th and placed over 6,800 flags on the graves of veterans buried in Andover. Band concerts and other civic activities during the year were also handled by the Veterans Services Office which included a performance by The United States Army Field Band from Washington D.C. at the Collins Center.

Highlights of 2009 include restoring the WWI German Howitzer in The Park and publishing *Heroes Among Us – Book 1* – a book highlighting living WWII and Korean Veterans who were awarded significant medals such as the Prisoner of War Medal and the Purple Heart. The Office was active in the local coordination of the Commonwealth of Massachusetts Afghanistan/Iraq "Welcome Home Bonus Program" which pays a \$1,000 bonus to service members deployed to combat zones and \$500 to those called to active duty outside combat zones. The Director continuously focused on improving and updating the Office's record keeping. An on-going project comparing Andover Revolutionary War records to the existing Veterans Office Records was launched in 2009.

Fifty-one Andover veterans died during 2009. These veterans served from WWII through the Vietnam War. Several of these veterans fought in more than one war.

The Director of Veterans Services also serves as the Town's Graves Registration and Burial Officer.

KEY VETERANS SERVICES:

State Veteran Public Assistance Benefits (Massachusetts General Law C115 / MGL C115)

Outreach, Intake and Counseling, Public Assistance Disbursements and Semi-Annual Audits

Federal Veteran Benefits (Veterans Administration/VA)

Disability Claim Processing, Elderly Aid and Attendance, Health Care, Burial and Widow's Pension Processing and Grave Marker Applications

Graves Registration

Veteran Funerals, Family Burial Counseling, Necrologies and Records Management for over 7,000 Veterans (living and deceased)

Committees and Coordination

Patriotic Holiday Committee, Elder Services, Red Cross Armed Services Committee and local Veterans' Groups (The American Legion and Disabled American Veterans)

Patriotic Programs and Ceremonies

Memorial Day, Veterans Day, Patriotic Concerts, September 11th Remembrance, Annual Veterans' Luncheon and other

Memorial Care

Monument oversight, dedication as needed and Veterans' Grave flags (10 cemeteries and over 3,800 flags)

ANDOVER VETERANS DEATHS

<u>Name</u>	<u>Branch</u>	<u>Service Era</u>
Allard, Robert E.	Army	Vietnam
Begley, John R.	Army	WWII
Bensley, Gordon G.	Army	WWII
Brucato, George A.	Army	WWII
Bucklitch, Howard M.	Navy	Vietnam
Carmichael, James G.	Navy	WWII
Carnevale, William F.	Navy	WWII
Cashman, William A.	Army Air Corps	WWII
Collins, Thomas P.	Army	Vietnam
Davey, Hugh J.	Air Force	Vietnam
Demers, Leo M.	Navy	Vietnam
Desrosiers, William A. Jr.	Army	WWII
Doherty, James D.	Army Air Corps	WWII
Doherty, Joseph B.	Navy	WWII
Duffy, Joseph G.	Army Air Corps	WWII
Gioia, Alfred J.	Navy	WWII
Gofstein, Bernard	Navy	WWII
Gosselin, Raymond L.	Army	Korea
Gould, Robert P.	USCG	Vietnam
Guzowski, Daniel P.	Air Force	Korea
Hall, Ernest N.	Navy	WWII
Hannan, Lawrence J.	Navy	WWII
Hood, Thomas M.	Army	WWII
Howard, Ronald N.	Army	Vietnam
Jenkins, Chester T.	Air Force	WWII, Korea
Kidwell, Edward W.	Army	Korea
King, Robert T.	Army	Korea
Lieberman, Stephen E.	Army	Korea

<u>Name</u>	<u>Branch</u>	<u>Service Era</u>
MacDonald, Leo E.	Army	WWII
Mararian, Michael	Army	WWII
McKinley, Robert E.	National Guard	Peacetime
McMahon, Joseph P.	Marine Corps	WWII
Meehan, Thomas	Army	WWII
Moore, William C.	Army	WWII
Moosa, Walter F.	USMC	Peacetime
Murray, James E.	Army	Vietnam
Noonan, Robert T.	Army	WWII
O'Brien, Robert J.	Army Air Corps	WWII
O'Donnell, Joseph F.	Marine Corps	WWII
Parker, Robert B.	Army	WWII
Polizotti, John J.	Navy	WWII
Porter, Dennis V.	Coast Guard	Peacetime
Pustell, Robert A.	Army	WWII
Riley, Laurence W.	Air Force	Vietnam
Santangelo, Salvatore A.	Army	WWII
Silverman, Gerald H.	Army	Korea, Vietnam
Stone, Frederick T.	Navy	WWII
Trumbone, Mary Jane	Navy	WWII
Tymvakiewiz, John	Army	WWII
Waldie, Archibald D.	Navy	Korea
Wesson, Charles H. Jr.	Army	Korea
Whitton, Edward R.	Army	WWII
Willett, Philip E.	Army	WWII

ANNUAL REPORT 2009 ANDOVER SCHOOL DEPARTMENT

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skill, and qualities required to be successful in a diverse society.

The State of the Schools

During the 2009 calendar year the School Department experienced major reductions in programs, services and personnel. Fortunately, we also implemented a number of cost saving initiatives including: negotiating a favorable bus contract for out of district transportation, providing managerial services for the food program at the Greater Lawrence Technical School, increasing our savings through a more aggressive energy conservation plan, and continuing to expand our grants and donation efforts.¹

From 2005 through 2008 the School Department restored positions lost in 2003-04.² In 2009 these gains were largely erased; however, as the losses in the chart below reflect:

FY2009 Reductions

Elementary Schools	Middle Schools	Andover High	Central Office/District
<ul style="list-style-type: none"> • Health (4) • Technology (4) • 3rd Grade instrumental music (2) • Instructional Assistant time (equal to 11 positions) 	<ul style="list-style-type: none"> • Physical Education • World Languages • Library Services (3) • Guidance (4) • Special Education (3) • Integrated Arts 	<ul style="list-style-type: none"> • Science • Math • English • Technology/Business • Social Studies • Physical Education • Instructional Assistants (2) 	<ul style="list-style-type: none"> • Custodial services (5) • Independent Positions (2) • Clerical Positions (3)

In addition to these losses, it is important to note that the School Department never restored many positions eliminated in 2003: at the high school: dance teacher, 2 custodians; at the middle schools: 2 foreign language, 1 music, 2 technology and 1 integrated arts teachers and 1 guidance counselor; and at the elementary schools: 2 assistant principals, 5 PE, 1 music, part-time librarian, 3 custodians. Further, we did not restore staffing reductions in the Adaptive PE program; supply budgets were larger in FY2002 than in 2009; and over 50 stipends remained un-restored that provided support in the core curriculum to students and teachers.

In past years the School Department made trade-offs in order to address the primary goal of preparing students for the global workplace. Some examples: 1) Mandarin Chinese instead of adding Spanish or French sections and 2) Middle School engineering program, in place of a music position. These actions enabled us to make small gains towards moving our system into the 21st century, but fall short of enabling us to implement a comprehensive plan.

¹ Some of the new and continuing grants for FY2009: **Teaching American History** (\$90,525), **STEM Pipeline Fund** (\$57,588), **Essential School Health** (\$126,000), and **Gelfand** for a state science and engineering fair (\$9,900) In 2010 we submitted a major grant to the National Science Foundation in collaboration with 5 other districts to support and expand our engineering program. With a major donation from ACE, we have installed a new digital high tech language lab at the high school. Thanks to many donations from local groups and individual donors we have purchased much-needed equipment such as SmartBoards, documents cameras, LCDs, and MP3 Players.

² Elementary: health teachers, some PE teachers, 3rd Grade instrumental music, nurse, counselor time and reading specialists; Middle: social studies teacher, health teacher, music teachers, guidance counselor; High: assistant principal, 2 program advisors, social studies teacher, music teacher, social worker, assistant track coaches, and teacher stipends for school clubs.

Enrollment

The 2009 enrollment in our six elementary schools had a small reduction, with enrollment going from 2,893 students to 2,885. The middle schools, at 1,486 was down modestly from 1,513 in 2008, but up from 1,473 in 2007. The high school saw the largest gain of 1,796 students over 1,721 in 2008, as a relatively small class graduated and was replaced by a larger 9th grade, resulting in a substantial gain of 75 students. The enrollment at the high school is well above the 1,404 population in 1997, resulting in considerable overcrowding today. Districtwide the enrollment increased by 40 students and the year before by 30 students, so it is important to note that while gradual, each year the district grows by the equivalent of more than one classroom.

School facilities:

The School Department continues to focus on the physical condition and capacity of our school facilities. At Bancroft there are structural building concerns, and at Shawsheen, South, West Elementary and the High School there is need for additional space, especially for special needs services. Chaired by Mark Johnson, a Task Force produced an initial report for the School Committee and Selectmen in spring 2007, and based on that report and supported by the two boards, drafted three Statements of Interest (SOI) to the Massachusetts School Building Authority (MSBA) to request financial support from the State for substantial improvements for three schools: Bancroft, Shawsheen and the High School. MSBA then directed the School Department to identify the school with the most urgent needs. Given the structural and space needs, the obsolete open-space concept, and the high cost of on-going maintenance, the School Department reported to the MSBA that Bancroft was the school most in need of major repair or replacement. In fall and winter 2007 MSBA announced that Bancroft qualified for a feasibility study, a first step in the process to receive State support to renovate or replace a school building. In 2008 the Town Manager appointed a School Building Committee, and Town Meeting voted to provide funding for a Feasibility Study.³ MSBA and the Building Committee agreed that the Town would engage the services of the architectural firm Symmes Mani and McKee to conduct the feasibility study. That study is now underway with the Building Committee having reviewed possible sites for a new Bancroft and determining that the site of the current school is the best site. Working with both the School Committee and the School Building Committee, the study is in the final stages of determining: 1) the educational program, 2) the enrollment, and 3) the most preferred building option. The study continues to look into the possibility of a building project that would include some portion of Shawsheen. The School Department also submitted refreshed Statements of Interest for the remaining two schools (Shawsheen and Andover High School).

School Administration:

The School Department's administrative team in 2009 welcomed two new principals and one Assistant Principal. Jonathan Harris replaced Peter Anderson who retired after nine years service as the Principal of Andover High School and Pamela Lathrop became the Principal of High Plain Elementary School upon the retirement of Brenda O'Brien, founding Principal of High Plain. Assistant Principal, Thomas Mead resigned his position to accept a principal position in another district, and was replaced by incoming Assistant Principal, Christopher Phillips.

The second cohort of Salem State's The Institute for Leadership Education (T.I.L.E.) program, which includes eight Andover teachers, is well into its second year of study. In the coming year the T.I.L.E program will expand to a third cohort. The district will continue to encourage the

³ Reimbursement from the State for the Feasibility Study and any resulting construction for Andover schools would be approximately 41% with additional reimbursements possible for our maintenance record and incorporating "green" solutions into building plans.

participation of highly qualified Andover teachers, as a means of attracting our most talented teachers to the administrative ranks. The district also will continue to embark on aggressive recruitment and retention programs for both teachers and administrators, because the shortages for both continue. To that end, for the last five years, Andover has been the lead district in bringing together 15 districts for the annual Merrimack Valley Recruitment Fair. The fifth fair was held in March 2009 to which over 500 teachers and administrators attended. In 2009 we maintained the services of retired Dr. Woods to oversee our teacher induction and mentoring program, and to expand our administrator mentoring program (a critical need given the number of new administrators coming into the district).

SCHOOL COMMITTEE AND CENTRAL OFFICE ADMINISTRATION

The five elected members of the School Committee typically met twice monthly for regular session meetings during 2009. Annie Gilbert and David Birnbach were elected in March 2009, replacing Dr. Tony James who did not seek re-election and Dr. Arthur Barber. In April the Committee voted to have Attorney Debra Silberstein continue as Chair and Dennis Forgeue to serve as secretary. During fall 2008 the School Committee accepted the resignation of the Superintendent, Dr. Claudia Bach, effective June 30, 2010 and secured the services of the Massachusetts Association of School Committees to conduct the search for a new superintendent. The Committee approved the Superintendent's Goals for 2009-2010, the District Goals and Objectives for 2009-2010 school year, and the 2009-2010 District Improvement Plan. In July the Committee began the development of a three-year strategic plan, contracting the consultation services of Lyle Kirtman of Future Management Systems. In the fall district unions notified the Committee of their intentions to engage in contract negotiations. The Chairs, Town Manager and Superintendent met a few times to review budget assumptions and upcoming contract negotiations, and the Tri Board convened to discuss rising health insurance costs and collective bargaining.

Assistant Superintendent of Schools

Teachers in Andover have been working effectively on a number of new and extended initiatives in order to increase teaching effectiveness and student learning. Here are some examples of the work that is ongoing in Andover:

Math Curriculum Council: Middle School math teachers are researching math programs in other school districts. In a comparison of other districts' test scores and math programs, the single most defining difference is the number of minutes each district devotes to math instruction on a weekly basis. Additionally, elementary level teachers have completed the K-5 Math mid-year and end-of-year assessments.

ELA Curriculum Council: As a result of the K-3 Balanced Literacy review last year, members of the ELA Curriculum Council have been working on a K-5 Writing Scope and Sequence this school year. On early release days, teachers are facilitating grade level discussions on the writing initiative.

Social Studies Curriculum Council: Members of this council are meeting this school year to review and revise the essential questions at the Middle School level.

Science Curriculum Council: Members of the science curriculum council have been reviewing textbooks and ebooks for possible adoption in the next school year.

Foreign Language Curriculum Council: Members of this council have been engaged in a review of textbooks and ebooks for possible adoption in the school year.

Wellness Council: With the elimination of health at the elementary schools, the Wellness Council has been engaged all year in researching the best way to deliver the health curriculum at the elementary level.

The pilot of the elementary progress report has been implemented this school year. Parents and teachers have had an opportunity to complete an online survey. The results of the survey will be reviewed by elementary administrators and shared with the parents and teachers in the spring.

eTextbooks Course: A number of K-12 teachers are participating in a eTextbook course. The purpose of this course is to determine the best way to deliver the curriculum using electronic components and other digital media that will increase student engagement and learning.

Despite the loss of 1.3 positions in **music** at the elementary level last year and the subsequent loss of instrumental music at grades 3 and 4, our K-12 music teachers have been engaged in providing an excellent music program to students in our district. School and district concerts reflect the effective work of our students and staff.

Business Office

The responsibilities of the Business Office include managing financial operations and selected support services; developing and managing the annual budget, processing payables and payroll, labor contract negotiations and compliance, purchasing, fee collection, financial reporting, development of the Capital Improvement Plan and grants management. The Business Office, which includes the Copy Center, works with the entire school system and many Town Departments. In addition to financial oversight, the Business Office is responsible for facilities management (in cooperation with the Plant and Facilities Department), student transportation, school and district emergency management, custodial services and food services.

Human Resources Office

The Human Resource office continues to work on making its operations more efficient. In addition to various technological improvements made over the last few years, we have added:

- Two computer kiosks to assist employees and applicants apply on-line;
- Converted all school employees from Connect Ed to the new Alert Now system (reverse 911);
- Completed the work on APS's new website;
- Created a number of on-line forms and on-line interactions to expedite contractual provisions such as current seniority lists;
- Created a feature on the automated application program that notifies applicants throughout the year of new postings as they become available.

Despite a heavy recruitment load, the Human Resource office continues to make a concerted effort to mitigate recruitment costs by replacing print advertisements with electronic recruitment and on-site recruitment of teachers. For example, Andover is the lead town in organizing the Merrimack Valley Schools Teachers Recruitment Fair (generally held the last Thursday of February). The Human Resource office will attend a half dozen teacher fairs in order to develop this fall's applicant pool. This year alone, recruitment efforts have focused on:

- Hiring key positions for the Andover Public Schools, including a new superintendent, a high school principal, an elementary principal, a school transportation coordinator and 26 new teachers. Of those new teachers, 11 of them are here on a permanent substitute basis for teachers on long-term leaves of absence. They're employment will end June, 2010. Of the new teacher hires this fall, 75% have a Master's degree or higher.
- Key hiring for Town positions include a new library director and town clerk. Human Resource staff played a key role in managing the search process for these positions for both school and town departments.
- The Human Resource department's newest training offerings included a monthly program for middle managers. Topics focused on developing good Human Resource practices such as setting high performance standards, documenting poor performance, holding difficult performance discussions, and negotiating conflict at work. Other covered topics included understanding generational differences and the town's budget.

- On a more sober note, last June marked the loss of some 33 school positions. Unemployment claims rose to 48. Some 6 months later, 17 employees (or 35%) remain unemployed.

REPORTS FROM THE SCHOOLS:

Andover High School

Mathematics Department

The AHS Mathematics Department is in the second year of implementation of a new elective in Linear Algebra. To give students an additional opportunity to expand their mathematics knowledge base, we are working with the Educational Development Corporation (EDC) to design and pilot this course, which is usually a College level course for math majors. Based on our K-12 Curriculum Council work, data analysis of MCAS results and internal assessment, the Mathematics Department continues to revise its curriculum, course offerings, and instructional practices. This year we implemented a course sequence for sophomores who struggled in their freshman math courses. These courses, called Math Topics 2 and 3, help to fill in gaps for students while improving their confidence in mathematics and moving them forward with curriculum at an appropriate pace.

Science Department

The Science Department implemented a new series of physics courses this year. The goal of the changes was to make Physics more accessible to a larger group of students. We currently offer AP Physics C, AP Physics B, and Level ½ Physics. We will begin to evaluate the changes to the program regarding AP Physics B. The Science Department concluded that the math requirement would need to change and as a result, this change has been made to the course catalog for 2010-2011. A new physics course is also being proposed, *The Physics of Art and Music*. This course will be a 0.5 credit elective. The other major initiative this year is the sustainable garden project. Ms. Cutler, a science teacher within the Department, has been working to fund a sustainable garden at the high school. The garden site has been cleared and first planting will take place this spring. To date, she has secured over \$4700 for the project. Curriculum is currently being articulated for AP Environmental Science, AP Biology, and 9th grade Environmental Science. Further articulation in Math and World Languages hopefully will take place during 2010-2011. Lastly, pilot testing for textbooks in 9th grade Environmental Science and Physical Science is ongoing. Teachers are participating through science curriculum council and books will be chosen in May for implementation during the 2010-2011 school year.

Social Studies Department

The Social Studies Department hired two new teachers for the 2009-2010 school year. Brian Carey joined the Department from Wood Hill Middle school and Evan Greenspan, who had been teaching Reel Life in the English Department, came on board to teach Broadcast Journalism. Teachers began the discussion this summer on creating a skills curriculum for both our 9th and 10th grade programs. We added two teachers to our AP US history program due to the large numbers of enrollment and a leave of absence. Both these teachers (Mary Robb and Rob Michaud) attended the St. Johnsbury AP preparation program during the summer and continue to work together as they plan classes and assessments. Six teachers spent time this summer exploring how to teach social studies through multiple lenses continuing our discussions around an interdisciplinary approach. This past fall we began teaching our 9th grade *World Civilizations* courses as mixed level classes. Four teachers in the Department participated in professional development over the summer designed to develop strategies to incorporate differentiated instruction. Seven teachers in the Department continue to take advantage of the *Teaching American History* grant program under the direction of the Department's Lauren Ream and the University of Massachusetts at Lowell.

English Department

The English Department at AHS builds on the strong foundations with which students come to us from the middle school English Language Arts program. The number of students taking more than one English credit per year continues to grow, our Advanced Placement numbers and test scores remain strong, and students in our grade 10 Twentieth Century Studies course will be offered the opportunity to take the AP Language and Literature exam this year in a pilot effort to increase student opportunities for AP credit in English. Our Journalism classes and a club began publishing an on-line student newspaper this fall. During the spring of 2009 work on the curriculum council, work by teachers participating in TERC projects, and work of many Department meetings focused on our summer reading initiative which began this past summer. In the fall of 2009 (and at the start of 2nd semester) common essay assessments were used in individual classrooms and by the larger Department to assess the summer reading program as we examine student writing. Our staff has been most impressed with the level of participation and engagement of students in this initiative. We will continue with the project this summer, making calendar adjustments but no changes to text for next year. A fall professional development course on the use of rubrics resulted in the draft of a department writing rubric used voluntarily in grades 9 and 10 at the end of semester one, again with common questions; these modeled after recent MCAS long composition prompts. We continue to see growth in student achievement as measured by MCAS results. Ninety-five percent of our students scored in the Advanced or Proficient range and the number of students in Needs Improvement was cut in half from that number last year. Though our area in need of improvement is the topic development of the Long Composition, we showed substantial growth in that area with students on IEP's, and our efforts in strengthening student writing are Department wide. For next year we hope to run the interdisciplinary World Studies course once again and plan to offer Odyssey as a team taught course in English and Social Studies. On the negative side, class sizes did indeed increase this year, with many sections at or close to 29 students; and we were able to offer only one section of the popular film elective Reel Life.

Counseling Department

The Counseling Department is pleased to welcome Edward Abbot and William Hutchins as the new member of the AHS Counseling Team. During the first semester of the school year, the Counseling Department worked diligently with seniors on the college application process. It is important to note that 35% of the seniors (198 students) applied to colleges under the early decision/early action admission deadlines. As of February 1st, 3036 transcript requests have been processed, of which approximately 2400 were completed by December 15th. Early admission results were encouraging and included acceptances from Babson College, Boston College, Boston University, Johns Hopkins University, the University of Miami, New York University, the University of North Carolina at Chapel Hill, Northeastern University, Syracuse University, Tufts University and the University of Vermont. During the second semester, counselors will guide the underclassmen through the online course selection process as well as work closely with the juniors through the initial stages of college counseling, career exploration and post-secondary planning.

Middle Schools

Doherty Middle School

Doherty's overarching goal is to enhance the academic, cultural and curricular programs at Doherty in line with research on best practices. Teachers in all three grades and all disciplines have made significant gains in adopting the following literacy strategies: differentiated instruction, concentration on open response questions, encouraging students to use active reading strategies, and sustained silent reading which have contributed to our students' outstanding ELA

MCAS scores. The Engineering initiative that is now in its third year, resulted in the adoption of an Engineering & Design program offered to all students in grades six, seven, and eight with a robust robotics unit introduced in 2009 - 2010. Our enhanced math supports (e.g., math extensions enrichment and accelerated math program) provide opportunities to extend our curriculum while our math strategies enrichment broadened the use of ACC math supporting remediation. Mathematics teachers continue to improve their differentiated instructional techniques when working with those students who struggle in mathematics, as well as those who move swiftly through the curriculum, contributing greatly to increasing MCAS math scores in our special education population and maintaining high results for all students. This school year, we created two new professional learning communities: a Technology Study Team designed for teachers to enhance their technological knowledge in how to better incorporate technology into their curriculum; and a Literacy-Fluency Study Team to begin the process of developing a strategic literacy action plan.

West Middle School

West Middle School has three areas of focus this year. The first is to continue to use Harvard's *Teaching for Understanding* instruction model as a way to create clear understanding goals for students. Using this model, teachers utilized faculty meetings and the professional day to create individual and interdisciplinary units that provide opportunities for students to perform what they learned in a way that will develop deeper and longer lasting understanding of concepts and skills. Our second goal is to bring 21st Century technology to our teachers and students. Working with our PAC, we restructured our fundraising efforts. Three Fun Friday events were created. Each Fun Friday consisted of an afternoon of fun and games for all West Middle School students. The money raised from each event will be used to purchase at least one SmartBoard and document camera for each team by the December of 2011. The Fun Friday last October and the Flamingo Fundraiser last spring enabled us to purchase two SmartBoards and two document cameras. All are being fully utilized by WMS faculty. The third goal for the 2009-2010 school year is to continue our efforts to create student leaders and students who are responsible and active community members. West Middle School students actively led and raised money for and awareness of: Muscular Dystrophy, Haiti Relief Efforts, Pennies for Peace (raising money to supply and run a school for one year in Afghanistan), Lazarus House, St. Anne's Home, and gifts for seniors who are alone during the holidays. West Middle School is lucky to have talented teachers, motivated students and a supportive parent community. We thank all for their continued support.

Wood Hill Middle School

This year Wood Hill Middle School has taken to heart the phrase, "Don't Stop Believing." We want all students to succeed and take responsibility for their learning while understanding the positive impact they can have on their communities. Wood Hill challenges teachers to learn and implement cutting edge practices for all students, and we have developed internal and external support for teachers through Expeditionary Learning (E.L.) Outward Bound. Our on-going work with Expeditionary Learning involves our community in highly researched practices and nationally recognized professional development. One component of E.L. are expeditions, which are multidiscipline projects that look at real world issues. This year teams and teachers have implemented expeditions such as Early Humans, The Road to Afghanistan, Ex "Bee"dition, Infectious Disease, Close Encounters, Capturing Culture through Photography, and Paris Café. The goals associated with E.L. fall in line with the findings shared by Dr. Daggett and the future of education for the 21st Century. In addition, we have implemented "Crew Time," which provides a small group setting for students to communicate about topics of adolescent concern with a thoughtful, caring adult. Expeditionary Learning continues to be funded through the generosity of Wakefield Inc., the Andona Society, private donors, and local fundraising. Our

yearly evaluation completed with E.L. has indicated that we have made significant progress, and we continue to set instructional goals which are guided by the EL principles.

Elementary Schools

Bancroft Elementary School

The Bancroft School Community is filled with anticipation and excitement as the Building Project moves forward. While we are proud of our unique school, the Bancroft Community recognizes that our needs can no longer be met in our castle. With our anticipation comes some sadness to see this open concept building close, a building that helped to form our culture. However, we look forward to a new home that will meet the needs of our students as twenty-first century learners.

Being respectful has long been a focus at Bancroft School. Respect for oneself, for others and for the environment are top priorities. Children started the school year by signing respect contracts that state:

1. *I respect myself by working hard and making good choices.*
2. *I respect others by treating them the way I want to be treated.*
3. *I respect my school by making sure it is a safe and clean place to learn*

We hold school-wide meetings regularly to talk about implementing the three aspects of respect. Usually, students lead these meetings, demonstrating examples of respectfulness through skits or stories. Classes from different grade levels have become *Bancroft Buddies*, meeting regularly to strengthen bonds across grade levels while learning to be respectful and to expect respect from others. Children sign the Principal's Book when they are especially respectful. This is a book that will remain at Bancroft forever to document the wonderful citizens our children are becoming. When children do something worthy of special recognition, they sign the book and their pictures are posted on the Principal's Book bulletin board. We call our program C.A.R.E. (Care And Respect for Everyone). The Bancroft Community recognizes that developing and maintaining a respectful environment is an on-going process and one on which we will continually work. In summary, as indicated in our vision, *we believe learning best occurs in a climate of mutual respect and kindness.*

High Plain Elementary School

The High Plain Elementary school opened on Thursday, September 3, 2009 with 519 students enrolled in grades kindergarten through five. The students, parents, and staff worked diligently to create a supportive and caring school community. We began the year welcoming new and returning students as well as a new principal, Pamela Lathrop. We gathered together to celebrate success and learn about each other. The PTO Enrichment Council brought many wonderful programs to the schools where the children learned about animals, music, electricity, art and dance. During the school year we recycled, provided Thanksgiving meals for many families, collected winter coats for those in need, held a penny drive to raise money for peace, and engaged in several other service learning projects. High Plain School continued to reach beyond the school walls to affect others positively. Many students participated in our many clubs and activities sponsored by our Learning Leaps program. We tried hard to do our best in school and to be kind to one another. High Plain Elementary School embraced the theme of 'Everyone Counts' for the 2009-2010 School Year. We grew as readers, writers and thinkers. The students performed well in their daily work and on mandated tests. Test data was examined to determine areas of weakness and teachers met regularly by grade-level teams to review curriculum, share information and materials, and discuss appropriate instructional practices to meet the needs of all students. The High Plain staff is to be commended, who despite challenging times, continued to work hard for all students. The PTO funded programs, supported classrooms, provided fun

family activities and coordinated a school newsletter. As always we appreciate the continued support of our PTO and the entire Andover Community.

Henry C. Sanborn Elementary School

Each year Sanborn embraces a schoolwide theme. This year, to realize our theme, “Building Bridges,” we have expanded our connections within our school and community. Fostering and enhancing partnerships between classrooms, with Study Buddies, with West Middle School, Andover High School, and our local Senior Citizen Center has been a focus this year. We continue to foster a love of reading in Sanborn students through the Community Read Along, Magic Carpet Reading, our “Building Bridges through Books,” Reading Incentive Program, and monthly Genre Study. We have continued our partnership with SHED/Kid’s Club offering a number of their courses, with a science/engineering focus, to our students at Sanborn through our Explorations program. Our Explorations program continues to thrive and includes courses such as Science Explorer, Chinese, Spanish, Math Olympiad, The Final Cut, Outdoor Games, Book Making, Volleyball, and Floor Hockey. Sanborn employs the “Four Rs” of Respect, Responsibility, Resourcefulness and Reflection as a means to build character and foster a positive school climate. An inclusive Student Council approach allows each interested fourth and fifth grade student to carry out the “Four R’s” by participating on one of ten student-directed committees. These committees carried out a number of community service initiatives, including projects which raised money for the Greater Boston Food Bank, Lazarus House, and the American Red Cross. Sanborn traditions also include activities around monthly character-based themes such as respect, honesty and acceptance. A monthly community-building School Meeting that is led by students includes skits on the monthly theme and culminates with the singing of our school song. Last year, Sanborn participated in a Model Classroom Project, piloting the use of a SMARTBoard in one of the fifth grade classrooms. This year, the faculty and parents collaborated on a “We’re Fired Up About Technology!” initiative resulting in the installation of five interactive white boards and sixteen LCD and document cameras, enhancing technology integration across the curriculum. We are a community of learners and leaders and continue to set high expectations for students. Sanborn was one of five Massachusetts schools invited by the United States Department of Education to apply for Blue Ribbon status. We appreciate the continued support of our P.T.O. and the entire Andover Community as we strive to provide the best for our students.

Shawsheen Primary School

Shawsheen’s theme last year was Endangered Animals. Each classroom “adopted” an animal and integrated it into the curriculum and activities. Our students continued to follow the school-wide theme of the “Golden Rule” by being role models for the staff, their families and each other. The PTO extended their generosity by providing materials, cultural events and overall support of our school. The community services sponsored drives for coats and gloves, canned items for food banks and books for the PALS program in Lawrence. The major fundraiser of the year, *Math-a-Mania*, was a huge success with the unbelievable generosity of our parental community. We had after school activities to fund a second SmartBoard in the school which allows the students to integrate technology into their daily learning. The entire Shawsheen community appreciates the support of the Town of Andover.

South School

This year’s school theme, *Everyone Counts*, serves a dual purpose. Not only are we emphasizing the importance of honoring each individual, we are also promoting the benefits of connecting math and literacy. Staff members continue to make a concerted effort to utilize math-literacy materials to introduce and reinforce mathematical concepts to achieve this goal. New this year, students in third, fourth and fifth grade are enrolled in a web-based mathematics program aligned

with the Massachusetts Curriculum Framework called *Study Island*. This online program allows teachers to customize programs for individual students so that they can build their mathematical skills based on their current level of performance. As part of our balanced literacy plan, we are piloting a program in kindergarten through grade three called *Wilson Foundations*. This resource systematically introduces and reinforces phonemic awareness, phonics, and vocabulary skills as a way to develop better readers and writers.

Student Council initiatives continue to be a central focus. The Spirit, Community Service, Go Green, and Student Issues Committees have each made tremendous contributions to the promotion of a positive school culture this year. The annual Valentine Float Parade, the Respect-Responsibility-Kindness (RRK) Campaign, donations to the Andover Youth Services, clothing and food drives, and many initiatives to reduce, reuse and recycle exemplify the way our students are leaders in promoting team spirit, cooperation and respect for the environment. Other exciting school highlights this year include the participation of forty fifth-grade students in a peer leadership program, a new found partnership with high school students from the Andover Way Program who spoke to our students about the importance of good decision-making, and a wonderful all-school assembly featuring motivational speaker and former Olympian Molly Sliney who sent an inspiring message about believing in yourself.

Through the generosity of our PTO, five interactive SmartBoards were installed in each fifth grade classroom and the library media center, providing a new and engaging venue for student learning and instant access to a plethora of internet resources. As always we thank our parents, community volunteers and organizations who continue to make incredible contributions to our community of learners.

West Elementary School

West Elementary School continued with their two year theme of "Think Do Succeed." They kicked off the Fall by partnering their Green Team with National Grid. West Elementary School had been selected as one of a handful of schools to participate in National Grid's "Power to Save" regional school tour, an innovative, energy-efficiency education effort. They hosted a Green Night and had over 700 attendees. Six Power to Save posters winners were selected and recognized in Boston for their energy saving masterpieces. Technology and twenty-first century learning skills continued to be a primary focus for West Elementary. The faculty and parent community worked hard to garner funding to purchase six additional SMARTboards for the school. Three West Elementary faculty members taught a SMARTBOARD class for sixty elementary through high school Andover teachers. West has expanded their enrichment offerings to include: math leagues from grade 2 through 5, Flag Football, Chess, School Newspaper, Gymnastics, Non-Fiction Book Club, Recycling club, Floor Hockey, Grade 3 chorus, Friday Fun Fest, Web 2.0, and Student Council. In addition, all fifth graders hold one or more jobs during their final year of elementary school. Some of those jobs are: office worker, tour guide, courtyard maintenance, school store, and special friends (to our special needs classrooms). West added a special needs preschool to its mix this year and enjoyed having Andover's youngest learners as part of their community. The student council continued to reach out and make connections with the community. The monthly Walk to School Day supported a different charity each month. West was able to raise several thousand for the Beverly School in Kenya, and members of the student council traveled to Holy Cross to receive leadership plaques for their efforts. The West community also raised \$3,000 for the Youth Center. The student council was inducted as junior members of Rotary in a program entitled Early Act. The adults Rotarians have joined forces with our Early Actors in many charity events. In addition, West has grown its volunteer program to include not only senior citizens, but middle school students. A new program was started called

West to West, where one day a week twenty West Middle School students come to West to tutor students in grades one to five.

DISTRICT DEPARTMENTS

Pupil Personnel Department

Pupil Personnel Administration has continued to oversee special education services to approximately 1000 identified students between the ages of 3 and 22. Programs were available to address the needs of students with mild to moderate disabilities, as well as those with more intensive special needs and multiple handicaps. To the extent possible, special education students attended their neighborhood schools and participated with their typically developing peers in the general education setting.

The Department continued its commitment to work with families to retain students in the district (rather than sending them to out-of-district programs), and provided consultation, training, and support to in-district staff in order to meet the complex needs of some of our students. The ARRA IDEA stimulus monies have been used to support the district's newest programs and their students, including: 1) the EXCEL program at West Middle School, serving students with global delays, providing access to the general education curriculum and academics, as well as functional academics and life skills for those students who require them; 2) the Doherty Middle School LBA (Language-Based Access) program, serving students with language-based learning disabilities who require extensive curriculum modifications and language remediation in order to maintain effective progress; 3) the West Elementary Applied Behavior Analysis (ABA) program, supporting students with autism using highly structured and individualized data-driven methodologies; and 4) Andover High School pre-vocational/ vocational program, supporting students with intensive needs at the high school through pre-vocational training and actual job placement and job coaching for those students in a supported work environment. The Early Childhood stimulus grant was used to fund a new teacher and assistant for a new preschool class that opened in January 2010.

In addition to supporting our special needs students, the Pupil Personnel Department also continues to oversee programs for educating English Language Learners (ELLs), and has made significant progress in providing state-mandated training for general education staff so that they can meet the needs of ELLs in their classrooms. Early in January, the Department of Elementary and Secondary Education (DESE) notified the district that its English Learner Education corrective actions (stemming from the Coordinated Program Review conducted by the Department of Elementary and Secondary Education in the 2007-08 school year) are now complete.

Health Education

The Andover Health Education Department provides health education to students in middle school and high school. The curriculum is designed to increase each student's mental, physical, emotional and social well being. Health Education teachers align the curriculum with the Massachusetts Comprehensive Health Curriculum Frameworks instituting the sequential and coordinated teaching of health. Health teachers administered the Center for Disease Control Youth Risk Behavior Survey to students in grades 9 and 11 this year. Behaviors related to tobacco, alcohol and illegal drug use, diet, exercise, violence and mental issues were reported. Community network teams such as Andover's Community Health Advisory Team met to build safe schools. Student groups such as Kids for Kids, Peer Leadership and Student's Against Destructive Decisions taught students to take an active role as models for positive health decisions. The Parent to Parent speaker series had an established program of speakers that directly tied to curriculum initiatives. The Health Education Department teamed with the

Samaritans of the Merrimack Valley and made an in-depth presentation at a monthly high school faculty meeting on mental and emotional health and teen suicide.

Technology

The Andover Public Schools' Technology Department continues to strive to meet our goal of enhancing student learning with the application of technology to assist our students with accessing, collecting, authenticating, managing, assessing, and analyzing information effectively and ethically. Currently, we support 7160 users that access 2278 networked desktop and laptop computers, the Plant & Facilities Department video security and entry system and the HVAC monitoring systems, and the enterprise size infrastructure that is necessary to support our clients.

The Technology FY2010 operating budget was cut 49.1 % and the capital improvement budget was cut 66%. These reductions have severely limited the Technology Department's ability to support users, maintain equipment and software and replace 8 & 9 year old computers and printers. As a result of the budget cuts, we have been forced to eliminate 4.8 Elementary Instructional Technology Specialist positions and 1 Technology Associate support position in the Central Office. With the remaining CIP funds we were able to, through a three year lease purchase, replace 180 -8 year old laptop computers at Wood Hill Middle School and High Plain Elementary School.

The School Committee has also begun a Strategic Planning Process which will refocus the district's technology initiative. In addition, the School Department and the Town have engaged a consultant to review the School District and Town IT systems and organizations to see if there are any ways to decrease costs, consolidate operations, and increase efficiencies.

Physical Education Department

The Physical Education Department was one of seventy-six recipients nationwide of a Carol M. White Physical Education Program grant from the United States Department of Education. This grant will bring in approximately \$780,000 over a three year period to provide services, programs and equipment to help all students, K-12, increase their participation in moderate to vigorous physical activity on a regular basis. Our K-12 Physical Education teachers work to instill in their students an understanding of the importance of physical fitness and activity and the critical role these play in their overall lifetime health and well-being. Implementing a comprehensive curriculum that is based on the National Association for Sport and Physical Education standards, as well as the Massachusetts Health Curriculum frameworks, our Physical Education teachers taught students a wide variety of movement concepts, health related components and skill related components of physical fitness, sports skills, and activities that promote a healthy and active lifestyle. The Department has expanded intramural programs, has teamed with the YMCA to run a learn to swim program, and has run Jump Rope for Heart and Hoops for Heart programs at our elementary schools. The ever popular 4th and 5th grade cross country run and track and field meet as well as the middle school cross country run were also held this year.

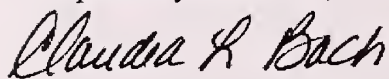
Athletic Department

The Athletic Department is committed to the philosophy that participants are students first and athletes second. Interscholastic athletics is a co-curricular activity that serves as an extension of the academic classroom. It is a place where teachers are truly teaching what they want to teach to students who are truly learning what they want to learn. The educational experiences of all individuals participating are enhanced through the learning of the values of healthy competition, teamwork, goal setting, respect, and hard work. Over fifteen hundred roster spots were filled by student-athletes who took advantage of the opportunities for learning through the athletic

program during the 2009 year. Andover was recognized as the fourth best program in the prestigious Dalton Award recognitions by The Boston Globe. The Dalton Award is awarded the combined boys and girls winning percentage for 2009. The Boys Indoor Track team and the Boys Outdoor Track team were the Division I and the All State Champions in 2009. The Girls Swim team earned the Massachusetts State Division I Championship as well. The following teams earned Merrimack Valley Conference Championships in 2009; Boys Swimming, Girls Basketball, Boys Skiing, Girls Gymnastics, Boys Tennis, Girls Tennis, Boys Lacrosse, Girls Lacrosse, Boys Volleyball, Boys Cross Country, Girls Swimming, and Field Hockey.

On behalf of students, parents and staff, I thank the town of Andover for its ongoing support of our schools. This is support that continues to ensure that Andover is a place where people want to live, to work, and to raise a family.

Respectfully submitted,

A handwritten signature in black ink, reading "Claudia L. Bach". The signature is written in a cursive, flowing style.

Dr. Claudia L. Bach
Superintendent of Schools

GREATER LAWRENCE TECHNICAL SCHOOL

Greater Lawrence Technical School is a regional vocational secondary institution with a campus in West Andover encompassing twenty-six acres. The school educates students from Andover, Lawrence, Methuen and North Andover and, in addition, accepts qualified students from other communities through the school choice program. There are currently thirty-two underclassmen from Andover attending the school and fourteen employees of Greater Lawrence Tech reside in Andover.

Greater Lawrence Technical School is accredited by the New England Association of Schools and Colleges. In 2009, sixty-two percent of the senior class went on to continue their education in either a four or two year college following graduation while the remaining students combined either college with full-time employment or made a direct impact on the workforce of the Merrimack Valley. College-bound graduates increased twenty-one percent versus the graduating class of 2007 (41%).

The fifteen career opportunities offered to students through a five-academy model include Allied Health, Automotive Collision Repair, Automotive Technology, Biotechnology, Carpentry, Culinary Arts, Cosmetology, Electricity, Electronics & Pre-Engineering, Fashion Technology, Graphic Communication, Information Support Services & Networking, Marketing, Metal Fabrication & Joining Technologies, Office Technologies and Plumbing. Our Technical School has been one of the pioneers in the state regarding the successful academy model. Beginning in 2010, Greater Lawrence Technical School will be adding four additional career areas: Dental Assisting, Barbering, HVAC, and Radio & Television.

Greater Lawrence Technical School prepares students for lifetime employment through nationally and state recognized licensure and certification programs including; Building Supervisors License, State Cosmetology, NATEF, ASE, Refrigerant Recovery and Recycling License, CareerSafe, SP2, Mass I/M Certification and License, American Culinary Federation License, ServSafe, State Board of Electricians, OSHA Safety Certification, Print Ed Certification, Art Collaborative, Graphic Arts Education and Research Foundation, CPR, First Aid, CNA, EKG Technician License, Home Health Aide, NCCAP, Paid Feeders Program, A+, Cat.5, Cisco, Hilti Certification, State Board of Plumbing, Water Pex & Trac Piping Certification, and Gastite Certification. The Cooperative Education component of Greater Lawrence Technical School allows students to use their knowledge and skills at worksites in the Merrimack Valley which include many employers in Andover.

While the school continues to be a community of learners dedicated to service and excellence, Greater Lawrence Technical School maintains its mantra "Reggies Moving Up". This has been reflected in the improvement in MCAS scores, the phenomenal success of the athletic teams and the continued medal winning prowess of both DECA and SKILLS/USA on both the State and National level. Greater Lawrence Technical School is extremely proud of its twenty-seven Abigail and John Adams Scholarship winners.

Residents of Andover have benefitted from many of the consumer friendly services offered to the public through our technical programs. At Greater Lawrence Technical School, residents have had their cars repaired, received a haircut, enjoyed lunch in one of our two restaurants, had brochures printed, and countless other things which have made life easier for townspeople each day. In addition, the residents of Andover continue to use the school facility by way of enrollment in classes offered through Community and Youth Services and athletic venues for both youth and varsity sports teams, which include the swimming pool, gymnasiums and fields. Greater Lawrence Technical School continues to be the site for most Andover teens receiving their Lifeguarding and Water Safety certifications. More than sixty Andover groups and individuals have utilized the rental option created by The District Committee.

This year, Greater Lawrence Technical School began offering Night School to the Greater Lawrence community. Night School began on September 8, 2009. Classes offered include Computer Applications, GED, Spanish, English, Trade and Technical, Fitness, CPR, ServSafe, Cooking and Crafts. We offered 43 classes and had 25 participants in four classes. The Spring 2010 semester increased class offerings to 53 classes and currently is host to 203 participants. This program is currently funded with ARRA Stimulus Funds, with the intent to become self-sustaining within two years.

Greater Lawrence Technical School continues to enjoy a close working relationship with the Andover Police Department. Since the 2007 – 2008 School Year, an Andover patrolman has been employed by the District as a School Resource Officer. His presence during the school day, and at after-school and sporting events, has had a positive impact on the entire school community.

The Greater Lawrence Technical School District Committee is made up of seven members from the four sending communities of Andover, Lawrence, Methuen and North Andover. In addition to representation on the District Committee, Andover is also represented by a resident on both the school's Advisory Board and The School Council. District Committee representation is determined by the number of students attending from that community.

<u>Name</u>	<u>City/Town</u>	<u>Term Expires</u>
Marilyn Fitzgerald	Andover	2011
Leo J. Lamontagne	Lawrence	2011
Richard A. Hamilton, JR.	Lawrence	2011
Pamela J. Neilon	Lawrence	2011
Erica Max	Methuen	2011
Thomas Grondine	Methuen	2011
John M. Driscoll	North Andover	2011

ANDOVER HOUSING AUTHORITY

The Andover Housing Authority was organized in June 1948. Monthly meetings are held on the third Thursday of every month at the Stowe Court Community Room, 100 Morton Street, except during January, May and October when meetings are held at the Frye Circle Com. Room at 256 North Main Street. Board members and the Executive Director are as follows:

James Cuticchia – Chairman
Francis O'Connor-Treasurer
Janice Burkholder – Member

Calvin Deyermond – Vice Chairman
Daniel T. Grams – Assistant Treasurer
Christine Poschen-Metzemaekers – Ex. Director

The Andover Housing Authority has thirty-three buildings on six different sites comprised of 218 units of State-aided housing for elder/disabled people on Chestnut Court, Grandview Terrace, Frye Circle and Stowe Court. There are 56 units of family housing in Memorial Circle. In addition, the AHA owns one house under the Mass. Chapter 689 program for developmentally disabled adults and administers four Alternative Housing Vouchers under the Massachusetts (AHVP) leased housing program for a total of 286 State units.

State-funded Programs – Income Limits are as follows:

1 person – \$43,050	3 people – \$55,350	5 people – \$66,400	7 people – \$76,250
2 people – \$49,200	4 people – \$61,500	6 people – \$71,350	8 people – \$81,200

Apartment Turnover

Elder/Disabled Program – 16 Units (7%)

Average Rent: \$320 including all utilities

Family Program – 4 units (7%)

Average Rent: \$447 including all utilities

(including transfers to larger or smaller units and reasonable accommodations)

State-funded Grants – Capital Improvements

- Grandview Terrace – Boilers - \$30,000 (complete)
- Memorial Circle – HC Renovation - \$327,687 (in process)
- Frye Circle – Hallway windows and doors replacement - \$327,687 (in process)
- Chestnut Court – Roof - \$81,250 (complete)
- Chestnut Court – Electric transformer repairs - \$12,710 (in process)

State-funded Grant – New Horizons For Youth Program

An after school homework program for Memorial Circle children funded through the Andover Police Department under the Edward Byrne Memorial State and Local Law Enforcement Assistance Program.

Federally-funded Programs

The AHA administers 127 vouchers under the Section 8 Housing Choice Voucher Program through HUD. Section 8 income limits are as follows:

1 person – \$29,700	3 people – \$38,150	5 people – \$45,800	7 people – \$52,600
2 people – \$33,900	4 people – \$42,400	6 people – \$49,200	8 people – \$55,950

COMMISSION ON DISABILITY

The mission of the Andover Commission on Disability is to address Andover's needs for the town, its residents, visitors, friends, employers and families relative to disability. The Andover Commission on Disability is a commission of nine volunteers serving three-year terms and appointed by the Board of Selectmen to advocate on disability-related issues. The majority of the Commission members must be disabled or directly related to disability.

The goals of the Commission are:

- To advocate for the full integration and participation of people with disabilities in the Town of Andover.
- To research the needs and problems of people with disabilities in the Town of Andover.
- To advise and assist Town officials and employees in addressing the needs of people with disabilities.
- To participate to the maximum extent possible in disability-related programs of a local, regional, State and Federal nature.
- To support training related to disability to people who reside or work in the Town of Andover.

EXECUTIVE SUMMARY

In 2009, the Commission's areas of concentration were:

1. Project Lifesaver – A search and rescue project with the Andover Police Department
2. Access Projects – The Main Street Improvement Project, Park & Barnard Streets Project
3. Kids on the Block – Education
4. Playground Project – Ballardvale Playground Proposal
5. Senior Center Community Garden
6. Handicap Parking Program
7. Information Resource on disability issues

PROJECT LIFESAVER

Project Lifesaver continues to be a priority for the Andover Commission on Disability. The Commission originally sponsored the equipment and education of police officers for this search and rescue program for people who wander from safety. This program is available to all residents regardless of their ability to pay. The Commission has an ongoing sub-committee working with the Andover Police Department. Currently, the program has an enrollment of 10 families. Our main thrust continues to be outreach into the community to create an overall awareness of the program within Andover and surrounding communities

ACCESS PROJECTS

The Main Street Improvement Project

In June, two staff members from the Massachusetts Office on Disability (MOD) reviewed the ongoing project from Main Street at the Old Town Hall to Lewis Street. Accompanying them were the Town's Senior Planner and three members from the Disability Commission. They found four items of concern. At their next visit in September, the MOD staff members walked Main Street from Old Town Hall to Harding/Stevens Streets with the Town's Senior Planner, the Town Engineer, the Project Engineer and three Commission members. There were seven items of concern. All items of concern were addressed prior to the completion of the project in the Fall. In November, Meg Robertson, Director Orientation & Mobility Department, Massachusetts Commission for the Blind (MCB) and two Commission members reviewed the Audible Pedestrian Signals in Elm Square and at Main and Chestnut Streets.

The Park and Barnard Streets Project

While continuing to advocate for accessibility improvements to the Main Street businesses that the Access Sub-Committee had studied, the Commission is reviewing the entrances and navigation within businesses on Park and Barnard Streets. The study will be completed in early 2010. Findings will be sent to both business owners and their property owners who are jointly responsible to provide access to handicapped residents as mandated by the Americans with Disabilities Act of 1990. The findings will also be shared with the Town's Planners and the Andover Business Center Association (ABCA).

KIDS ON THE BLOCK

The Commission is delighted to sponsor the initiation of the KOB (Kids on The Block) Autism Program in Andover. An educational program through puppeteers and plays, our selected program was on Autism. The local chapter of Best Buddies, a program within the Doherty Middle School, will champion this program following through on training and presentations. In our constant quest to create disability awareness in our community, the Commission will provide a consultative role and monetary support for this important Disability Awareness Program.

The Kids on the Block, a troupe of educational puppets, are life-sized and act and look like real kids. This program is part of a successful education program that teaches children about real-life topics, such as prejudice, differences, disabilities, diversity and other social concerns. Kids on the Block presentations consist of powerful and attention-getting scripts with question and answer sessions that help keep children interested as well as involved along with interactive simulations for students to experience different challenges. The Kids on the Block Program encourages children to learn positive attitudes toward others and to increase awareness, sensitivity and acceptance of all differences. The initial performance is planned for Spring 2010 at a local elementary school.

PLAYGROUND PROJECT

Ballardvale Playground Project Proposal

This year, the Commission worked with the Ballardvale Historic District Commission to include improved accessibility as part of the Ballardvale playground proposal currently in the planning stages. The Commission's recommendations included: accessible parking, wheelchair

access into the playground, a hard-surfaced path wide enough to accommodate wheelchair access to all of the equipment, specialized play equipment, wheelchair accessible picnic tables and overall compliance with the Americans with Disabilities Act of 1990.

The Commission joined local residents in proposing additions and suggestions for playground improvements such as the creation of new parking, closure of holes in the fence running parallel to the train tracks, a possible skateboard surface, the addition of more play equipment for toddlers, a horizontal slide, a wooden climbing structure, and a space for ice skating in the winter. A circular path could be considered for an all-age and all-ability walking path of the two acre playground. Considerable re-sloping of the terrain would be involved. Improving the accessibility of the Town's playgrounds is a multi-year continuing effort with the Plant & Facilities Department.

SENIOR CENTER COMMUNITY GARDEN

With encouragement from the Andover Community Garden Steering Committee, the Commission is the initial sponsor of an organic vegetable garden at the Senior Center. Often called "horticultural therapy", planning, planting, tending and harvesting a garden is a healthful and creative activity. The garden has been designed to the requirements of the Americans with Disabilities Act (ADA) in order to provide safe and comfortable gardening experiences.

Staff from the Plant and Facilities Department leveled and surfaced the site with crushed stone making it wheelchair accessible. The beautiful and accessible planting beds were professionally constructed by a hard-working crew from the Youth Services Division. The garden consists of two raised 4'x10' planting beds with a height of 31 inches which can be worked by standing or sitting volunteer gardeners. There is accessible passage through the garden pathways for people using wheelchairs or walkers. There is also a 24'x2' bed for trellises to hold climbing vegetables such as string beans, cucumbers, squash, zucchini, peas, etc. The produce derived from the garden will go directly to the Senior Center for their daily luncheons and grill nights on the terrace. The Commission is proud of this partnership with Town departments and volunteers and has committed to a grant in support of the garden for two years.

HANDICAP PARKING PROGRAM

This on-going ticketing program consists of photographing vehicles parked illegally in official handicap parking spaces in Andover. Such parking violations are documented on special forms and submitted with the photos of the vehicle to the Andover Police Department. Citations are then issued for the violations. The program's intent is to support the Police Department and to help protect the rights of the handicapped.

INFORMATION RESOURCE

The Commission publishes a newsletter twice a year. The newsletter is available at various locations including the Town Offices, Senior Center, Old Town Hall, Memorial Hall Library, Public Safety Center and on the Commission's web site - <http://andoverma.gov/boards/disability>. It is intended to inform residents of programs and services for the disabled, the activities and efforts of the Commission as well as areas of concern needing advocacy.

PRESERVATION COMMISSION

The Andover Preservation Commission endeavors to fulfill its mission to advise the Town concerning the preservation of its historic and archeological resources and has been active in the following areas:

DEMOLITION DELAY BYLAW

The Preservation Commission heard demolition requests for nine properties this year and imposed delays of 0 to 12 months. Six structures were deemed historically significant. Four buildings currently await demolition. Three buildings were found not to be historically significant and were razed. One structure was razed without the proper permit or review.

REVIEW OF PLANS

Twenty applications were submitted to be reviewed for historic design compatibility. Nine of those applications required no formal review.

DIMENSIONAL SPECIAL PERMIT/HISTORIC PRESERVATION

Six requests were submitted for review – five projects have been approved for referral to the Zoning Board of Appeals for action.

LOCAL HISTORIC DISTRICT – Leo Greene, Preservation Commission representative

The Andover Preservation Commission and the Ballardvale Historic District Commission work cooperatively on issues of mutual interest.

DESIGN REVIEW BOARD – Craig Gibson, Preservation Commission representative

The Commission remains vitally interested in the historic buildings and character of the downtown and Main Street corridor to Rt. 495. Mr. Gibson is also the Commission's representative to the Town Yard Task Force.

WEST PARISH GARDEN CEMETERY COMMITTEE – Jim Batchelder, Preservation Commission representative.

See www.westparishgardencemetery.org for more information.

HERITAGE EDUCATION/PRESERVATION AWARDS

The 19th Annual Andover Preservation Awards were held in May of 2009 at Memorial Hall Library in cooperation with the Andover Historical Society and the Ballardvale Historic District Commission to recognize outstanding examples of historic preservation in the community. Nine property owners received recognition for their efforts. Special recognition was given to the West Parish Garden Cemetery in celebration of its 100th Anniversary, 1909-2009,

and the West Parish Garden Cemetery Committee for their continuing care of this beautiful landscape, historic burial ground and buildings.

PROJECTS OF NOTE

- *Historic Building Survey Project* – www.mhl.org/historicpreservation/

The historic preservation website is a digitized version of the general survey of Andover's historic buildings from the late 17th century through the early 20th century. The website, hosted by Memorial Hall Library, allows researchers and Town departments internet access to this information as well as maps of the Town's historic districts, information on house renovation and links to other resources. As a work in progress, it will be modified as new information becomes available. Phase 2 of this project will broaden the survey to include appropriate 20th century buildings.

- *Wood Park*

The Wood Park Memorial was completed and dedicated in December of 2009.

- *Preservation Restrictions*

The Commission continues to develop goals and pursue opportunities to better preserve our historic resources. Preservation restrictions are an approval requirement of the Dimensional Special Permit for Historic Preservation. The Commission encourages individual homeowners to consider preservation restrictions or easements for the protection of their historic properties.

- *Historic Restoration/Rehabilitation Information*

Acting in its advisory capacity, the Commission is developing and offering educational materials to the public. These resources help individual building owners understand the meaning of historic preservation, instructs them on the selection of appropriate materials and directs them to appropriate alternatives when cost is an issue. As always, the Commission is willing to advise building owners on their historic preservation projects. Commission member Jim Batchelder is researching and designing detailed maps for all seven National Register Historic Districts. All new information will be available on the website.

Long-time members Dennis Ingram, Lynn Smiledge and Norma Gammon retired from the Commission during 2009. The Commission thanks them for their many contributions and years of service to the Town of Andover and the Preservation Commission.

MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During 2009, the Trustees acted on thirteen cases, disbursing \$18,587.36. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income are invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 2008	\$85,587.36
Receipts – 2009	<u>18,744.17</u>
	\$104,331.53
Disbursements – 2009	<u>12,776.82</u>
Balance of Income as of Dec. 31, 2009	\$ 91,554.71

JOHN CORNELL FUEL ASSISTANCE FUND

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the trust documents were modified by the Probate Court of Massachusetts to permit the use of all types of fuel for heating, cooking or electrical purposes. Three Trustees, with staggered terms approved by vote at the Annual Town Meeting, administer the funds. The Trustees approved six applications during the year.

Balance on hand 6/30/08	\$51,365.15
Income – FY-2009	2,456.79
Expenditures – FY-2009	<u>2,250.00</u>
Balance as of 6/30/09	\$51,571.94

TOWN OF ANDOVER, MASSACHUSETTS
BALANCE SHEET
June 30, 2009

	GENERAL FUND	ENTERPRISE		CAPITAL PROJECT	SPECIAL REVENUE	INTERNAL SERVICE FD	EXPENDABLE TRUST	LT DEBT	GRAND TOTAL
		WATER	SEWER						
ASSETS									
Cash and Equivalents	7,840,170.23	300,495.18	2,995,463.68	12,624,501.91	3,786,942.53	842,383.05	7,358,644.54		35,748,601.12
Property Taxes									
Personal Property	70,265.27								70,265.27
Real Estate	1,801,372.72								1,801,372.72
Motor Vehicle Excise	709,222.02								709,222.02
Water & Sewer Charges		768,604.61	668,260.77						1,436,865.38
Special Assessments		3,117.24	13,559,021.98						13,562,139.22
Tax Liens	924,463.10	24,018.13	17,599.06						966,080.29
Deferred Tax	104,668.02		725,680.91						830,348.93
Tax Foreclosure	252,563.18								252,563.18
Other Receivables	475,408.59				634,084.80				1,109,493.39
Total Cash & Receivables	12,178,133.13	1,096,235.16	17,966,026.40	12,624,501.91	4,421,027.33	842,383.05	7,358,644.54	0.00	56,486,951.52
Other Assets									
Amounts to be Provided for:									
Long Term Debt								92,614,422.00	92,614,422.00
Total Assets	12,178,133.13	1,096,235.16	17,966,026.40	12,624,501.91	4,421,027.33	842,383.05	7,358,644.54	92,614,422.00	149,101,373.52
LIABILITIES AND RESERVES									
Warrants Payable	805,532.02								1,640,888.97
Accrued Payroll	2,519,037.14	325,096.17	43,528.35	127,851.33	289,845.31	46,835.79	2,000.00		2,637,062.93
Property Taxes Paid in Advance	196,004.81				118,025.79				196,004.81
Liabilities Due Depositors	411,551.42		8,267.77						419,819.19
Accrued Payroll Withholdings	(192.89)								(192.89)
Reserve for Abatements	1,603,570.47								1,603,570.47
Deferred Revenue	2,538,387.62	795,739.98	14,970,562.72						18,304,690.32
Bond Anticipation Notes Payable	0.00			5,566,500.00					5,566,500.00
Repayment of Long Term Debt	0.00							92,614,422.00	92,614,422.00
Total Liabilities	8,073,890.59	1,120,836.15	15,022,358.84	5,694,351.33	407,871.10	46,835.79	2,000.00	92,614,422.00	122,982,565.80
Fund Balances									
Unreserved	3,785,240.58	(35,586.21)	2,745,649.25	5,555,313.95	3,874,882.20	795,547.26	7,356,644.54		24,077,691.57
Reserved for:									
Continued Appropriations	18,027.98								18,027.98
Encumbrances	472,993.32								2,195,107.51
Reserve for Court Judgments (Mello)	(201,761.00)	10,985.22	198,018.31	1,374,836.63	138,274.03				(201,761.00)
Reserve for Debt Service - Premium Amortization	29,741.66								29,741.66
Total Fund Balances	4,104,242.54	(24,600.99)	2,943,667.56	6,930,150.58	4,013,156.23	795,547.26	7,356,644.54	0.00	26,118,807.72
Total Liab. & Fund Balance	12,178,133.13	1,096,235.16	17,966,026.40	12,624,501.91	4,421,027.33	842,383.05	7,358,644.54	92,614,422.00	149,101,373.52

TOWN OF ANDOVER, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

June 30, 2009

	Governmental Fund Type			Proprietary Fund Type			Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
	General	Water Enterprise	Sewer Enterprise	Capital Projects	Special Revenue				
Revenues:									
Motor Vehicle Excise	4,519,904.86								4,519,904.86
Other Excise	860,090.00								860,090.00
Penalties and Interest on Taxes and Excises	303,184.34								303,184.34
Payments in Lieu of Taxes	154,032.00								154,032.00
Fees	55,645.40	26,877.57	23,504.67						106,027.64
Charges for Services - Water		6,196,626.62							6,196,626.62
Charges for Services - Sewer			3,648,041.55						3,648,041.55
Departmental Revenue - School	243,414.52				4,976,193.22				5,219,607.74
Departmental Revenue - Library	15,589.74								15,589.74
Other Departmental Revenue	699,445.15	88,623.79	52,858.84		3,437,354.46				4,278,282.24
Licenses and Permits	1,198,881.47								1,198,881.47
Special Assessments	0.00	1,792.42	4,364,393.03						4,366,185.45
Fines and Forfeits	502,604.00								502,604.00
Investment Income	507,906.88	6,746.46	20,272.84		11,739.08	10,802.03	296,611.35	854,078.64	15,786,739.45
Trust Fund Activity						15,764,420.70	22,318.75		
Other									
Intergovernmental	11,233,760.16				7,137,735.72				18,371,495.88
Real Property Taxes	94,068,650.23								94,068,650.23
Personal Property Taxes	3,350,375.85								3,350,375.85
Tax Titles	100.00								100.00
Offset									
DCS	525,724.32								525,724.32
AYS	58,964.00								58,964.00
Elder Services	49,682.78								49,682.78
Rentals	55,516.95								55,516.95
Off Duty Admin Fee	70,587.00								70,587.00
Cemetery Interment Fees	62,867.00								62,867.00
Ambulance Fees	986,624.85								986,624.85
Total Revenues	119,523,551.50	6,320,666.86	8,109,070.93	0.00	15,563,022.48	15,775,222.73	318,930.10		165,610,464.60

TOWN OF ANDOVER, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
June 30, 2009

Expenditures	Governmental Fund Type					Proprietary Fund Type		Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
	General	Water Enterprise	Sewer Enterprise	Capital Projects	Special Revenue					
General Government	3,677,853.60				4,894,737.71					8,572,591.31
Community Development	1,596,633.61									1,596,633.61
Community Service	985,674.34									985,674.34
Elder Services	730,773.66									730,773.66
Municipal Maintenance	4,379,314.65									4,379,314.65
Public Safety	14,258,925.98									14,258,925.98
Water Enterprises		4,371,222.02								4,371,222.02
Sewer Enterprise			2,298,928.70							2,298,928.70
Public Works										
Library										
School										
Insurance	6,016,572.59									6,016,572.59
Health Insurance	2,969,705.80									2,969,705.80
Stabilization Fund	59,005,918.80									59,005,918.80
Debt Service	567,722.48									567,722.48
Unemployment Comp	11,576,009.00									11,576,009.00
Retirement	13,083,736.85									13,083,736.85
State & County Assessments	100,000.00									100,000.00
Court Judgments	4,510,979.00									4,510,979.00
Other Amounts to be Raised	2,871,728.00									2,871,728.00
	264,966.15									264,966.15
	0.00									0.00
Total Expenditures	126,596,514.51	4,371,222.02	2,298,928.70	8,985,672.81	15,379,433.14			16,122,341.65	42,440.20	173,796,553.03
Other Financing Sources (Uses)										
Water Pollution Abatement Trust										
Long Term Borrowing										
Transfers	5,785,081.44	(3,136,130.00)	(3,239,867.00)		(506,728.71)			110,585.00	(45,000.00)	634,717.00
	5,785,081.44	(3,136,130.00)	(3,239,867.00)		(506,728.71)			110,585.00	(45,000.00)	6,893,000.00
Total Sources (Uses)										0.00
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	(1,287,881.57)	(1,186,685.16)	2,570,275.23	(425,896.54)	(323,139.37)			(236,533.92)	231,489.90	(889,861.33)
Fund Balance July 1, 2008	5,392,124.11	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60			1,032,081.18	7,125,154.64	26,777,179.15
Fund Balance June 30, 2009	4,104,242.54	(24,600.99)	2,943,667.56	6,930,150.58	4,013,156.23			795,547.26	7,356,644.54	26,118,807.72

**TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET - FUND LEVEL
 FISCAL YEAR ENDED 06/30/2009**

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
GENERAL GOVERNMENT												
Personal Services	29,896.23	2,249,804.00		28,000.00	119,522.98				2,399,223.21	2,399,223.21	10,404.36	0.00
Other Expenses	95,604.80	1,237,788.00		28,000.00	119,522.98	0.00	0.00	0.00	1,351,392.80	1,267,685.39	10,404.36	73,303.05
	115,501.03	3,487,592.00	0.00						3,750,616.01	3,666,908.60	10,404.36	73,303.05
COMMUNITY DEVELOPMENT												
Personal Services	29,345.22	1,407,465.00		16,624.25	20,232.62	6,000.00		(19,000.00)	1,438,042.84	1,438,042.84	2,490.00	0.00
Other Expenses	1,880.00	117,604.00		16,624.25	20,232.62	6,000.00	0.00	0.00	161,108.25	158,590.77	2,490.00	27.48
	31,225.22	1,525,069.00	0.00						1,599,151.09	1,596,633.61	2,490.00	27.48
COMMUNITY SERVICES												
Personal Services	867.00	338,561.00	346,344.00		26,064.45				711,836.45	711,836.45	2,598.50	0.00
Other Expenses	2,000.00	45,530.00	237,620.00						285,150.00	273,837.89	2,598.50	8,713.61
	2,867.00	384,091.00	583,964.00	0.00	26,064.45	0.00	0.00	0.00	996,986.45	985,674.34	2,598.50	8,713.61
ELDER SERVICES												
Personal Services	15,920.03	546,654.00			13,072.51	77,400.00		3,000.00	578,646.54	578,147.40	12,315.98	499.14
Other Expenses	7,672.74	19,854.00	61,000.00					(3,000.00)	162,926.74	144,850.26	12,315.98	5,760.50
	23,592.77	566,508.00	61,000.00	0.00	13,072.51	77,400.00	0.00	0.00	741,573.28	722,997.66	12,315.98	6,259.64
MUNICIPAL MAINTENANCE												
Personal Services	52,183.76	2,899,805.00	57,000.00		42,471.33	45,000.00	(27,000.00)		3,096,460.09	3,058,058.65	38,159.55	241.89
Other Expenses	111,082.49	1,317,086.00	70,000.00						1,471,168.49	1,321,256.00	96,238.37	53,674.12
	163,266.25	4,216,891.00	127,000.00	0.00	42,471.33	45,000.00	(27,000.00)	0.00	4,567,628.58	4,379,314.65	134,397.92	53,916.01
PUBLIC SAFETY												
Personal Services	141,428.81	11,176,574.00	860,000.00		670,187.14	76,028.00		274,000.00	13,198,217.95	13,162,666.78	34,987.01	564.16
Other Expenses	162,551.96	995,120.00	60,000.00			198,115.00	(16,000.00)	(114,000.00)	1,285,786.96	1,096,259.20	62,812.52	126,715.14
	303,980.77	12,171,694.00	920,000.00	0.00	670,187.14	274,143.00	(16,000.00)	160,000.00	14,464,004.91	14,258,925.98	97,799.53	127,279.30
DEPARTMENT OF PUBLIC WORKS												
Personal Services	286,638.15	1,605,356.00			47,618.08		149,000.00		1,801,974.08	1,801,974.08	47,147.32	(0.00)
Other Expenses		3,786,200.00					479,000.00	(160,000.00)	4,391,838.15	4,214,598.51	47,147.32	130,092.32
	286,638.15	5,391,556.00	0.00	0.00	47,618.08	0.00	628,000.00	(160,000.00)	6,193,812.23	6,016,572.59	47,147.32	130,092.32
LIBRARY												
Personal Services	41,303.05	1,988,696.00			28,149.24				2,058,148.29	2,038,327.35	5,461.12	14,359.82
Other Expenses	11,552.46	628,600.00					(49,000.00)		591,152.46	570,155.45	2,438.61	18,558.40
	52,855.51	2,617,296.00	0.00	0.00	28,149.24	0.00	(49,000.00)	0.00	2,649,300.75	2,608,482.80	7,899.73	32,918.22
SCHOOL												
Personal Services	149,794.00	47,384,430.00						113,468.63	47,647,692.63	47,647,692.63		0.00
Other Expenses	172,041.38	12,048,727.00					194,000.00	(113,468.63)	12,301,299.75	11,358,226.17	157,709.58	785,364.00
GLRVTHS		362,730.00							362,730.00	361,223.00		1,507.00
	321,835.38	59,795,887.00	0.00	0.00	0.00	0.00	194,000.00	0.00	60,311,722.38	59,367,141.80	157,709.58	786,871.00
UNCLASSIFIED												
Compensation Fund		968,000.00			(967,318.35)		(155,000.00)		681.65		0.00	681.65
Reserve Fund		200,000.00		(44,624.25)					375.75		0.00	375.75
	0.00	1,168,000.00	0.00	(44,624.25)	(967,318.35)	0.00	(155,000.00)	0.00	1,057.40	0.00	0.00	1,057.40

TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET - FUND LEVEL
 FISCAL YEAR ENDED 06/30/2009

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
FIXED EXPENSES												
Debt Service	22,836.74	13,348,694.72		0.00	0.00	0.00	(208,000.00)		13,163,531.46	13,083,736.85		79,794.61
Insurance		635,088.00							635,088.00	567,722.48		67,365.52
Health Insurance Fund		11,097,000.00					500,000.00		11,597,000.00	11,576,009.00		20,991.00
Unemployment Comp		100,000.00							100,000.00	100,000.00		0.00
Retirement		4,510,979.00							4,510,979.00	4,510,979.00		0.00
	22,836.74	29,691,761.72	0.00	0.00	0.00	0.00	292,000.00	0.00	30,006,598.46	29,838,447.33	0.00	168,151.13
	1,324,598.82	121,016,345.72	1,691,964.00	0.00	0.00	402,543.00	867,000.00	0.00	125,302,451.54	123,441,099.36	472,763.02	1,388,589.16
SEWER SYSTEM												
Personal Services	10,960.25	393,691.00				134,562.00			404,651.25	369,126.97		35,524.28
Other Expenses	357,594.97	1,725,750.00							2,217,906.97	1,929,801.73	198,018.31	90,086.93
	368,555.22	2,119,441.00	0.00	0.00	0.00	134,562.00	0.00	0.00	2,622,558.22	2,298,928.70	198,018.31	125,611.21
WATER DEPARTMENT												
Personal Services		1,810,294.00						20,000.00	1,830,294.00	1,814,165.16		16,128.84
Other Expenses	856,905.07	2,299,900.00				435,000.00		(20,000.00)	3,571,805.07	2,557,056.56	10,985.22	1,003,763.29
	856,905.07	4,110,194.00	0.00	0.00	0.00	435,000.00	0.00	0.00	5,402,099.07	4,371,221.72	10,985.22	1,019,892.13
TOTAL ENTERPRISE	1,225,460.29	6,229,635.00	0.00	0.00	0.00	569,562.00	0.00	0.00	8,024,657.29	6,670,150.42	209,003.53	1,145,503.34
GRAND TOTAL	2,550,059.11	127,245,980.72	1,691,964.00	0.00	0.00	972,105.00	867,000.00	0.00	133,327,108.83	130,111,249.78	681,766.55	2,534,092.50

**TOWN OF ANDOVER, MASSACHUSETTS
GENERAL FUND SPECIAL ARTICLES
June 30 , 2009**

ORG CODE	OBJ CODE	ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	OTHER ACCOUNTS	APPROPRIATION	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	OFU	ENCUMB	CONTINUED APPROPRIATION
02123	571006 ANNUAL		UNPAID BILLS	0.00				0.00				0.00
02133	571064 ANNUAL		FIREWORKS FUND	10,000.00		10,000.00		20,000.00	10,000.00			10,000.00
				10,000.00	0.00	10,000.00	0.00	20,000.00	10,000.00	0.00	0.00	10,000.00
02141	571065 ART 36, 2002		ASSESSORS REASSESSMENT	3,000.00								
				3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	0.00
02171	571012 ART 57, 1995		WETLAND BYLAW	1,461.19				1,461.19				1,461.19
				1,461.19	0.00		0.00	1,461.19	0.00	0.00	0.00	1,461.19
02175	571013 ART 44, 1987		ELM SQ TRAFFIC SIGNAL	5,313.08				5,313.08				0.00
02175	571035 ART 65-4, 1998		TRAFFIC SIGNALS	1,599.10				1,599.10				0.00
02175	571044 ART 98, 1999		BALLARDVALE SIGN	4,000.00				4,000.00				0.00
				10,912.18	0.00	0.00	0.00	10,912.18	0.00	10,912.18	0.00	0.00
02210	571023 ART 43, 1996		DISPATCH CENTER	399.93				399.93				0.00
				399.93	0.00	0.00	0.00	399.93	0.00	0.00	0.00	0.00
02410	571014 ART 48, 1997		RIVER ROAD LAND	5,000.00				5,000.00				0.00
02410	571017 ART 49, 1997		BURTT ROAD	100.00				100.00				0.00
				5,100.00	0.00	0.00	0.00	5,100.00	0.00	5,100.00	0.00	0.00
02541	571039 ART 31, 1999		SENIOR TAX VOUCHER	4,000.00				4,000.00				0.00
02541	571050 ART 21, 2000		SENIOR TAX VOUCHER	2,000.00				2,000.00				0.00
02541	571061 ART 16, 2002		ELDERLY DISABLED TRANSPORT	348.16				348.16	348.16			0.00
02541	571067 ART 39, 2005		ELDERLY DISABLED TRANSPORT	1,736.50				1,736.50	1,259.34			477.16
02541	571068 ART 16, 2006		ELDERLY DISABLED TRANSPORT	6,399.00				6,399.00	6,168.50		230.50	0.00
	571069 ART 21, 2008		ELDERLY DISABLED TRANSPORT			6,000.00		6,000.00				6,000.00
				14,483.66	0.00	6,000.00	0.00	20,483.66	7,776.00	6,000.00	230.50	6,477.16
02543	571009 ART 45, 1992		WAR MEMORIAL	1,034.63				1,034.63	945.00			89.63
				1,034.63	0.00	0.00	0.00	1,034.63	945.00	0.00	0.00	89.63
			TOTAL GENERAL FUND	46,391.59	0.00	16,000.00	0.00	62,391.59	18,721.00	25,412.11	230.50	18,027.98

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009**

DESCRIPTION	1-JUL-08 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-JUN-09 BALANCE	MEMO BANS
ART 44 96 MID SCH ROOF	1,750.00				1,750.00	1,684.58			65.42	
ART 09 00 MIDDLE ELEM SCHOOL	36,117.60	13,675.00			49,792.60	33,546.40		3,257.00	12,989.20	
ART 12 02 WEST EL ASBESTOS	10,993.84				10,993.84	5,184.55			5,809.29	
ART 29 04 COLLINS HVC	14,588.24				14,588.24	10,513.60			4,074.64	
ART 11 05 SCHOOL BUILDING REPAIR/IMP	384,009.42	22,917.48			406,926.90	98,224.80		14,363.00	294,339.10	
ART 17 06 SCHOOL ROOF REPLACEMENTS	-748,190.26	14,731.94	865,000.00		131,541.68	111,856.62			19,685.06	
ART 46 06 SCHOOL HVAC REPLACEMENTS	3,720.88	3,640.00			7,360.88	3,640.00			3,720.88	
ART 9-1 07 BANCROFT/WEST EL	0.00	19,830.08			19,830.08	299.10			19,530.98	
ART 15 07 SCHOOL ROOF REPLACE	-2,733,008.08	1,948,577.78	1,480,000.00		695,569.70	1,979,416.32		1,320.00	-1,285,166.62	1,500,000.00
ART 28 07 SCHOOL BUILDING MAINTENANCE	-660,973.11	444,179.48	465,000.00		248,206.37	468,077.14		17,185.00	-237,055.77	300,000.00
ART 20-1 94 SCHOOL BUILDING	1,938.28				1,938.28	1,938.00			0.28	
ART 24, 08 BANCROFT FEASIBILITY STUDY	0.00				0.00	12,141.00			-12,141.00	300,000.00
ART 27, 08 SCHOOL BLDG MAINT/RENOV	-5,100.00	5,100.00			0.00	309,572.88		36,276.66	-345,849.54	1,000,000.00
ART 56 09 SCHOOL BLDG MAINT/REPAIR	0.00		240,000.00		240,000.00	239,158.00			842.00	
ART 59 09 FEASIBILITY STUDY BANCROFT SCH					0.00	0.00			0.00	
TOTAL SCHOOL	-3,694,153.19	2,472,651.76	3,050,000.00	0.00	1,828,498.57	3,275,252.99	0.00	72,401.66	-1,519,156.08	3,100,000.00
ART 5 03 2005 CIP	1,454.39	8,678.80			10,133.19	-269.75	1,538.91		8,864.03	
ART 5 04 2006 CIP	128,069.37	121,839.65			249,909.02	128,517.42	48,620.15	3,959.00	68,812.45	
ART 5 05 2007 CIP	232,935.74	66,270.22			299,205.96	102,256.00	80,912.69	800.00	115,237.27	
ART 5 07 2008 CIP	725,455.17	345,617.30			1,071,072.47	721,002.52	128,868.98		221,200.97	
ART 8 08 2009 CIP (Effective 07/01/2008)	0.00			1,780,000.00	1,780,000.00	608,100.62	533,000.00	101,400.00	537,489.38	
TOTAL CIP	1,087,914.67	542,405.97	0.00	1,780,000.00	3,410,320.64	1,559,006.81	792,940.73	106,159.00	951,614.10	0.00
ART 31 98 SEWER PLANS- SO	188,964.13				188,964.13				188,964.13	
ART 34 98 SEWER PLN ROGERS	32,528.44				32,528.44				32,528.44	
ART 42 99 ROGERS BROOK SEWER	26,516.30				26,516.30				26,516.30	
ART 41 99 SEWER CONST MAIN ST	84,744.96				84,744.96				84,744.96	
ART 44-3 02 SANITARY SEWER INFILTRATION	178,027.72	8,917.17			186,944.89	1,290.00			185,654.89	
ART 27 03 SEWER MAIN REPLACEMENT	0.78	149,814.00			149,814.78	149,814.78			0.00	
ART 25 04 SEWER METER	611,780.49				611,780.49			611,780.49	0.00	
ART 36 04 SEWER LINE REPLACEMENT	0.00	100,000.00			100,000.00	100,000.00			0.00	
ART 2A 04 SOUTH MAIN STREET AREA SEWER	347,968.44	6,500.00			354,468.44	12,624.00			341,844.44	
ART 32 06 SEWER METER	315,304.44				315,304.44				315,304.44	
ART 33 06 REPAIR/REPLACE SANITARY SEWER	-106,404.18	74,038.18	350,000.00		317,634.00	235,176.49			82,457.51	
ART 36 07 DASCOMB/SGOOD SEWER	-415.15		200,000.00		199,584.85	138,381.65			61,203.20	
ART 41 07 KIRKLAND ST SEWER (BETTERMENTS)	-13,447.30		250,000.00		236,552.70	147,208.80			89,343.90	
ART 64 07 SHAWSHOEN PUMP STATION	0.00		200,000.00		200,000.00				200,000.00	
ART 33 08 SHAWSHOEN ROVER OUTFALL SEWER	0.00		1,500,000.00		1,500,000.00				1,500,000.00	
ART 51 08 SEWER MAIN CONSTRUCTION	0.00				0.00				0.00	
TOTAL SEWER	1,665,569.07	339,269.35	2,500,000.00	0.00	4,504,838.42	784,495.72	0.00	611,780.49	3,108,562.21	0.00

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009**

DESCRIPTION	1-Jul-08 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-09 BALANCE	MEMO BANS
ART 32-2 00 CONSERV MAINT/IMP	14,851.84				14,851.84				14,851.84	
ART 12 01 LAND ACQ LOWELL JCT ROAD	-9,916.07	3,156.00			-6,760.07	6,784.97		3,156.00	-16,701.04	
ART 23 02 CONSERVATION FUND	72,705.10				72,705.10	15,000.00			57,705.10	
ART 51 07 ACQ BLANCHARD ST	69,710.00				69,710.00				69,710.00	
TOTAL CONSERVATION	147,350.87	3,156.00	0.00	0.00	150,506.87	21,784.97	0.00	3,156.00	125,565.90	0.00
ART 44 99 LANDFILL CLOSURE	25,787.51				25,787.51					
ART 43 06 LANDFILL CAP LEDGE ROAD	-410,100.00	66,435.11			-343,664.89	60,471.21		5,963.90	-218,658.34	500,000.00
ART 31 08 LEDGE ROAD LANDFILL CLOSURE	0.00				0.00				0.00	
TOTAL LAND FILL STUDY	-384,312.49	66,435.11	0.00	0.00	-317,877.38	304,917.06	0.00	5,963.90	-628,788.34	500,000.00
ART 74 99 MAIN ST STREETSCAPE	-6,285.80				-6,285.80	42,431.65			-48,717.45	224,000.00
ART 48 02 MAIN ST IMPROVEMENTS	0.00				0.00	88,376.00			-88,376.00	269,500.00
TOTAL OTHER	-6,285.80	0.00	0.00	0.00	-6,285.80	130,807.65	0.00	0.00	-137,093.45	493,500.00
ART 27 96 REPAINT WATER	37,862.97				37,862.97				37,862.97	
ART 30 00 WATER MAIN DISTRIBUTION	0.00	3,308.41			3,308.41				3,308.41	
ART 42 02 WATER PLANT DESIGN	35,449.51	7,539.88			42,989.39	26,757.91			16,231.48	
ART 18 03 WATER STORAGE TANK REHAB	80,000.00				80,000.00				80,000.00	
ART 20 03 WATER PLANT IMPROVEMENTS	1,514,149.12				1,514,149.12	9,998.07	1,000,000.00	44,131.00	460,020.05	
ART 25 04 WATER METERS	200,154.79	77,979.66			278,134.45	88,924.53		147,105.55	42,104.37	
ART 47 04 WATER STORAGE TANKS	400,000.00				400,000.00		400,000.00		0.00	
ART 34 05 WATER PLANT IMPROVE	-510,594.08			634,717.00	322,122.92	320,465.26		42,900.00	1,657.66	
ART 36 05 WATER DISTRIBUTION IMPROVEMENTS	85,778.38		198,000.00		85,778.38			7,035.89	42,878.38	
ART 41 05 FISH BROOK PUMPING STATION	9,138.00				19,198.57	3,024.68			9,138.00	
ART 55 05 HAGGERTSFISHBROOK SALT ST	756.86	10,060.57			756.86				756.86	
ART 31 06 WATER MAIN REPLACEMENT	487,270.00				487,270.00				487,270.00	
ART 32 06 WATER METERS	684,695.56				684,695.56				684,695.56	
ART 35 07 WATER VEHICLE REPLACEMENT	40,327.38				40,327.38				164.65	
ART 46 07 WATER DISTRIBUTION	500,000.00				500,000.00				500,000.00	
ART 47 07 WATER PLANT PUMPS	233,451.60				250,000.00	107,623.80		48,838.00	93,538.20	
ART 54 07 SALT BALANCE STUDY	24,895.14	2,600.25			27,495.39	6,877.75		4,700.00	15,917.64	
ART 12 08 FISHBROOK PUMPING STATION	78,764.74	8,050.00			86,814.74	49,838.75		6,395.50	30,580.49	
ART 29 09 WATER MAIN CONST/RECONST				500,000.00	500,000.00				500,000.00	
ART 30 09 WATER SUPPLY IMPROVEMENTS				250,000.00	250,000.00				250,000.00	
ART 65 09 WATER PLANT ROOF REPLACE				650,000.00	650,000.00				650,000.00	
TOTAL WATER	3,902,099.97	126,087.17	198,000.00	2,034,717.00	6,260,904.14	653,673.48	1,400,000.00	301,105.94	3,906,124.72	0.00

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009**

DESCRIPTION	1-Jul-08 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-09 BALANCE	MEMO BANS
ART 24 97 SENIOR CITIZEN	22,958.74				22,958.74	1,794.00			21,164.74	
ART 32 01 TOWN/SCHOOL PROJECTS	16,471.22	3,100.00			19,571.22	3,000.00			16,571.22	
ART 33-5 01 WEST FIRE STATION - LONG TERM	39,352.93				39,352.93				39,352.93	
ART 33-8 01 OLDE ANDOVER VILLAGE PARKING	2.02				2.02	2.02			0.00	
ART 39 01 TOWN YARD	0.05				0.05	0.05			0.00	
ART 28-1 02 TOWN BUILDING IMPROVEMENTS	53,856.40				53,856.40	6,377.78		11,830.00	35,648.62	
ART 32 04 SENIOR CTR PLANS	33,970.75				33,970.75		32,255.00		1,715.75	
ART 46 06 TOWN HVAC REPLACEMENT	16,146.75	220,517.00			236,663.75	226,414.00			10,249.75	
ART 47 06 PAY & DISPLAY SHAWSHOEN	23,890.67				23,890.67		23,890.67		0.00	
ART 48 06 LAND TRANSFER BUXTON CT	200.00				200.00				200.00	
ART 27 07 TOWN BLDG RENOVATION	-323,635.26	115,249.00	255,000.00		46,613.74	352,344.86		61,394.44	-367,125.56	400,000.00
ART 28 08 TOWN BLDG RENOVATION	0.00		290,000.00		290,000.00	138,480.00		79,489.00	72,031.00	
ART 44 08 WM WOOD MEMORIAL	165,000.00				165,000.00	6,292.97		2,000.00	156,707.03	
ART 49 08 PARKS & GROUNDS BUILDING	276,691.00				276,691.00				276,691.00	
ART 36 08 FIRE DPW VEHICLES	0.00				0.00	932,168.00		40,832.00	-973,000.00	973,000.00
ART 48 08 REC PARK LIGHTING	-6,500.00	6,500.00			0.00	100,000.00			-100,000.00	100,000.00
ART 16 09 TOWN YARD LEWIS T										
ART 17 09 CAMPENILLI DRIVE (RIGHT OF REFUSAL)										
ART 18 09 SITE EVALUATION TOWN YARD				30,000.00	30,000.00				30,000.00	
ART 34 2009 B'VALLE FIRE REPLACEMENT				27,255.00	27,255.00				27,255.00	
ART 48 2009 INSTALL/REPLACE PARK METERS				20,000.00	20,000.00				20,000.00	
ART 55 09 TOWN BLDG MAINT/IMPROVE					0.00				0.00	
ART 57 09 BLANCHARD ST BALLFIELDS	0.00			23,890.67	23,890.67			9,750.00	-9,750.00	
ART 58 09 VET'S WAR MEMORIAL AUDITORIUM					0.00			5,000.00	-5,000.00	
TOTAL MUNI BUILDING	318,405.27	345,366.00	545,000.00	101,145.67	1,309,916.94	1,766,873.68	56,145.67	210,295.44	-723,397.85	1,473,000.00

TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009

DESCRIPTION	1-Jul-08 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-09 BALANCE	MEMO BANS
ART 65-1 98 STORM DRAINAGE	31,993.16				31,993.16				31,993.16	
ART 25 96 STORM DRAIN IMP	117.65				117.65				0.00	
ART 30 97 ROAD IMPROVEMENT	127.97				127.97				127.97	
ART 46-3 99 TOWN CAPITAL	12,822.82				12,822.82	4,403.76			8,419.06	
ART 88 99 IMPROVE ESSEX/PEARSON	3,500.00				3,500.00				3,500.00	
ART 83 99 SALEM ST SIDEWALK	46,482.27				46,482.27				46,482.27	
ART 64 98 SIDEWALK IMP	213.22				213.22				213.22	
ART 54 00 LINCOLN CIRCLE/LILLIAN TER	9,173.99				9,173.99				9,173.99	
ART 66 00 SIDEWALK RESTORATION	44,333.77				44,333.77				44,333.77	
ART 70 00 SIDEWALK CHESTNUT ST	71,174.95				71,174.95				71,174.95	
ART 22 01 SIDEWALK CROSS HIGH PLAIN	10,427.37				10,427.37				10,427.37	
ART 28 01 ACO SMITHSHIRE EST	56,946.18				56,946.18				56,946.18	
ART 33-1 01 GIS	106.79				106.79				106.79	
ART 44-1 02 HYDRANT REPLACEMENT	1,309.80				1,309.80				1,309.80	
ART 44-2 02 GIS	43,228.56	1,495.00			44,723.56	3,027.50			41,696.06	
ART 09 04 BRIDGE REPAIR/RECONSTRUCTION	89.83	360.00			449.83	449.83			0.00	
ART 33 05 MORaine ST	6,152.90				6,152.90				6,152.90	
ART 51 05 SIDEWALK RECONSTRUCTION	53,311.06				53,311.06				53,311.06	
ART 54 05 BRIDGE RECONSTRUCTION	0.00	207.64			207.64			207.64	0.00	
ART 9-2 07 BRIDGE REPAIRS	55,506.61	102.91			55,609.52	23,576.45		4,403.56	27,629.51	
ART 38 07 ACQUIRE GRANLI DRIVE	2,000.00				2,000.00	150.00			1,850.00	
ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000.00				15,000.00				15,000.00	
ART 52 07 BRIDGE REPAIRS	0.00				0.00				0.00	
ART 2A 07 ACO 16 PEARSON ST	28,141.25				28,141.25				28,141.25	
ART 3A 07 ACO 18 PEARSON ST	28,295.00				28,295.00				28,295.00	
ART 4A 07 ACO 37 PEARSON ST	27,393.41				27,393.41				27,393.41	
ART 32 08 BRIDGE REPAIRS	0.00				0.00			41,200.00	-41,200.00	
ART 50 08 STORM DRAINAGE IMPROVEMENTS	0.00		100,000.00		100,000.00	105,650.25			-5,650.25	
TOTAL ROAD/STORM DRAIN	547,848.56	2,165.55	100,000.00	0.00	650,014.11	137,375.44	0.00	45,811.20	466,827.47	0.00
ART 56 97 PUBLIC SAFETY	23.46				23.46				23.46	
ART 47 99 PUB SAF ANTENNAS	3,920.50				3,920.50				3,920.50	
ART 10-1 02 PUBLIC SAFETY ADDL CONTINGENCY	-156,315.04	25,718.06	500,000.00		369,403.02	350,885.01		18,163.00	355.01	
ART 34-3 02 REVERSE 911	726.30				726.30				726.30	
TOTAL PUBLIC SAFETY	-151,644.78	25,718.06	500,000.00	0.00	374,073.28	350,885.01	0.00	18,163.00	5,025.27	0.00
GRAND TOTAL	3,432,792.15	3,923,254.97	6,893,000.00	3,915,862.67	18,164,909.79	8,985,672.81	2,249,086.40	1,374,836.63	5,555,313.95	5,566,500.00

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLLFORWARD
June 30, 2009**

FUND/TITLE	BALANCE 01-Jul-08	Encumbrance	INTERGOV'TL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	Personal Services	Other Expenses	TOTAL EXPEND	OFU	Encumbrance	BALANCE 30-Jun-09
ELECTION OT GRANT	7,268.64					5,394.00	12,662.64	3,884.25	3,339.75	7,224.00			5,438.64
STATE GENERAL GOVERNMENT GRANTS	7,268.64	0.00	0.00	0.00	0.00	5,394.00	12,662.64	3,884.25	3,339.75	7,224.00	0.00	0.00	5,438.64
CHILD PASSENGER SAFETY GRANT			4,724.29				4,724.29		4,733.04	4,733.04			-8.75
FIREFIGHTER SAFETY EQUIPMENT			10,992.00				10,992.00			0.00			10,992.00
FY03 TRAFFIC ENFORCEMENT	-4,537.94		19,000.00				14,462.06	13,075.67	5,121.00	18,196.67			-3,734.61
FY03 COMMUNITY POLICING	171.76		28,956.00				29,127.76	12,957.10	15,677.14	28,634.24			493.52
REGIONAL EMERG RESPONSE PLAN	63,722.58						63,722.58	11,582.41	51,907.59	63,490.00		369.87	-137.29
FEHA	273,772.72		19,066.31				292,839.03	76,583.28	214,762.75	291,346.03		1,493.00	0.00
BULLETT VEST PARTNERSHIP	1,301.22		5,731.25				7,032.47	1,413.00	1,413.00	1,413.00			5,619.47
INV YOUTH COURT	-574.07						-574.07		-574.07	-574.07			0.00
CIRRRIP	-0.50						-0.50		-0.50	-0.50			0.00
SETB TRAINING	-3,931.10		13,418.24				9,487.14	6,832.81	1,995.91	8,828.72			658.42
STUDENT AWARE OF FIRE EDUCATION	1,938.91						1,938.91		1,938.91	1,938.91			0.00
STUDENT AWARE OF FIRE EDUCATION	5,800.00		5,464.62				11,264.62		3,835.79	3,835.79			7,428.83
FY09 REG EMERG PREPAREDNESS			110,115.00				110,115.00	54,622.49	15,869.01	70,491.50			39,623.50
FEHA COM EMERG MGMT			2,500.00				2,500.00			0.00			2,500.00
FY09 911 PSAP SUPPORT	4,708.22		1,609.00				1,609.00	7,932.33	49,441.47	57,373.80			-55,764.80
DISASTER REIMBURSEMENTS			46,993.90				51,702.12	39,642.88	5,325.43	44,968.31			6,733.81
ALTERNATIVE SENTENCING	300.00						300.00			0.00			300.00
STATE PUBLIC SAFETY GRANTS	342,671.80	0.00	268,570.61	0.00	0.00	0.00	611,242.41	223,228.87	371,446.47	594,675.44	0.00	1,862.87	14,704.10
CHAPTER 90	0.00		953,329.80				953,329.80		954,999.80	954,999.80			-1,670.00
PWED G-9403	0.00						0.00			0.00		55,921.65	-55,921.65
PWED	91,637.49			940.34			92,577.83			0.00			92,577.83
STATE PUBLIC WORKS GRANTS	91,637.49	0.00	953,329.80	940.34	0.00	0.00	1,045,907.63	0.00	954,999.80	954,999.80	0.00	55,921.65	34,986.18
HEALTHY COMMUNITY	15,095.75		82,376.00				97,471.75	55,136.12	14,454.42	69,590.54		16,986.43	10,894.78
RECYCLE INCENTIVE	25,938.79						25,938.79			0.00			25,938.79
NEW HORIZONS FOR YOUTH	2,601.33						2,601.33		894.99	894.99			1,706.34
FY03 COA FORMULA GRANT	27,596.00		32,792.50				60,388.50	57,603.69	2,952.81	60,556.50			-168.00
LAHEY CLINIC NUTRITION GRANT	6,603.65						6,603.65		1,308.92	1,308.92			5,294.73
SERVING TWEEENS & TEENS (LIB)	2,976.61						2,976.61		2,976.61	2,976.61			0.00
MOTHER GOOSE ON THE LOOSE	4,789.39						4,789.39		4,789.39	4,789.39			0.00
REPLACE LIGHTS LOVELY FIELD			75,000.00				75,000.00		75,000.00	75,000.00			0.00
GREATER RIVER VALLEY MRC	10,260.50		2,500.00			14,285.00	24,545.50	10,945.00	10,754.72	21,699.72			2,845.78
ENERGY EDUCATION ELDER SERVICES							2,500.00		1,358.90	1,358.90			1,141.10
MASS RURAL TRANSIT ASST PROG			100,000.00				100,000.00		125.00	125.00			-125.00
D TECH ASSIST GRANT	7,092.57					5,504.00	12,596.57		4,935.12	4,935.12			100,000.00
ARTS LOTTERY COUNCIL	973.30						973.30			0.00			7,661.45
RIGHT TO KNOW			3,000.00				3,000.00		2,944.93	3,124.98			973.30
COMM CTR ELDER NUTRITION			10,000.00				10,000.00	180.05	1,357.01	1,357.01		2,544.90	-124.98
NAT ASSN CNTICITY HEALTH OF													6,098.09
NATIONAL LEADERSHIP GRANT	264.36						264.36		264.36	264.36			0.00
SECONDHAND SMOKE INITIATIVE	1,000.00						1,000.00			0.00			1,000.00
LIBRARY AD CH 78 SEC 19A	98,386.08		50,228.33				148,614.41		50,232.00	50,232.00			98,382.41
LIBRARY AD CH 139	2,582.41						2,582.41			0.00			2,582.41
OTHER STATE GRANTS	206,160.74	0.00	355,898.83	0.00	0.00	19,789.00	581,846.57	123,864.86	174,349.18	298,214.04	0.00	19,531.33	264,101.20

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLLFORWARD
June 30, 2009**

FUND/TITLE	BALANCE 01-Jul-08	Encumbrance	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	Personal Services	Other Expenses	TOTAL EXPEND	OFU	Encumbrance	BALANCE 30-Jun-09
CEMETERY SALE OF LOTS FUND	5,227.33						5,227.33			0.00			5,227.33
SALE OF REAL ESTATE	18,870.00						18,870.00			0.00			18,870.00
INSURANCE PROCEEDS > \$20,000	110,585.00					69,073.00	179,658.00			0.00	110,585.00		69,073.00
WETLAND FILING FEES	138,581.06					8,372.50	146,953.56			0.00	6,000.00		140,953.56
OFF STREET PARKING	172,463.09					226,227.95	398,691.04			0.00	274,143.00		124,548.04
RECEIPTS RESERVED FOR APPROPRIATION	445,726.48	0.00	0.00	0.00	0.00	303,673.45	749,399.93	0.00	0.00	0.00	390,728.00	0.00	358,671.93
SPED ENTITLEMENT	91,582.03						91,582.03	56,615.82	34,966.21	91,582.03			0.00
SPED ENTITLEMENT	0.00		1,322,140.00				1,322,140.00	1,169,162.83	95,537.55	1,264,700.38		2,979.90	54,459.72
EARLY CHILDHOOD ALLOCATION	0.00		23,390.20				23,390.20	22,714.37	408.20	23,122.57			267.63
SPED IMPROVEMENT	8,458.85						8,458.85	1,000.00	7,458.85	8,458.85			0.00
SPED IMPROVEMENT	0.00		19,991.00				19,991.00	2,066.00	11,321.91	13,387.91		1,603.09	5,000.00
CIRCUIT BREAKER	203,603.90		2,178,764.00				2,382,367.90		2,382,367.90	2,382,367.90			0.00
DRUG FREE SCHOOLS	0.00		19,488.00				19,488.00	15,112.99	4,375.01	19,488.00			0.00
TITLE I READING	0.00		204,375.00				204,375.00	200,319.18		200,319.18			4,055.82
Title VI	-3,977.96						-3,977.96		-3,977.96	-3,977.96			0.00
Title V	4,946.00						4,946.00		4,946.00	4,946.00			0.00
TECH LITENHANCED ED	441.00						441.00		441.00	441.00			0.00
TECH LITENHANCED ED	0.00		4,001.00				4,001.00	4,001.00		4,001.00			0.00
Tech DATA DRIVEN DECISIONS	0.00		75,658.00				75,658.00	3,157.12	3,759.28	6,916.40			68,741.60
TITLE 1	7,965.35						7,965.35	2,444.15	5,521.20	7,965.35			0.00
PROFESSIONAL DEVELOPMENT	1,806.00				225.00		2,031.00	-0.02	2,031.02	2,031.00			0.00
PROF DEB TEACHER QUALITY 140	0.00		112,380.00				112,380.00	84,500.40	20,087.60	104,588.00			7,772.00
ACADEMIC SUPPORT	0.00		15,200.00				15,200.00	14,119.80	780.20	14,900.00		300.00	0.00
SAFE SCHOOLS	0.00		1,150.00				1,150.00	1,150.00	1,150.00	1,150.00			0.00
ESSENTIAL SCHOOL HEALTH SERV	0.00		126,000.00				126,000.00	75,945.12	39,058.15	115,003.27		10,996.73	0.00
ARRA SF5F 782	0.00		785,364.00				785,364.00	785,364.00	785,364.00	785,364.00			0.00
LEADERSHIP IN AMERICA	-4,803.48		316,600.19				311,796.71	105,747.39	237,444.52	343,191.91		1,061.00	-32,456.20
STEM ENGINEERING GRANT	127,212.00						127,212.00	65,330.64	39,001.29	104,331.93		1,164.08	21,715.99
STEM ENGINEERING YR2			131,594.00				131,594.00			0.00			131,594.00
REVOLVING FUNDS EDUCATION	437,233.69	0.00	5,336,075.39	0.00	225.00	0.00	5,773,534.08	1,822,236.79	3,672,041.93	5,494,278.72	0.00	18,104.80	261,150.56
ATHLETIC REVOLVING	4,012.09					333,296.12	337,308.21	10,712.83	306,113.84	316,826.67		17.50	20,464.04
REVOLVING FUNDS ATHLETIC	4,012.09	0.00	0.00	0.00	0.00	333,296.12	337,308.21	10,712.83	306,113.84	316,826.67	0.00	17.50	20,464.04
CH44 SEC 53E 1/2 LEGAL NOTICES	69,811.11					99,450.42	169,261.53		83,017.43	83,017.43			86,244.10
CH44 SEC 53E 1/2 DC'S REVOLVING	317,391.76					412,502.51	729,894.27		420,159.48	420,159.48			309,734.79
CH44 SEC 53E 1/2 YOUTH SERVICES	46,041.46					239,239.23	285,280.69		218,319.82	218,319.82			66,960.87
CH44 SEC 53E 1/2 ELDER SERVICES	92,430.24					124,537.07	216,987.31		97,892.16	97,892.16			119,075.15
CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	23,946.49					20,290.53	44,237.02	15,899.05	10,682.84	26,581.89			17,655.13
CH44 SEC 53E 1/2 LIBRARY AUDIOVISUAL	22,539.58					27,547.00	50,086.58		24,758.23	24,758.23			25,328.35
CH44 SEC 53E 1/2 FIELDS REVOLVING	23,767.99					59,015.00	82,782.99		37,939.01	37,939.01		1,630.00	43,213.98
CH44 SEC 53E 1/2 POLICE ANTENNEA	17,519.72					150.00	17,669.72			0.00			17,669.72
CH44 SEC 53E 1/2 DPW SOLID WASTE	1,500.00					7,500.00	9,000.00			0.00			9,000.00
CH44 SEC 53E 1/2 DPW CRT/HWW						11,424.00	11,424.00			0.00			11,424.00
REVOLVING CHAPTER 44 53 E 1/2	614,948.35	0.00	0.00	0.00	0.00	1,001,655.76	1,616,604.11	15,899.05	892,768.97	908,668.02	0.00	1,630.00	706,306.09

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLLFORWARD
June 30, 2009**

FUND/TITLE	BALANCE 01-Jul-08	Encumbrance	INTERGOVTAL	INTEREST	OFS	DEPART - MENTAL	TOTAL AVAILABLE	Personal Services	Other Expenses	TOTAL EXPEND	OFU	Encumbrance	BALANCE 30-Jun-09
TOWN DAMAGE RESTITUTION	31,712.43	0.00	0.00	0.00	0.00	0.00	31,712.43	0.00	6,000.00	6,000.00	0.00	23,415.00	25,712.43
FRONTAGE ROAD	3,855.66						3,855.66			0.00			3,855.66
PUBLIC SAFETY DAMAGE REST	7,113.83						7,113.83			0.00			7,113.83
PUBLIC WORKS DAMAGE REST	43,255.70					6,068.29	49,323.99			0.00		23,415.00	25,908.99
RECYCLABLE BATTERY PROGRAM	1,253.84						1,253.84			0.00			1,253.84
LOST/DAMAGED BOOKS	10,427.00					5,738.24	16,165.24		8,246.51	8,246.51			7,918.73
P&F DAMAGE RESTITUTION	5,907.80					72,139.08	78,046.88		86,951.10	86,951.10			-8,904.22
OTHER REVOLVING FUNDS	103,526.26	0.00	0.00	0.00	0.00	83,945.61	187,471.87	0.00	101,197.61	101,197.61	0.00	23,415.00	62,859.26
CORPORATE GRANTS	18,119.68					25,809.68	43,929.36		29,562.63	29,562.63		321.62	14,045.11
OTHER GIFTS AND GRANTS	17,785.77					15,000.00	32,785.77		30,238.33	30,238.33			2,547.44
ENGINEERING GRANT	3,802.24						3,802.24		2,610.37	2,610.37		1,189.63	2.24
GEMS GRANT						9,900.00	9,900.00		289.94	289.94		200.00	9,410.06
LEA REVOLVING						3,412.50	3,412.50	3,412.50		3,412.50		0.00	0.00
EARLY CHILDHOOD REV	49,093.68					107,305.10	156,398.78	136,062.11	5,426.86	141,488.97			14,909.81
SCHOOL DAMAGE Ch 55 sec 53 1/2	9,103.50					2,109.97	11,213.47		4,554.88	4,554.88			6,658.58
COMMUNITY A.S.K. REVOLVING	2,252.09						2,252.09			0.00			2,252.09
PARENT TO PARENT REVOLVING	14,786.15					8,150.00	22,936.15		9,675.89	9,675.89			13,260.46
ANDOVER C.A.R.E.S.	3,840.33						3,840.33		25.00	25.00			3,815.33
ALL DAY KINDERGARTEN	344,071.55					890,493.98	1,234,565.53	759,537.94	148,128.72	907,667.66			326,897.87
EXTRA CURRICULAR REV	45,473.22					169,193.70	214,666.92	145,906.01	8,081.53	153,987.54			60,679.38
INSTRUMENTAL MUSIC REVOLVING	9,986.78					16,750.00	26,736.78	14,375.00	986.07	15,341.07			11,395.71
FINE ARTS	19,273.87					30,065.70	49,339.57		44,755.80	44,755.80			4,583.77
PHYS ED REVOLVING	2,194.67						2,194.67			0.00			2,194.67
AIPS	17,422.53					562.15	17,984.68		499.91	499.91			17,484.77
LOST BOOKS	39,095.95					6,104.26	45,200.21		6,106.89	6,106.89		1,236.27	37,857.05
COLLINS CTR REVOLVING	20,374.40					204,021.90	224,396.30	141,335.68	36,403.46	177,739.14		5,063.69	41,593.47
OUTSIDE ACTIVITIES REV	64,494.24					122,067.73	186,561.97	89,948.23	19,235.78	109,184.01		1,243.34	76,134.62
ANDLAW COLLAB. REV.	1,472.26						1,472.26			0.00			1,472.26
TRANSPORTATION REVOLVING	55,142.68					372,505.00	427,647.68		355,904.47	355,904.47			71,743.21
COPY CENTER REVOLVING (Ch 44 Sec 53 E 1/2)	10,343.43					6,842.42	17,185.85		6,536.24	6,536.24			10,649.61
BANCROFT GIFTS AND DONATIONS	0.02					405.99	406.01		405.99	405.99			0.02
SANBORN GIFTS AND GRANTS	12,911.22					13,161.00	26,072.22		8,738.39	8,738.39			17,333.83
SOUTH SCHOOL GIFTS AND GRANTS	1,593.26					2,250.00	3,843.26	498.19	2,286.15	2,784.34			1,059.92
WEST ELEM GIFTS AND GRANTS	30,500.02					20,177.00	50,677.02	403.50	26,729.98	27,133.48			23,543.54
HIGH PLAIN GIFTS AND GRANTS	0.01					5,618.40	5,618.41		4,249.93	4,249.93			1,368.48
WOOD HILL GIFTS AND GRANTS	3.09					1,400.00	1,403.09		482.90	482.90			920.19
DMS ENGINEERING GIFTS AND GRANTS	12,565.01					2,942.00	15,507.01		12,074.45	12,074.45			3,432.56
WEST MIDDLE GIFTS AND GRANTS	2,215.28					1,000.00	3,215.28		1,839.57	1,839.57			1,375.71
GUIDANCE SERVICES	500.00					17,112.00	17,612.00	15,000.00	1,610.00	16,610.00			1,002.00
STUDENT ACTIVITY MGL 71/147	206,444.94					854,754.15	1,061,199.09		653,372.33	653,372.33			407,826.76
GRANTS ADMINISTRATION	6,154.75					8,025.00	14,179.75		14,179.75	14,179.75			0.00
OTHER SPECIAL REVENUE FUNDS EDUCATION	1,021,016.62	0.00	0.00	0.00	0.00	2,917,139.63	3,938,156.25	1,306,479.16	1,434,973.02	2,741,452.18	0.00	9,254.55	1,187,448.52
FOOD SERVICES	4,283.33					1,725,757.47	1,953,903.89	716,903.64	1,215,234.22	1,932,137.86		0.00	21,766.03
OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH	4,283.33	0.00	223,863.09	0.00	0.00	1,725,757.47	1,953,903.89	716,903.64	1,215,234.22	1,932,137.86	0.00	0.00	21,766.03

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLL-FORWARD
June 30, 2009**

FUND/TITLE	BALANCE 01-Jul-08	Encumbrance	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	Personal Services	Other Expenses	TOTAL EXPEND	OFU	Encumbrance	BALANCE 30-Jun-09
RESOURCE OFFICER GLRTHS	0.00					67,000.00	67,000.00	67,000.00		67,000.00			0.00
VETERAN'S SERVICES GIFTS	3,185.69					345.00	3,540.69		393.62	393.62			3,147.07
CABLE TV COMMUNITY ACCESS	174,689.97					313,172.99	487,862.96		126,174.16	126,174.16			361,688.80
CABLE TV/VERIZON	32,669.86					167,209.16	199,879.02		156,767.22	156,767.22			43,111.80
GIFT - FIREWORKS	-3,250.00					9,250.00	6,000.00		6,000.00	6,000.00			0.00
PHILLIPS ACADEMY GIFT	118,000.71						116,000.71			0.00	116,000.71		0.00
SHED CONTRIBUTIONS	7,263.81						7,263.81			0.00			7,263.81
OLD TOWN HALL RESTORATION	468.78						468.78			0.00			468.78
TOWN GIFT & DONATIONS	18,078.92					225.00	18,303.92		7,747.00	7,747.00			10,556.92
CONSERVATION GIFT	4,372.26						4,372.26		932.57	932.57			3,439.69
CONSERVATION TRAIL ACCOUNT	234.85					100.00	334.85			0.00			334.85
DCS-GIFT	5,334.31					491.00	5,825.31			0.00			5,825.31
YOUTH SERVICES GIFTS/CONTRIBUTIONS	159,870.73					10,013.48	169,884.21		46,631.17	46,631.17			123,253.04
COA SENIOR CONNECTIONS	17,992.81					74,034.00	92,026.81	31,245.48	586.78	31,832.26		165.22	60,029.33
COA SCHOLARSHIPS	5,000.00						5,000.00		1,710.75	1,710.75			3,289.25
DARE CONTRIBUTIONS	4,576.73					-3,771.50	805.23			0.00	805.23		0.00
LIBRARY GIFTS & DONATIONS	33,688.41					15,856.63	49,545.04		7,004.48	7,004.48		8,185.00	34,355.56
HOME FOR THE AGED GIFT	88,911.87			2,566.27		200.00	71,878.14		31,332.42	31,332.42			40,345.72
DPW ADMIN GIFT						7,735.54	7,735.54		7,549.43	7,549.43		186.11	0.00
CHOLESTEROL SCREENING	954.06						954.06		603.30	603.30			350.76
A19 2007 ACCUM BENEFITS	44,714.80						44,714.80			44,714.80			0.00
A40 2008 ACCUM BENEFITS	350,000.00						350,000.00		252,856.74	252,856.74			97,143.26
BALLARDVALE HISTORIC DISTRICT	-39.81						-39.81		-39.81	-39.81			0.00
POLICE GIFTS AND DONATIONS	5,000.00				805.23	500.00	6,305.23		40,000.00	40,000.00	6,236.00		6,305.23
FIRST TIME HOMEBUYERS	6,236.00					40,000.00	46,236.00			0.00			0.00
ANDOVER HOUSING PARTNERSHIP GIFT	-8,625.00				6,236.00		-2,389.00			0.00			-2,389.00
LOWELL ST/SHAWSHOEN TRAFFIC MITIGATION	5,000.00						5,000.00			0.00			5,000.00
SHINGLES PREV VACCINATION	1,407.28					16,000.00	17,407.28		15,085.14	15,085.14			2,322.14
GIFTS & DONATIONS FIRE DEPT	40.00					1,216.61	1,256.61			0.00			1,256.61
TIMOTHY HORNE - GIFT AYS	158,325.12			7,548.17			165,873.29		3,500.00	3,500.00			162,373.29
MAIN ST UPKEEP GIFT				684.30		50,000.00	50,684.30		53.88	53.88			50,630.42
OTHER SPECIAL REVENUE FUNDS	1,212,111.96	0.00	0.00	10,798.74	7,041.23	769,577.91	1,999,529.84	395,816.82	457,032.11	847,848.93	123,041.94	8,536.33	1,020,022.64
	4,490,597.45	0.00	7,137,735.72	11,739.08	7,266.23	7,160,228.95	18,807,567.43	4,619,026.37	9,578,496.90	14,197,523.27	513,769.94	138,274.03	3,958,000.19
AGENCY ACCOUNTS													
MEALS TAX CAFETERIA	486.47					2,155.60	2,642.07		2,085.54	2,085.54			556.53
FISHING LICENSES TO STATE	-2.50					5,825.50	5,823.00		5,823.00	5,823.00			0.00
POLICE OFF DUTY	-148,200.00					1,158,327.20	1,010,127.20	1,090,650.00		1,090,650.00			-80,522.80
FIRE OFF DUTY	-9,876.54					38,685.28	28,808.74	39,385.28		39,385.28	-7,236.54		-3,320.00
FIREARMS PERMITS	-0.50					4,925.50	4,925.00		4,925.00	4,925.00			0.00
AMBULANCE AGENCY ACCOUNTS	2,997.27					42,374.05	45,371.32		45,287.13	45,287.13			84.19
MEALS TAX ELDER SERVICES	68.95					1,025.60	1,094.55		1,010.46	1,010.46			84.09
	-154,528.85	0.00	0.00	0.00	0.00	1,253,318.73	1,098,791.88	1,130,015.28	59,131.13	1,189,146.41	-7,236.54	0.00	-83,117.99
	4,336,070.60	0.00	7,137,735.72	11,739.08	7,266.23	8,413,547.68	19,906,359.31	5,749,041.65	9,637,628.03	15,386,669.68	506,533.40	138,274.03	3,874,882.20

TOWN OF ANDOVER, MASSACHUSETTS
TRUST-CEMETERY - SPECIAL FUNDS
IN CUSTODY OF THE TOWN TREASURER
YEAR ENDING JUNE 30, 2009

FUND	PRINCIPAL	BALANCE July 1, 2008	DEPOSITS	OTHER	INCOME	DRAWN	BALANCE June 30, 2009
STABILIZATION		4,084,108.97	.		195,461.02		4,279,569.99
C.D. WOOD		1,167,560.37			56,556.18		1,224,116.55
ESTATE S.P. WHITE	5,766.63	15,827.86			324.02		16,151.88
POLICE DRUG ACCOUNT		31,773.10	1,797.36		49.64	10,517.15	23,102.95
TOWN 400TH CELEBRATION		8,645.32			416.59		9,061.91
J. GREELEY	5,000.00	7,144.41			345.48		7,489.89
MARGARET G. TOWLE	345,825.50	345,825.50					345,825.50
MARGARET G. TOWLE		92,751.07	3.39		21,761.49	24,868.28	89,647.67
JOHN CORNELL	5,000.00	51,365.15			2,456.79	2,250.00	51,571.94
DAVID & LUCY SHAW	10,000.00	46,303.25			2,232.49		48,535.74
W.L. RAYMOND	7,845.81	52,426.92			2,528.33		54,955.25
A.J. LINCOLN	5,000.00	23,213.70			475.20		23,688.90
E.I. RAYMOND	1,500.00	2,840.00			136.92		2,976.92
TAYLOR	300.00	2,007.81			96.82		2,104.63
SPRING GROVE	932,825.77	963,867.60	20,278.00		1,460.47	45,000.00	940,606.07
SPRING GROVE FLOWERS		35,421.75			1,709.83	1,475.00	35,656.58
EMILINE LINCOLN	1,000.00	1,933.91			93.23		2,027.14
EMMA J. LINCOLN		1,059.47			51.09		1,110.56
CONSERVATION FUND		63,083.02			3,041.55		66,124.57
SMART	1,000.00	15,064.67			726.37	15.00	15,776.04
FARRINGTON	600.00	1,887.38			91.00	15.00	1,963.38
BALLARDVALE	532.88	1,357.79			65.50	25.00	1,398.29
ALLEN	200.00	254.54			12.30	15.00	251.84
EMS BELL LIBRARY TRUST	45,000.00	58,518.23			2,752.22	2,854.52	58,415.93
ELDERLY TAXATION FUND		10,867.87			1,759.32		12,627.19
MUNICIPAL AFFORDABLE HOUSING		7,506.95			469.83		7,976.78
DRAPER	1,058.93	16,648.54			802.71		17,451.25
RICHARDSON	1,000.00	1,459.93			73.22		1,533.15
A & AV LINCOLN	500.00	1,100.41			52.67		1,153.08
RAFTON (INTEREST)		598.50					598.50
RAFTON (PRINCIPAL)	598.50	4,212.34	240.00		206.67		4,659.01
CONROY	291.71	1,691.37			81.55		1,772.92
AMERICAN LEGION	200.00	1,247.16			60.13		1,307.29
CHRIS MAYNARD BOOKS	4,587.68	4,821.27			224.15	405.25	4,640.17
HOLT	81.95	758.50			36.57		795.07
		7,125,154.63	22,318.75	0.00	296,611.35	87,440.20	7,356,644.53
INTERNAL SERVICE FUNDS							
INSURANCE		120,764.80	110,585.00		2,530.18	69,573.00	164,306.98
UNEMPLOYMENT COMPENSATION		192,372.65	100,000.00		4,868.19	72,166.29	225,074.55
TOWN INSURANCE HEALTH		541,755.33	15,579,748.70		3,403.66	15,838,521.36	286,386.33
WORKERS COMPENSATION		177,188.41	84,672.00			142,081.00	119,779.41
TOTAL INTERNAL SERVICE FUNDS		1,032,081.19	15,875,005.70	0.00	10,802.03	16,122,341.65	795,547.27
GRAND TOTAL ALL TRUST FUNDS		8,157,235.82	15,897,324.45	0.00	307,413.38	16,209,781.85	8,152,191.80

**TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING
JUNE 30, 2009**

ARTICLE	PROJECT NAME	AUTHORIZATION JULY 01, 2008	NEW AUTHORIZATION	BONDING	TM CLOSEOUT	AUTHORIZATION JUNE 30, 2009	BANS OUTSTANDING DUE 03/15/10
EXEMPT DEPT							
ART 10-1 2002	PUBLIC SAFETY CENTER (ADD'L FUNDING) (1)	500,000.00		500,000.00		0.00	
ART 11 2002	NEW SCHOOL ADDITIONAL FUNDING	350,000.00			350,000.00	0.00	
	TOTAL EXEMPT	850,000.00	0.00	600,000.00	350,000.00	0.00	0.00
SEWER ENTERPRISE							
ART 2A 2004	SOUTH MAIN AREA SEWERS	1,000,000.00				1,000,000.00	
ART 33 2006	REPAIR/REPLACEMENT SANITARY SEWER	500,000.00		350,000.00		150,000.00	
ART 36 2007	DASCOMB/OSGOOD SEWER	200,000.00		200,000.00		0.00	
ART 41 2007	KIRKLAND DRIVE SEWER	250,000.00		250,000.00		0.00	
ART 64 2007	SHAWSHOEN PUMPING STATION	750,000.00		200,000.00		550,000.00	
ART 33 2008	SHAWSHOEN RIVER OUTFALL SEWER	4,000,000.00		1,500,000.00		2,500,000.00	
ART 51 2008	SEWER MAIN CONSTRUCTION & RECONST	500,000.00				500,000.00	
		7,200,000.00	0.00	2,500,000.00	0.00	4,700,000.00	0.00
WATER ENTERPRISE							
ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS	198,648.00		198,000.00		648.00	
ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS (WPAT)	634,717.00		634,717.00		0.00	
ART 41 2005	FISHBROOK PUMPING STATION	250,000.00			250,000.00	0.00	
		1,083,365.00	0.00	832,717.00		648.00	0.00
	TOTAL ENTERPRISE FUNDS	8,283,366.00	0.00	3,332,717.00	260,000.00	4,700,648.00	0.00
GENERAL GOVERNMENT							
LANDFILL CLOSURE							
ART 44 1999	LANDFILL CLOSURE	1,700,000.00				1,700,000.00	
ART 43 2006	LANDFILL CAP/LEDGE ROAD	500,000.00				500,000.00	500,000.00
ART 31 2008	LAND FILL CLOSURE	7,370,000.00				7,370,000.00	
		9,570,000.00	0.00	0.00	0.00	9,570,000.00	500,000.00
SCHOOL							
ART 17 2006	SCHOOL ROOF REPLACEMENTS	865,000.00		865,000.00		0.00	
ART 15 2007	SCHOOL ROOF REPLACEMENT	2,980,000.00		1,480,000.00		1,500,000.00	1,500,000.00
ART 28 2007	SCHOOL BUILDING MAINT/IMPROVE	1,065,000.00		465,000.00		600,000.00	300,000.00
ART 24 2008	FEASIBILITY STUDY BANCROFT SCHOOL	300,000.00				300,000.00	300,000.00
ART 27 2008	SCHOOL BUILDING RENOVATION	1,810,000.00				1,810,000.00	1,000,000.00
ART 29 2008	LOVELY FIELD IMPROVEMENTS	240,000.00		240,000.00		0.00	
ART 56 2009	SCHOOL BLDG RENOVATION		850,000.00			850,000.00	
ART 59 2009	BANCROFT FEASIBILITY STUDY		525,000.00			525,000.00	
		7,260,000.00	1,375,000.00	3,050,000.00	0.00	5,585,000.00	3,100,000.00
ROAD AND DRAINAGE							
ART 74 1999	MAIN STREET STREETScape	224,000.00				224,000.00	224,000.00
ART 12 2001	LAND ACQUISITION LOWELL JCT RD	900,000.00				900,000.00	
ART 48 2002	MAIN STREET IMPROVEMENTS	269,500.00				269,500.00	269,500.00
ART 52 2007	BRIDGE REPAIRS	100,000.00				100,000.00	
ART 32 2008	BRIDGE REPAIRS	600,000.00				600,000.00	
ART 50 2008	STORM DRAINAGE CONSTRUCTION & IMP	380,000.00		100,000.00		280,000.00	
		2,473,500.00	0.00	100,000.00	0.00	2,373,500.00	493,500.00
CONSERVATION AND LAND ACQUISITION							
ART 23 2002	CONSERVATION FUND	400,000.00				400,000.00	
		400,000.00	0.00	0.00	0.00	400,000.00	0.00
TOWN BUILDINGS							
ART 32 2004	SENIOR CENTER PLANS	30,000.00			30,000.00	0.00	
ART 27 2007	TOWN BUILDING MAINT/IMPROVE	955,000.00		255,000.00		700,000.00	400,000.00
ART 28 2008	TOWN BUILDING MAINTENANCE/RENOVATION	290,000.00		290,000.00		0.00	
ART 48 2008	RECREATION PARK BALLFIELD LIGHTING	100,000.00				100,000.00	100,000.00
ART 34 2009	BALLARDVALE FIRE STATION STUDY		100,000.00			100,000.00	
ART 35 2009	TOWN BUILDING RENOVATION		650,000.00			650,000.00	
ART 57 2009	BLANCHARD ST BALLFIELDS		425,000.00			425,000.00	
ART 58 2009	VETERANS MEMORIAL AUDITORIUM		650,000.00			650,000.00	
		1,375,000.00	1,825,000.00	545,000.00	30,000.00	2,625,000.00	500,000.00
MISCELLANEOUS							
ART 36 2008	FIRE PUMPER TRUCK/DPW TRUCKS	973,000.00				973,000.00	973,000.00
		973,000.00	0.00	0.00	0.00	973,000.00	973,000.00
	TOTAL GENERAL GOVERNMENT	22,051,500.00	3,200,000.00	3,695,000.00	30,000.00	21,526,600.00	6,566,600.00
	GRAND TOTAL	31,184,865.00	3,200,000.00	7,627,717.00	630,000.00	26,227,148.00	5,566,500.00

**TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF DEBT SCHEDULE BY FISCAL YEAR
AS OF JUNE 30, 2009**

EXEMPT	ISSUE	ARTICLE	2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
SCHOOL											
EXEMPT ADVANCE REFUNDING (2006)	ART 20-1, 1994		799,777.13	771,213.40	742,884.02	746,678.57	2,656,676.77				5,717,229.89
EXEMPT ADVANCE REFUNDING (2006)	ART 20-2, 1994		64,953.32	62,478.31	60,470.19	57,437.06	203,929.48				449,268.36
SCHOOL BONDS EXEMPT	ART 19, 1999		197,502.50	191,165.00	184,827.50	178,555.00	796,185.00	273,000.00			1,821,235.00
SCHOOL BONDS EXEMPT	ART 9, 2000		241,475.00	235,075.00	228,475.00	221,575.00	989,812.50	483,000.00			2,399,412.50
SCHOOL BONDS EXEMPT	ART 9, 2000		547,750.00	535,062.50	521,718.75	508,112.50	2,330,431.25	1,955,537.50			6,398,612.50
ADV REF 94/95 LOANS	VARIOUS		1,097,733.42	1,056,852.73	1,172,802.50	1,120,970.00	3,043,180.00				7,491,538.65
ADV REF 94/95 LOANS	VARIOUS		416,870.56	500,025.00	470,812.50						1,387,708.06
MIDDLELIE SCHOOL	ART 9, 2000		275,643.75	224,925.00	229,687.50	224,262.50	1,086,187.50	970,537.50	479,156.25		3,490,400.00
			3,641,705.68	3,576,796.94	3,611,677.96	3,057,590.63	11,106,402.50	3,682,075.00	479,156.25	0.00	29,155,404.96
TOTAL SCHOOL											
PUBLIC SAFETY											
PUBLIC SAFETY CENTER	ART 16, 1999		470,775.00	456,150.00	441,525.00	427,050.00	1,912,350.00	967,500.00			4,675,350.00
PUBLIC SAFETY CENTER	ART 40, 2001		15,962.50	15,562.50	15,150.00	14,718.75	66,825.00	49,825.00			178,043.75
PUBLIC SAFETY CENTER	ART 16, 1999		384,706.26	374,906.26	364,800.01	354,234.38	1,605,337.50	1,070,900.00			4,154,884.41
PUBLIC SAFETY CENTER	ART 10-1, 2002		31,343.75	30,406.25	29,437.50	28,468.75	79,500.00				198,156.25
PUBLIC SAFETY CENTER	ART 10-1, 2002		7,718.76	7,531.26	7,356.26	7,181.26	33,250.05	28,465.65	5,100.00		96,603.24
PUBLIC SAFETY CENTER	ART 10-1, 2002		37,727.26	37,064.26	36,539.38	35,986.88	170,624.76	145,897.20	122,957.80	13,307.82	600,105.36
			948,233.53	921,620.53	894,808.15	867,640.02	3,867,887.31	2,262,587.85	128,057.80	13,307.82	9,904,143.01
			4,569,939.21	4,498,417.47	4,506,486.11	3,925,230.65	14,974,289.81	5,944,662.85	607,214.05	13,307.82	39,059,547.97
TOTAL PUBLIC SAFETY											
TOTAL EXEMPT DEBT											
PUBLIC SERVICE ENTERPRISES											
WATER DEBT											
ADVANCE REFUNDING (03)	ART 1A, 1987		204,750.00								204,750.00
WATER DIST IMPROVEMENT	ART 24, 1996		140,430.00	134,730.00	128,925.00	123,000.00					527,085.00
WATER DIST IMPROVEMENT	ART 24, 1996		25,512.50								25,512.50
WATER MAINS	ART 61, 1998		51,025.00								51,025.00
FISH BROOK	ART 63, 1998		40,820.00								40,820.00
MAIN ST WATER DIST	ART 30, 2000		99,637.50	100,937.50	97,018.75						297,593.75
ADV REF 94/95 LOANS			94,210.54								94,210.54
ADV REF 94/95 LOANS			17,293.91								17,293.91
ADV REF 94/95 LOANS			124,277.58	118,285.88							242,563.46
ADV REF 94/95 LOANS			36,401.03	34,649.41							71,050.44
WATER TREATMENT PLANT	ART 42, 2002		77,162.50	75,568.74	73,818.74	72,068.74	333,268.68	264,583.75	46,012.50		942,483.65
WATER SYSTEM	ART 20, 2003		156,500.00	153,312.50	149,812.50	146,312.50	677,412.50	576,625.00	102,250.00		1,962,225.00
WATER MAINS	ART 43, 2002		40,299.99	39,471.87	38,612.50	37,737.50	174,775.00	149,456.25	52,218.75		532,571.96
WATER SYSTEM	ART 20, 2008		84,325.00	82,325.00	80,325.00	78,325.00	361,712.50	314,000.00	216,000.00		1,217,012.50
WATER PLANT (WPAT)	ART 34, 2005		283,575.70	283,575.78	283,575.84	283,575.84	1,417,879.27	1,417,860.07	1,134,304.15		5,104,367.33
WATER PLANT (WPAT)	ART 34, 2005		38,371.03	38,370.69	38,370.24	38,370.97	191,852.65	191,852.39	191,852.34	38,370.91	767,411.22
WATER SYSTEM	ART 20, 2003		126,843.76	124,031.26	121,406.26	118,781.26	554,062.55	477,396.90	385,918.75		1,908,440.74
WATER SYSTEM	ART 34, 2005		85,375.00	83,500.00	81,750.00	80,000.00	373,437.50	325,593.75	275,656.25		1,305,312.50
WATER SYSTEM	ART 41, 2005		6,350.00	6,350.00	6,175.00	6,000.00	27,343.75				52,406.25
WATER SYSTEM	ART 34, 2005		33,933.76	30,093.76	29,500.00	23,875.00	110,950.00				228,352.52
			1,767,282.50	1,305,203.13	1,129,289.77	1,008,046.81	4,222,694.40	3,717,388.11	2,404,212.74	38,370.91	15,592,488.17
TOTAL WATER											

**TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF DEBT SCHEDULE BY FISCAL YEAR
AS OF JUNE 30, 2009**

		2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
SEWER	ARTICLE									
SEWER BROOK/CHESTNUT	ART 33, 1998	86,742.50	382,812.50	372,500.00	361,718.75	1,639,375.00	1,098,750.00			86,742.50
SEWER BALMORAL	ART 51, 1998	35,717.50	35,717.50							35,717.50
SEWER CONST BEACON ST	ART 43, 1999	35,831.25								35,831.25
SEWER SO MAIN ST (Betterment)	ART 41, 1999	392,812.50	360,312.50	253,300.00	245,968.75	1,131,775.00	747,150.00			4,247,968.75
SEWER FOREST HILLS (Betterment)	ART 13, 2000	267,112.50	305,750.00	298,125.00	290,350.00	1,311,675.00	1,117,450.00			2,888,618.75
SEWER SO MAIN ST (Betterment)	ART 41, 1999	313,000.00	76,437.50	74,531.25	72,587.50	332,918.75	279,362.50			3,656,350.00
SEWER ROGERS BROOK (Betterment)	ART 42, 1999	78,250.00	229,968.75	224,718.75	219,468.75	1,016,118.75	864,937.50	153,375.00		914,087.50
SEWER SO MAIN ST (Betterment)	ART 41, 1999	234,750.00	248,509.38	243,084.38	237,659.38	1,104,364.41	1,131,056.25	209,612.50		2,943,337.50
SEWER ROGERS BROOK (Betterment)	ART 42, 1999	248,375.00	157,887.50	154,450.00	150,950.00	699,100.00	597,825.00	208,875.00		3,422,661.30
SEWER SO MAIN ST (Betterment)	ART 41, 1999	161,200.00	82,325.00	80,325.00	78,325.00	361,712.50	314,000.00	216,000.00		2,130,287.50
SEWER SO MAIN ST (Betterment)	ART 2A, 2004	84,325.00	330,317.50	332,117.50	313,917.50	1,463,428.75	1,256,000.00	864,000.00		1,217,012.50
SEWER SO MAIN ST (Betterment)	ART 41, 1999	333,217.50	105,637.50	103,362.50	101,087.50	448,125.00	390,712.50	330,787.50		4,892,998.75
SEWER SO MAIN ST (Betterment)	ART 35, 2004	108,075.00	383,781.20	355,906.20	353,293.70	1,688,412.25	1,439,252.95	1,193,856.17		5,796,896.17
SEWER SO MAIN ST (Betterment)	ART 41, 1999	382,393.70	42,687.50	40,875.00	40,000.00	186,718.75	162,796.90	137,828.16		632,656.31
SEWER SHAWSHOEN OUTFALL	ART 33, 2006	32,712.50	32,112.50	31,637.50	31,137.50	147,262.50	108,918.75	88,106.28	15,656.26	887,543.80
SEWER - DASCOMB ROAD (Betterment)	ART 33, 2007	130,500.00	128,250.00	126,468.76	124,593.76	591,375.00	518,343.76	440,531.28	78,281.26	2,138,343.82
SEWER KARLAND ROAD (Betterment)	ART 36, 2007	17,400.00	17,100.00	16,862.50	16,612.50	78,850.00	69,112.50	58,737.50	10,437.50	285,112.50
SEWER SAWSHOEN PUMP STATION	ART 41, 2007	24,012.50	23,562.50	23,206.26	22,831.26	107,837.50	74,362.50	58,737.50	10,437.50	344,987.52
TOTAL SEWER	ART 64, 2007	17,400.00	17,100.00	16,862.50	16,612.50	78,850.00	69,112.50	58,737.50	10,437.50	285,112.50
		3,026,514.95	2,823,614.33	2,748,333.10	2,677,114.35	12,390,899.16	10,239,143.62	4,019,184.39	125,250.02	38,050,053.92
TOTAL PUBLIC SERVICE ENTERPRISES		4,793,797.25	4,126,817.46	3,877,622.87	3,685,161.16	16,613,593.56	13,956,531.73	6,423,397.13	163,620.93	53,642,542.09

GENERAL FUND NON-EXEMPT										
SCHOOL DEBT										
WEST MIDDLE GYMNASIUM ROOF	ART 44, 1996	10,751.76	10,256.76	9,756.76						30,765.28
HIS RENOVATION	ART 23, 1996	195,970.00	89,820.00	85,950.00	82,000.00					453,740.00
SCHOOL RENOVATIONS	ART 69, 1998	122,460.00								122,460.00
TRACK/WINDOWS	ART 70, 1998	147,972.50								147,972.50
SCHOOL BUILDINGS	ART 26-2, 2002	83,545.00	81,568.75	79,398.75	77,228.75	352,570.75	63,271.00			737,583.00
WEST EL - ASBESTOS	ART 12, 2002	134,750.00	131,562.50	128,062.50	124,562.50	568,662.50	102,050.00			1,189,650.00
COLLINS CTR HVAC	ART 29, 2004	48,881.25	47,568.75	46,212.50	44,856.25	203,500.00	56,900.00			447,918.75
SCHOOL RENOVATIONS	ART 11, 2005	83,300.00	81,425.00	79,487.50	77,550.00	338,062.50	307,812.50	159,718.75		1,147,356.25
SCHOOL SAFETY	ART 12, 2005	63,400.00	56,100.00							119,500.00
WEST EL - ASBESTOS	ART 12, 2002	16,465.00	16,065.00	15,665.00	15,265.00	70,342.50	60,800.00	31,800.00		226,402.50
SCHOOL HVAC	ART 46, 2006	19,745.00	19,257.50	18,802.50	18,347.50	84,831.25	76,903.75			237,887.50
WEST EL - ASBESTOS	ART 12, 2002	13,143.76	12,768.76	12,418.76	12,068.76	32,250.05	27,465.65			110,115.74
SCHOOL RENOVATIONS	ART 17, 2006	28,181.26	27,431.26	26,731.26	26,031.26	96,750.05	82,398.90			287,521.99
SCHOOL RENOVATIONS	ART 11, 2005	51,850.00	50,337.50	49,112.50	47,887.50	220,843.75	164,793.75			584,625.00
SCHOOL RENOVATIONS	ART 17, 2006	77,653.76	76,273.76	75,161.26	74,031.26	350,778.80	302,212.54	254,475.02		1,210,606.40
SCHOOL ROOF	ART 17, 2007	132,180.00	129,840.00	127,987.50	126,037.50	597,330.00	528,925.00	428,025.00		2,070,325.00
SCHOOL RENOVATIONS	ART 28, 2007	41,968.76	41,218.76	40,625.00	40,000.00	189,468.80	165,125.04	129,406.26		647,812.62
LOVELY FIELD RENOVATIONS	ART 29, 2008	32,562.50	31,812.50	31,218.76	30,593.76	137,437.50	21,000.00			284,625.02
TOTAL SCHOOL		1,304,580.55	903,306.80	826,610.55	796,460.04	3,262,828.45	1,959,656.13	1,003,425.03	0.00	10,056,867.55

STREET										
ROAD BONDS LINCOLN CR	ART 54, 2000	21,475.00	20,500.00	48,842.50	47,267.50	40,740.00				41,975.00
RED SPRING ROAD BRIDGE	ART 25, 2003	51,880.01	50,389.38							239,119.39
MAIN STREET STREETScape	ART 74, 1999	10,187.50								10,187.50
MORANE STREET	ART 33, 2005	25,843.75	19,800.00	163,200.00	26,265.00	91,142.50	60,800.00	31,800.00		36,031.25
CHESTNUT SIDEWALK	ART 51, 2005	186,600.00	179,800.00	27,065.00						529,600.00
BRIDGE CONSTRUCTION	ART 54, 2005	23,365.00	22,765.00	5,087.50						283,202.50
HIGHWAY	ART 74, 1999	10,550.00	5,262.50							20,900.00
STORM DRAINS	ART 50, 2008	8,700.00	8,500.00	8,431.26	8,306.26	39,425.00	34,556.26	29,368.78	5,218.76	142,556.32
TOTAL STREET		338,601.26	297,454.38	252,626.26	81,838.76	171,307.50	95,356.26	61,168.78	5,218.76	1,303,571.96

TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF DEBT SCHEDULE BY FISCAL YEAR
AS OF JUNE 30, 2009

ISSUE	ARTICLE	2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
MUNICIPAL FACILITIES										
HML ADVANCE REFUNDING (2006)	ART 45, 1996	21,503.54	20,513.53	19,513.53						61,530.60
BUILDING RENOVATION	ART 45, 1999	102,375.00								102,375.00
SENIOR CENTER	ART 24, 2000	53,687.50	51,250.00	81,700.00						104,937.50
TOWNSCHOOL BLDG PROJECTS	ART 26, 2000	88,200.00	85,000.00	30,637.50						254,900.00
DPW BUILDINGS	ART 39, 2001	33,075.00	31,875.00	10,245.00						95,587.50
PUBLIC BUILDINGS	ART 28-1, 2002	10,780.00	10,525.00	10,245.00	9,965.00	45,493.00	8,164.00			95,172.00
BRIDGES/BUILDINGS	ART 32, 2001	106,137.50	98,671.88	96,046.88	93,421.88	426,496.91	76,537.50			897,312.55
SENIOR CENTER PLANS	ART 34, 2004	81,500.00								81,500.00
TOWN HVAC	ART 46, 2006	25,367.50	24,730.00	24,135.00	23,540.00	108,668.75	87,890.00			294,331.25
TOWN BUILDING RENOVATION	ART 27, 2007	24,150.00	23,700.00	23,343.76	22,968.76	108,525.00	88,918.76	56,550.00		348,156.28
TOWN BUILDING RENOVATION	ART 28, 2007	25,662.50	25,212.50	24,856.26	24,481.26	116,087.50	101,481.26	80,918.78	10,437.50	409,137.56
PUBLIC SAFETY (NON EXEMPT PORTION)	ART 10, 2002	6,657.76	6,540.76	6,448.12	6,350.62	30,110.26	25,748.58	21,698.42	2,348.44	105,900.96
TOTAL MUNICIPAL FACILITIES		579,096.30	378,018.67	316,926.05	180,727.52	835,361.42	388,736.10	159,167.20	12,785.94	2,850,841.20
PUBLIC SAFETY										
PUBLIC SAFETY FACILITY	ART 16, 1999	204,750.00	19,801.98		51,660.00	236,040.00	83,280.00			204,750.00
ADV REF 94/95		20,802.97	54,435.00	53,060.00	40,687.50	187,500.00	129,393.75			40,604.95
FIRE TRUCK	ART 31, 2004	55,760.00	48,050.00	46,825.00						534,235.00
FIRE TRUCK	ART 37, 2006	49,362.50			92,347.50	423,540.00	212,673.75	0.00		501,818.75
TOTAL PUBLIC SAFETY		330,675.47	122,286.98	99,885.00	92,347.50	423,540.00	212,673.75	0.00	0.00	1,281,408.70
LAND ACQUISITION										
LAND ACQUISITION	ART 9A, 1996	510,250.00								510,250.00
LAND ACQUISITION	ART 19, 2001	16,537.50	15,937.50	15,318.75						47,783.75
LAND ACQUISITION	ART 23, 2002	80,600.00	78,943.75	77,225.00	75,475.00	349,550.00	298,912.50	104,437.50		1,085,143.75
LAND ACQUISITION	ART 32, 2000	124,645.00	121,995.00	119,245.00	116,445.00	523,570.00	437,243.75	103,318.75		1,546,462.50
LAND ACQUISITION	ART 12, 2001	97,240.00	94,840.00	92,440.00	90,040.00	414,305.00	334,400.00	174,900.00		1,298,165.00
LAND ACQUISITION	ART 23, 2002	13,000.00	12,600.00	12,200.00	11,800.00	43,200.00				92,800.00
16 PEARSON ST	ART 3A, 2007	40,843.76	39,906.26	39,031.26	38,156.26	177,500.05	153,578.15	86,550.00		575,565.74
18 PEARSON ST	ART 4A, 2007	38,425.00	32,575.00	31,875.00	31,175.00	145,250.00	128,112.50	86,550.00		491,962.50
37 PEARSON ST	ART 5A, 2007	47,456.26	46,331.26	45,281.26	44,231.26	186,650.05	157,640.65	108,187.51		635,778.25
15 BLANCHARD ST	ART 51, 2007	179,287.50	175,350.00	171,675.00	168,000.00	784,218.75	683,746.90	578,878.16		2,741,156.31
TOTAL LAND ACQUISITION		1,148,285.02	618,478.77	604,291.27	575,322.52	2,624,243.85	2,191,634.45	1,242,821.92	0.00	9,005,077.80
OTHER										
PARK ADVANCE REFUNDING (2006)	ART 47, 1996	10,751.76	10,256.76	9,756.76						30,765.28
LANDFILL CLOSURE	ART 44, 1999	46,662.50	45,462.50	44,262.50	38,162.50	175,856.25	152,000.00	79,500.00		581,906.25
TOTAL OTHER		57,414.26	55,719.26	54,019.26	38,162.50	175,856.25	152,000.00	79,500.00	0.00	612,671.53
TOTAL GENERAL FUND NON-EXEMPT		3,758,652.86	2,375,264.86	2,154,358.39	1,764,868.84	7,493,157.47	5,000,058.69	2,546,082.93	18,004.70	25,110,438.74
GRAND TOTAL		13,142,389.32	11,002,499.79	10,538,467.37	9,375,250.65	39,081,040.84	24,901,253.27	9,576,694.11	194,933.45	117,812,528.80

ELECTION RESULTS FOR ANNUAL TOWN ELECTION ANDOVER MASSACHUSETTS 3/24/2009

	PCT. 1	PCT. 2	PCT. 3	PCT. 4	PCT. 5	PCT. 6	PCT. 7	PCT. 8	PCT. 9	Totals
MODERATOR (1)										
SHEILA M DOHERTY	302	208	308	205	190	241	284	322	295	2355
Blanks	100	59	86	74	66	68	101	114	92	760
Misc. Others	7	3	5	3	2	3	6	5	4	38
Totals	409	270	399	282	258	312	391	441	391	3153

BD. OF SELECTMEN (2)										
BRIAN P MAJOR	229	167	234	175	171	244	268	256	259	2003
TED E TEICHERT	234	172	261	155	142	197	197	260	237	1855
WILLIAMS E ENGLISH	219	117	174	126	123	99	156	196	168	1378
Blanks	135	82	127	108	80	84	161	170	115	1062
Misc. Others	1	2	2	0	0	0	0	0	3	8
Totals	818	540	798	564	516	624	782	882	782	6306

SCHOOL COMM. (2)										
ARTHUR H BARBER	125	87	119	115	86	157	208	114	132	1143
DAVID A BIRNBACH	180	125	190	128	142	160	160	182	215	1482
PAULA COLBY-CLEMENT	83	69	59	64	49	50	68	68	82	592
ANN W GILBERT	256	154	240	141	127	143	161	325	208	1755
DIANE M MCCARRON	43	32	61	40	28	28	32	42	45	351
Blanks	130	73	128	76	84	86	153	151	100	981
Misc. Others	1	0	1	0	0	0	0	0	0	2
Totals	818	540	798	564	516	624	782	882	782	6306

HOUSING AUTH. (1)										
JAMES A CUTICCHIA	261	185	264	167	166	211	237	279	254	2024
Blanks	148	85	135	113	92	101	152	162	137	1125
Misc. Others	0	0	0	2	0	0	2	0	0	4
Totals	409	270	399	282	258	312	391	441	391	3153

REG.VOC.TECH.SCHL.(1)										
GERALD H. SILVERMAN	302	214	299	192	185	233	264	313	293	2295
Blanks	107	56	98	89	73	78	125	128	98	852
Misc. Others	0	0	2	1	0	1	2	0	0	6
Totals	409	270	399	282	258	312	391	441	391	3153

FREE SCHOOL TRUSTEES (5)										
JOHN H ATCHISON, JR	205	136	217	124	131	164	173	218	202	1570
EARL G EFFINGER	208	136	211	129	128	169	171	213	202	1567
DONNA C ELLSWORTH	210	141	217	132	133	170	180	229	213	1625
ERIC STUBENHAUS	204	131	214	131	126	170	191	214	211	1592
DEBORAH K MOSKAL	200	135	179	115	118	151	141	201	179	1419
Blanks	1017	671	957	777	654	735	1098	1129	948	7986
Misc. Others	1	0	0	2	0	1	1	1	0	6
Totals	2045	1350	1995	1410	1290	1560	1955	2205	1955	15765

ANNUAL TOWN MEETING – May 26, 27, 28 2009

<u>WARRANT ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN APPROVED</u>
1	Election Results	Approved	
2	Election –Not Required by Ballot	Approved	
3	Salaries of Elected Officials	Approved	
4	FY2010 Budget - \$132,806,219	Approved	
5	Capital Projects Fund FY-2010 - Appropriation \$1,332,000	Approved	
6	Budget Transfers - \$1,128,000	Approved	
7	Supplemental Budget Appropriations - \$334,000	Approved	
8	Free Cash	Withdrawn	
9	Unexpended Appropriations - \$232,352.84	Approved	
10	Accumulated Employee Benefit Account	Withdrawn	
11	Procurement – Special Legislation	Approved	
12	Punchard Free School Trustee – Special Legislation	Approved	
13	FAA Lease	Approved	
14	Transfer from Overlay Surplus	Withdrawn	
15	Insurance Recovery Transfer - \$110,585	Approved	
16	Town Yard Master Plan - \$30,000	Approved	
17	5 Campanelli Drive - \$27,255 - Right of First Refusal & Site Evaluation	Approved	
18	Site Evaluation for new Town Yard - \$20,000	Approved	
19	Medicare Extension Plans for New Retirees - Statute Acceptance	Approved	

ANNUAL TOWN MEETING – May 26, 27, 28 2009

<u>WARRANT ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN APPROVED</u>
20	Fireworks - \$10,000	Approved	
21	Transfer Funds from Stabilization Fund to School Dept.	Withdrawn	
22	Appropriation for High School Athletics, Stabilization Fund	Defeated	
23	General Housekeeping (a-f) a. Grant Program Authorization b. Road Contracts c. Town Report d. Property Tax Exemption – Statute Acceptance e. Contracts in Excess of Three Years f. Accepting Easements g. Rescinding of Bond Authorizations	Approved	
24	Granting Easements	Approved	
25	Unpaid Bills	Withdrawn	
26	Chapter 90 Authorizations – Eminent Domain	Approved	
27	Revolving Accounts	Approved	
28	Elderly/Disabled Transportation Program - \$12,000	Approved	
29	Water Main Construction/Reconstruction - \$500,000	Approved	
30	Water System Supply Improvements - \$250,000	Approved	
31	Sale/Lease of Town Land	Defeated	
32	Essex Street – Grant of Easement	Defeated	
33	Fire Rescue Ambulance - Bonding \$225,000	Withdrawn	
34	Ballardvale Fire Station Replacement - Bonding \$100,000	Approved	
35	Watershed Protection Overlay District – ZBL Amendment	Approved	Sept. 9, 2009
36	Sign ByLaw – ZBL Amendment - Approved with amendment	Approved	Sept. 9, 2009

ANNUAL TOWN MEETING – May 26, 27, 28 2009

<u>WARRANT ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN APPROVED</u>
37	Portable Signs – ZBL Amendment	Approved	Sept. 9, 2009
38	Customary Home Occupation – ZBL Amendment	Approved	Sept. 9, 2009
39	Additional Design Criteria – ZBL Amendment	Approved	Sept. 9, 2009
40	Notification of Annual Property Taxes - GBL Amendment	Defeated	
41	Five Year Projection – GBL Amendment	Defeated	
42	Town & School Labor Contracts – GBL Amendment	Defeated	
43	Accumulated Leave Benefits – GBL Amendment	Defeated	
44	Payment of Sick Leave Benefits – GBL Amendment	Defeated	
45	Stabilization Fund – Greater Lawrence Technical School - Statute Acceptance	Approved	
46	Street Acceptances a) Barron Court b) Black Horse Lane	Approved	
47	United States Postal Service Lease at Town House	Approved	
48	Parking Program - \$23,891	Approved	
49	Sewer Extension - Chester St, Mitton Cir, Oak St - Bonding \$850,000	Withdrawn	
50	Sidewalk Reconstruction - Sherbourne St - Bonding \$24,000	Defeated	
51	Heffron Right-of-Way – Special Legislation	Approved	
52	Repairs to Private Ways – GBL Amendment	Approved	Jan. 14, 2010
53	Paving Pine Tree Lane - Bonding \$25,000	Withdrawn	
54	Repaving/Improve Foster Pond Rd & Pomeroy Rd - Bonding \$50,000	Withdrawn	
55	Town Building Maintenance & Renovation - Bonding \$650,000	Approved	

ANNUAL TOWN MEETING – May 26, 27, 28 2009

<u>WARRANT ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN APPROVED</u>
56	School Building Maintenance & Renovation - Bonding \$850,000	Approved	
57	New Ballfields – Blanchard Street - Bonding \$425,000	Approved	
58	War Memorial Auditorium Repairs/Renovation - Bonding \$650,000	Approved	
59	Feasibility Study/Schematic Design-Bancroft Elementary - Bonding \$525,000	Approved	
60	Feasibility Study/Schematic Design-Bancroft Elementary - Bonding \$320,000	Withdrawn	
61	Increase Demand Charges for Delinquent Municipal Fees	Approved	
62	Open Space Acquisition - Bonding \$800,000	Withdrawn	
63	Wireless Communication Facilities Moratorium-ZBL Amnd	Withdrawn	
64	Wireless Communications – ZBL Amendment	Approved	Sept. 9, 2009
65	Water Treatment Plant Roof Replacement - Bonding \$650,000	Approved	
66	Priority Development Sites – Statute Acceptance	Approved	
67	National Flood Insurance Program – ZBL Amendment	Approved	Sept. 9, 2009
68	Fun Flight Circle – Street Acceptance & Taking - Eminent Domain	Approved	
69	Granli Drive Easements – Petition General Court - Special Legislation	Approved	
70	West Hollow – Street Acceptance & Taking - Eminent Domain	Approved	
71	Local Option Revenues – Statute Acceptance	Withdrawn	

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

Agreeably to a Warrant signed by the Selectmen on March 2, 2009, the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All nine precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, and Nine are to vote at the Collins Field House, Andover High School, Shawsheen Road, in said Andover, on

TUESDAY, THE TWENTY-FOURTH OF MARCH, 2009

at seven o'clock A.M. to eight o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald Bertheim
Constable

Annual Town Election

ARTICLE 1. Results of the Annual Town Election on March 24, 2009: Moderator for one year, two Selectmen for three years, two School Committee members for three years, one member of the Andover Housing Authority for five years, one member of the Greater Lawrence Regional Vocational Technical School District Committee for three years and five members of the Punchard Free School Trustees for three years.

ANNUAL TOWN MEETING

Agreeably to a Warrant signed by the Selectmen on April 15, 2009, the Inhabitants of said Town who are qualified to vote in Town Affairs to meet and assemble at the designated polling place. All nine precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, and Nine are to vote at the Collins Field House, Andover High School, Shawsheen Road, in said Andover, on

WEDNESDAY, THE TWENTY-SIXTH DAY OF MAY, 2009

at seven o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald Bertheim
Constable

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

ADJOURNED ANNUAL TOWN MEETING

May 26, 2009

The check lists were used at the entrance and showed one thousand eighty nine (1089) voters admitted to the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:04 P.M.

The American Legion Post 8 presented the posting of the Flag.

The opening prayer was giving by the Reverend Doctor Edward Deyton, Ballardvale United Church, Clark Road, Andover.

There was a moment of silence for the deceased that have worked and lived in the Town.

The Salute to the flag was led by Ted E. Teichert, Chairman, Board of Selectmen.

Megan Burke, a sophomore at Andover High School, sang the opening song “America”, written by Samuel Francis Smith while he was living in the Town of Andover.

Upon unanimous consent it was VOTED to admit eighty-five (85) non-voters to the meeting and escort non-voters to the non-voting section thereafter. The Moderator also recognized representatives from the Japanese Local Government Council that attended the meeting at the invitation of the Town Manager, Reginald R. Stapczynski.

The Moderator took a vote to limit presenters of articles to five minutes of speaking time and speakers to three minutes. The motion passed by a Majority vote.

The Moderator announced various housekeeping issues to the meeting members, including turning off cell phones, the order of speakers for the meeting, use of Pro and Con Microphones, the location of microphones, stage participants and the location of voting sections.

The Moderator announced there would be no smoking, food or drinks (except water) in the Gymnasium.

The Moderator introduced Atty. Christopher Vrontas as the Town Meeting “Ombudsman”, and reminded meeting members that he would help them with questions on Town Meeting procedures and amendments to articles.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

ARTICLE 1. To elect a Moderator for one year, one Selectman for three years, one School Committee member for three years and one member of the Andover Housing Authority for five years and five Trustees of the Punchard Free School for three years.

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

The Town Clerk reported following were elected to office:

Moderator	One For One Year	Sheila M. Doherty 9 Juniper Road
Board of Selectmen	Two For Three Years	Brian P. Major 11 Odyssey Way Ted E. Teichert 5 Dufton Road
School Committee	Two For Three Years	David A. Birnbach 86 Osgood Street Ann W. Gilbert 12 Gray Road
Greater Lawrence Regional Vocational Technical School District	One For Three Years	Gerald H. Silverman 56 Dufton Road
Andover Housing Authority	One For Five Years	James A. Cuticchia 127 Greenwood Road
Trustee Of Punchard Free School	Five For Three Years	John H. Atchison, Jr. 8 Sutherland Street Earl G. Efinger 5 Iceland Road Donna C. Ellsworth 8 Harvard Road Eric Stubenhaus 8 Enfield Drive Deborah K. Moskal 176 Shawsheen Road

Election Not Required by Ballot

ARTICLE 2. To elect all other officers not required by law to be elected by ballot, or take any other action related there.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED by a Majority vote that Elefterios (Ted) J. Gorgian, 11 Lovejoy Road, be elected Trustee of the Cornell Fund for three years.

Salaries of Elected Officials

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year or take any other action related thereto.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED by a Majority vote that the salaries of the elected Town Officers be established as follows:

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

Town Moderator - \$250.00 for each Annual Town Meeting and \$60.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.

Selectmen - Chairman - \$1,800.00
Members - \$1,500.00

School Committee - Chairman - \$1,800.00
Members - \$1,500.00

The Town Clerk presided over the vote for the Moderator's salary.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

FY-2010 Budget

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2009 and ending June 30, 2010, or take any other action related thereto.

On request of the Town Manager

ARTICLE 4 - 2009 ANNUAL TOWN MEETING

<u>LINE ITEM</u>	<u>DEPARTMENT</u>	<u>APPROVED FY 2010</u>
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Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PUBLIC SAFETY by a Majority Vote:

PUBLIC SAFETY

1	PERSONAL SERVICES	12,938,024
2	OTHER EXPENSES	<u>1,273,112</u>
	TOTAL	14,211,136

Includes \$276,163 - parking receipts, \$75,000 - detail fees, and \$1,035,000 - ambulance collections.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for GENERAL GOVERNMENT by a Majority Vote:

GENERAL GOVERNMENT & COMMUNITY DEVELOPMENT

3	PERSONAL SERVICES	3,990,278
4	OTHER EXPENSES	<u>1,426,688</u>
	TOTAL	5,416,966

Includes \$6,000 in receipts from wetland filing fees.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PUBLIC WORKS by a Majority Vote:

PUBLIC WORKS

5	PERSONAL SERVICES	1,609,754
6	OTHER EXPENSES	<u>3,632,250</u>
	TOTAL	5,242,004

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money or PLANT AND FACILITIES by a Majority Vote:

PLANT AND FACILITIES

7	PERSONAL SERVICES	3,076,879
8	OTHER EXPENSES	<u>1,350,307</u>
	TOTAL	4,427,186

Includes \$70,000 in rental receipts; \$10,000 perpetual care income and \$57,000 from cemetery fees.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for LIBRARY by a Majority Vote:

LIBRARY

9	PERSONAL SERVICES	2,052,489
10	OTHER EXPENSES	<u>564,900</u>
	TOTAL	2,617,389

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for COMMUNITY/YOUTH /ELDER SERVICES by a Majority Vote:

COMMUNITY / YOUTH/ ELDER SERVICES

11	PERSONAL SERVICES	1,176,448
12	OTHER EXPENSES	<u>452,794</u>
	TOTAL	1,629,242

Includes \$544,127; \$13,760; \$61,632 in user fees and \$66,544 in grants.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for UNCLASSIFIED by a Majority Vote:

UNCLASSIFIED

13	COMPENSATION FUND	0
14	RESERVE FUND	<u>200,000</u>
	TOTAL	200,000

TOWN TOTAL	33,743,923
<i>less budgeted Revenues</i>	<u><i>(2,215,226)</i></u>
NET TOTAL	31,528,697

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for the ANDOVER SCHOOL DEPARTMENT by a Majority Vote:

ANDOVER SCHOOL DEPT

15	PERSONAL SERVICES	47,484,553
16	OTHER EXPENSES	<u>12,948,605</u>
	TOTAL	60,433,158

Upon motion made and duly seconded it was moved to amend the School Depart line items 15 and 16 to \$59,933,157.

Upon motion made and duly seconded it was moved to close debate.

VOTE: Declared More Than a 2/3 Vote by the Moderator

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

The Amendment was DISAPPROVED by a Majority vote.

The original motion was APPROVED by a Majority vote.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for SEWER by a Majority Vote:

	SEWER	
17	PERSONAL SERVICES	406,828
18	OTHER EXPENSES	<u>1,938,253</u>
	TOTAL	2,345,081

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for WATER by a Majority Vote:

	WATER	
19	PERSONAL SERVICES	1,891,715
20	OTHER EXPENSES	<u>2,659,400</u>
	TOTAL	4,551,115

Includes \$505,000 from Water reserves

WATER AND SEWER TOTAL	6,896,196
<i>less budgeted Revenues</i>	<u>- 505,000</u>
NET TOTAL	6,391,196

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for FIXED COSTS by a Majority Vote:

	FIXED	
21	GR LAW TECH HS	494,553
22	DEBT SERVICE	13,312,391
23	GENERAL INSURANCE	640,500
24	UNEMPLOYMENT COMP.	100,000
25	RETIREMENT FUND	4,635,498
26	HEALTH INSURANCE FUND	<u>12,550,000</u>
	TOTAL	31,732,942
	GRAND TOTAL	132,806,219
	<i>less budgeted Revenues</i>	<u>(2,720,226)</u>
	NET TOTAL	130,085,993

Finance Committee Report: Approval with School Committee budget at \$59,933,157

Selectmen Report: Approval with School Committee budget at \$59,933,157

School Committee Report: Approval as moved and approved

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

Gerald H. Silverman, 56 Dufton Road, Greater Lawrence Regional Vocational Technical School District School Committee, recognized Meghan Moynihan, 38 Mary Lou Lane, Andover, a senior at the Technical School, for her two year commitment as the student representative to the District Board and her outstanding service.

ARTICLE 4 - 2009 ANNUAL TOWN MEETING
SPECIAL ARTICLES

SPECIAL ARTICLES - FREE CASH

NONE

SPECIAL ARTICLES FROM FREE CASH

Article 7	Supplemental Appropriations- FY2009 School Department- Other Expenses	\$334,000.00
TOTAL		\$334,000.00

SPECIAL ARTICLES - TRANSFER OF FUNDS

Article 6	From Article 4-2008-Debt Service	\$208,000.00
	From Article 4-2008-Town Reserve Fund	\$155,000.00
	From Article 4-2008-Public Safety-Other Expenses	\$16,000.00
	From Article 4-2008-Plant & Facilities-Other Expenses	\$27,000.00
	From Article 4-2008-Memorial Hall Library- Other Expenses	\$49,000.00
	From Article 4-FY2008-School-Other Expenses	\$140,000.00
	Form Article 8-FY2008-Capital Projects Fund	\$533,000.00
TOTAL		\$1,128,000.00

	To Health Insurance-FY2009	\$500,000.00
	To Public Works-Personal Services-FY2009	\$149,000.00
	To Public Works-Other Expense-FY2009	\$479,000.00
TOTAL		\$1,128,000.00

Article 15	From Insurance Proceeds in Excess of \$20,000 to Municipal Building/Insurance Fund	\$110,585.00
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Article 16	From Article 32, 2004 Annual Town Meeting - Senior Center Plans to the Master Plan for the redevelopment of the existing Town Yard off Lewis St	\$30,000.00
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Article 17	From Article 5, 2005 Annual Town Meeting Capital Projects Fund	\$25,000.00
	From Article 32, 2004 Annual Town Meeting Senior Center	\$2,255.00
TOTAL		\$27,255.00

	To provide for an option and acquire rights for 5 Campanelli Drive for the construction of a new Town Yard	\$27,255.00
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ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

Article 18	From Article 5, 2005 Annual Town Meeting - Capital Projects Fund to use for site evaluations for a new Town Yard	\$20,000.00
Article 20	Transfer Funds from the Following Articles:	
	Article 48, 1997 Annual Town Meeting - River Road Land Acquisition	\$5,000.00
	Article 21, 2000 Annual Town Meeting - Senior Tax Voucher Program	\$2,000.00
	Article 36, 2002 Annual Town Meeting - Reassessment Program	\$3,000.00
	TOTAL	\$10,000.00
	to be appropriated to the Following:	
	Fireworks program as part of the Fourth of July program	\$10,000.00
Article 29	From Article 20, 2003 Annual Town Meeting -Water Treatment Plant Improvements	\$100,000.00
	From Article 47, 2004 Annual Town Meeting - Water Storage Tanks	\$400,000.00
	TOTAL	\$500,000.00
	To pay for costs of engineering, designing, constructing, reconstructing or replacing water mains	\$500,000.00
Article 30	From Article 20, 2003-Water Treatment Plant to pay costs of engineering, designing, replacing instrumentation and chemical feed systems	\$250,000.00
Article 48	From Article 47, 2006 - Play and Display Shawsheen to Install and/or Replace Parking Meters.	\$23,890.67
Article 65	From Article 20, 2003 - Water Treatment Plant to Water Treatment Plant Roof	\$650,000.00

RESCIND BOND AUTHORIZATIONS

Article 23G	Article 11, 2002 - New Schools Additional Funding	\$350,000.00
	Article 41, 2005 - Fishbrook Pumping Station	\$250,000.00
	Article 32, 2004 - Senior Center Plans	\$30,000.00
	TOTAL	\$630,000.00

SPECIAL ARTICLES - GENERAL FUND BORROWING

Article 34	Ballardvale Fire Station Replacement	\$100,000.00
Article 55	Town Building Maintenance and Renovation	\$650,000.00
Article 56	School Building Maintenance and Renovation	\$850,000.00
Article 57	New Ballfields- Blanchard Street	\$425,000.00

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

Article 58	Memorial Auditorium Repairs and Renovations	\$650,000.00
Article 59	Feasibility Study/Schematic Design – Bancroft Elementary School	\$525,000.00
		TOTAL \$3,200,000.00

SPECIAL ARTICLES - SEWER FUND BORROWING

NONE

UNEXPENDED APPROPRIATIONS

Article 9	Close out the following unexpended appropriations:	
	Article 44, 1987 Annual Town Meeting - Elm Sq Traffic Signals	\$5,313.08
	Article 49, 1997 Annual Town Meeting - Burt Road	\$100.00
	Article 43, 1988 Annual Town Meeting - Dispatch Center	\$399.93
	Article 65, 1998 Annual Town Meeting - Traffic Signals	\$1,599.10
	Article 31, 1999 Annual Town Meeting - Senior Tax Voucher Program	\$4,000.00
	Article 98, 1999 Annual Town Meeting - Ballardvale Signs	\$4,000.00
	*Article 21, 2000 Annual Town Meeting - Senior Tax Voucher Program	\$2,000.00
	Article 5, 2004 Annual Town Meeting - Capital Projects Fund	\$1,538.91
	Article 5, 2005 Annual Town Meeting - Capital Projects Fund	\$3,620.15
	Article 5, 2006 Annual Town Meeting - Capital Projects Fund	\$80,912.69
	Article 5, 2007 Annual Town Meeting - Capital Projects Fund	\$128,868.98
		TOTAL \$232,352.84
*This closeout was not done because it was a duplicate of the funds in Article 20, Fireworks		

SPECIAL ARTICLES - CHAPTER 44 SEC. 53 1/2 REVOLVING ACCOUNTS

Article 27 A	Community Development and Planning Department	\$110,000.00
Article 27 B	Memorial Hall Library -Lost/Damaged Materials	\$20,000.00
Article 27 C	Health Clinic	\$40,000.00
Article 27 D	Division of Community Services	\$605,000.00
Article 27 E	Division of Youth Services	\$400,000.00
Article 27 F	Field Maintenance	\$80,000.00
Article 27 G	Division of Elder Services	\$300,000.00
Article 27 H	Public Safety Radio/Antenna Frequency	\$50,000.00
Article 20 I	Memorial Hall Library Audio/Visual	\$40,000.00
Article 27 J	School Photocopy Center	\$20,000.00
Article 27 K	Compost Program	\$60,000.00
Article 27 L	Solid Waste	\$40,000.00
Article 27 M	Stormwater Management	\$30,000.00
		TOTAL \$1,795,000.00

SPECIAL ARTICLES FROM TAXATION

Article 5	Capital Projects Fund FY 2010	\$1,332,000.00
Article 28	Elderly/Disabled Transportation Program	\$12,000.00
		TOTAL \$1,344,000.00

SPECIAL ARTICLES FROM WATER RESERVES

NONE

SPECIAL ARTICLES FROM SEWER RESERVES

NONE

SPECIAL ARTICLES FROM OVERLAY SURPLUS

NONE

SPECIAL ARTICLES FROM PARKING RECEIPTS

NONE

A true record

A T T E S T

Randall L. Hanson

Town Clerk

FY-2010 Capital Projects Fund Appropriation

ARTICLE 5. To see if the Town will vote to raise by taxation and appropriate the sum of \$1,780,000 for the purpose of funding the Fiscal Year 2010 appropriation for the Capital Projects Fund or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 5 be approved as printed in the warrant in the amount of \$1,332,000 from taxation.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Budget Transfers

ARTICLE 6. To see if the Town will vote to transfer from amounts previously appropriated at the 2008 Annual Town Meeting as authorized by MGL Chapter 44, Section 33B, or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer funds from the following 2008 Annual Town Meeting appropriations:

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\$208,000 from Article 4- Debt Service
\$155,000 from Article 4- Town Reserve Fund
\$ 16,000 from Article 4- Public Safety Other Expenses
\$ 27,000 from Article 4- Plant & Facilities Other Expenses
\$ 49,000 from Article 4- Memorial Hall Library Other Expenses
\$140,000 from Article 4- School Other Expenses
\$533,000 from Article 8- Capital Projects Fund
And appropriate the sum of \$500,000 for Health Insurance, \$149,000 for Public Works-Personal Services and \$479,000 for Public Works-Other Expense.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Supplemental Budget Appropriations

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the April 2008 Annual Town Meeting, or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was moved that the Town vote to transfer from free cash and appropriate a sum of \$334,000 to supplement the FY2009 School Department-Other Expenses appropriation.

Upon motion made and duly seconded it was moved to amend the Supplemental Appropriation for out of district special education expenses for Fiscal Year 2009 by increasing the amount thereof from \$344,000 to \$787,000, and to provide therefore that the full amount be transferred from Free Cash.

The amendment was DEFEATED by a Majority vote
The original motion was approved by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Free Cash

ARTICLE 8. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 2010 tax rate and to affect appropriations voted at the 2009 Annual Town Meeting, or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded it was voted that Article 8 be WITHDRAWN by a Majority vote.

Unexpended Appropriations

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ARTICLE 9. To see what disposition shall be made of unexpended appropriations and free cash in the treasury, or take any other action related thereto.

On request of the Town Manager as recommended by the Finance Director

Upon motion made and duly seconded VOTED by a Majority vote that that the Town close-out the sum of \$232,352.84 from the following unexpended appropriations:

\$ 5,313.08	Article 44,1987	Annual Town Meeting - Elm Sq Traffic Signals
\$ 100.00	Article 49,1997	Annual Town Meeting - Burt Road
\$ 399.93	Article 43,1988	Annual Town Meeting - Dispatch Center
\$ 1,599.10	Article 65,1998	Annual Town Meeting -Traffic Signals
\$ 4,000.00	Article 31,1999	Annual Town Meeting - Senior Tax Voucher Program
\$ 4,000.00	Article 98,1999	Annual Town Meeting - Ballardvale Signs
\$ 2,000.00	Article 21, 2000	Annual Town Meeting - Senior Tax Voucher Program
\$ 1,538.91	Article 5, 2004	Annual Town Meeting - Capital Projects Fund
\$ 3,620.15	Article 5, 2005	Annual Town Meeting - Capital Projects Fund
\$ 80,912.69	Article 5, 2006	Annual Town Meeting - Capital Projects Fund
\$128,868.98	Article 5, 2007	Annual Town Meeting - Capital Projects Fund

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Accumulated Employee Benefit Account

ARTICLE 10. To see if the Town will vote to raise by taxation or by transfer from available funds and appropriate a sum not to exceed \$350,000 to the Accumulated Employee Benefit Account for funding terminal leave liabilities upon being eligible for retirement under the Andover Contributory Retirement System and terminating employment with the Town, or take any action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was voted that Article 10 be WITHDRAWN by a Majority vote.

Procurement – Petition to the General Court

ARTICLE 11. To see if the Town will authorize the Board of Selectmen to petition the General Court to enact Special Legislation as follows:

“In the Town of Andover, every procurement for the construction, reconstruction, installation, demolition, maintenance or repair of any building by the Town estimated to cost less than \$5,000 shall be obtained through the exercise of sound business practices. The Town shall make and keep a record of each such procurement. Said record shall, at a minimum, include the name and address of the person from whom the services were procured. Written price quotations submitted in accordance with this subsection do not require bid deposits.

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Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building by the Town estimated to cost not less than \$5,000 but less than \$10,000 shall be awarded to the responsible person offering to perform the contract at the lowest price quotation; provided, however, that the Town shall seek written price quotations from no fewer than three persons customarily providing the work for which the contract is being made available. When seeking written quotation, the Town shall make and keep a record of the names and addresses of all persons from whom price quotations were sought, the names of the persons submitting price quotations and the date and amount of each price quotation. Written price quotations submitted in accordance with this subsection do not require bid deposits.

Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building in Andover estimated to cost not less than \$10,000 but not more than \$25,000 shall be awarded to the responsible person offering to perform the contract at the lowest price. The Town shall make public notification of the contract and shall seek written responses from persons who customarily perform such work. The public notification shall include a scope of work statement that defines the work to be performed and provides potential responders with sufficient information regarding the objectives and requirements of the public agency and the time period within which the work is to be completed. For purposes of this subsection, “public notification” shall include, but not necessarily be limited to, posting, no less than two weeks before the time specified in the notification for the receipt of responses, the contract and scope of work statement on the website of the public agency and, either on the COMPASS system, so-called, or in the Central Register established under Section 20A of Chapter 9, and in a conspicuous place in or near the primary office of the public agency. Written price quotations submitted in accordance with this subsection do not require bid deposits.

Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building in Andover estimated to cost more than \$25,000 but not more than \$100,000 shall be awarded to the lowest responsible and eligible bidder on the basis of competitive bids publicly opened and read in accordance with the procedure set forth in said Section 39M of said Chapter 30. The term “pumping station” as used in this section shall mean a building or other structure which houses solely pumps and appurtenant electrical and plumbing fixtures.

Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building in Andover estimated to cost more than \$100,000, except for a pumping station, to be constructed, reconstructed, installed, demolished, maintained or repaired as an integral part of a sewer construction or water construction project bid under the provisions of Section 39M of Chapter 30, shall be awarded to the lowest responsible and eligible general bidder on the basis of competitive bids in accordance with the procedure set forth in General Laws, Chapter 149, Section 44A to 44H, inclusive.

When the General Court has approved the use of an alternative mode of procurement of construction for a project pursuant to Section 7E of Chapter 29, the Town shall follow the policies and procedures of this section and of Section 44B to 44H, inclusive, to the extent compatible with the mode of construction procurement selected.

Notwithstanding the foregoing paragraph, the Town may undertake the procurement of modular buildings, in accordance with General Laws, Chapter 149, Section 44E. The Town may procure

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site work for modular buildings, including, but not limited to, construction of foundations, installations, and attachment to external utilities, or any portion of site work, either in combination with the procurement of modular buildings pursuant to General Laws, Chapter 149, Section 44E or on the basis of competitive bids pursuant to the foregoing paragraph. Notwithstanding the foregoing paragraph, the Town may procure energy management services in accordance with Section 11C of Chapter 25A and regulations promulgated thereunder.”

This Act shall take effect immediately upon passage. The General Court may vary the form and substance of the requested legislation within the scope of the general public objective of the petition, or take any other action related thereto.

On request of the Plant & Facilities Director

Upon motion made and duly seconded it was it was VOTED that the Town approve Article 11 as printed in the Warrant.

VOTE: Declared Unanimous by the Moderator

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Punchard Free School Trustees – Petition to the General Court

ARTICLE 12. To see if the Town will vote to submit the following petition to the General Court:

Notwithstanding the provisions of Chapter 7 of the Acts of 1851, Chapter 76 of the Acts of 1853, Chapter 77 of the Acts of 1856, Chapter 396 of the Acts of 1869, Chapter 47 of the Acts of 1877, or any other General or Special Law to the contrary, the Board of Trustees of the Punchard Free School shall consist of five trustees, who shall be residents of the Town of Andover elected by the registered voters. The Trustees who are in office when this legislation becomes effective shall serve until the expiration of their terms. At the first election of the successors to the Trustees who are in office when this legislation becomes effective, the Town shall elect five Trustees, two of whom shall serve for terms of three years, two for terms of two years and one for a term of one year. At each Annual Town Election thereafter, the voters shall elect in place of Trustees whose terms are about to expire a like number of Trustees to serve for terms of three years, or take any other action related thereto.

On request of the Punchard Free School Trustees

Upon motion made and duly seconded it was it was VOTED that the Town approve Article 12 as printed in the Warrant.

VOTE: Declared Unanimous by the Moderator

Board of Selectmen Report: Approval

FAA Lease

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ARTICLE 13. To see if the Town will vote to authorize the Board of Selectmen to enter into a renewal of the lease between the Town and the United States of America, Federal Aviation Administration, of land at the Town of Andover Water Treatment Plant, for the purpose of maintaining an Outer Marker and a Compass Locator Antenna servicing the Lawrence Municipal Airport, for a term of up to five years, on terms and conditions the Board deems in the best interest of the Town or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 13 as printed in the Warrant.

Board of Selectmen Report: Approval

Transfer from Overlay Surplus

ARTICLE 14. To see if the Town will vote to transfer a sum of money from Overlay Surplus and appropriate to various fiscal years Allowance for Abatements and Exemptions accounts, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was voted that Article 14 be WITHDRAWN from the Warrant by a Majority vote.

Insurance Recovery Transfer

ARTICLE 15. To see if the Town will vote to transfer the sum of \$110,585 from Insurance Proceeds in Excess of \$20,000 account and appropriate to the Municipal Building/Insurance Fund, said sum being the amount of insurance proceeds received on May 22, 2008 for Structural Repairs to the Bancroft Elementary School, or take any other action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 15 as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Committee Report: Approval

Upon motion made and duly seconded, it was voted to adjourn at 10:12 P.M., until Wednesday, May 27, at 7:00 P.M. at the Collins Field House, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING – May 27, 2009

The checklists were used at the entrance and showed four hundred sixty seven (467) voters were admitted to the meeting.

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The meeting was called to order at 7:00 P.M. by Sheila M. Doherty, Moderator.

By unanimous consent it was voted to admit eleven (11) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

School Committee Chairman, Debra Silberstein presented School Committee members Arthur Barber, 3 Sparta Way and Anthony James, 15 Wethersfield Drive with a recognition awards for their completed terms of office on the Board.

Ted Teichert Chairman of the Board of Selectmen and Debra Silberstein, Chairman School Committee introduced the 2009 Virginia Cole Award winner, Mr. Gerald H. Silverman, 56 Dufton Road. Mr. Silverman, a long time resident of Andover, worked many years as an educator and administrator in the Andover School System. He served on the Board of Selectmen and many other committees as he helped improve the quality of life for the residents of Andover. His most recent and longtime commitment has been to provide the Town with a fireworks display for the Fourth of July each year, working tirelessly to solicit the funding to match the Towns appropriation each year.

The Moderator announced various housekeeping issues to the meeting members, including turning off cell phones, the introduction of the Ombudsman, Christopher Vrontas, the use of Pro and Con Microphones, time limits, the location of microphones, stage participants and the location of voting sections.

Town Yard Master Plan

ARTICLE 16. To see if the Town will vote to raise by taxation, borrowing or transfer from available funds and appropriate the sum of \$30,000 to develop a master plan for the redevelopment of the existing Town Yard off Lewis Street, or take any other action related thereto.

On the request of the Planning Director and the Town Yard Task Force

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer from Article 32, 2004 Annual Town Meeting- Senior Center Plans and appropriate the sum of \$30,000 to develop a master plan for the redevelopment of the existing Town Yard off Lewis Street, or take any other action related thereto.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Planning Board Report: Approval

5 Campanelli Drive – Right-of-First Refusal and Site Evaluation

ARTICLE 17. To see if the Town will vote to authorize the Board of Selectmen to enter into a right-of-first refusal, or an option, to purchase 5 Campanelli Drive (Assessor's Map 142, Lot 6), on terms and conditions the Selectmen deem to be in the best interest of the Town, for general municipal purposes, including the development of a new Town Yard facility and to raise and appropriate or transfer from available funds a sum of \$47,255 to acquire such a right or option

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and also for related expenditures to evaluate the purchase of the property including, but not limited to, an environmental report, title search, appraisal and other expenses incidental thereto, or take any other action related thereto.

On request of the Town Yard Task Force

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town authorize the Board of Selectmen to enter into a right-of-first refusal, or an option, to purchase 5 Campanelli Drive (Assessor's Map 142, Lot 6), on terms and conditions the Selectmen deem to be in the best interest of the Town, for general municipal purposes, including the development of a new Town Yard facility and to transfer \$25,000 from Article 5, 2005 Annual Town Meeting Capital Projects Fund and transfer \$2,255 from Article 32, 2004 Annual Town Meeting Senior Center Plans and appropriate the sum of \$27,255 to acquire such a right or option or take any other action related thereto.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Planning Board Report: Approval

Site Evaluation for a new Town Yard

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of \$20,000 and to authorize the Board of Selectmen to evaluate a parcel or parcels of land for general municipal purposes, including the development of a new Town Yard facility. Said evaluation or evaluations shall include but not limited to, an environmental report, title search, appraisal and other expenses incidental and related thereto, or take any other action related thereto.

On request of the Town Yard Task Force

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer from Article 5, 2005 Annual Town Meeting Capital Projects Fund and appropriate the sum of \$20,000 and to authorize the Board of Selectmen to evaluate a parcel or parcels of land for general municipal purposes, including the development of a new Town Yard facility. Said evaluation or evaluations shall include but not limited to, an environmental report, title search, appraisal and other expenses incidental and related thereto, or take any other action related thereto.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Planning Board Report: Approval

Medicare Extension Plans for New Retirees – Statute Acceptance

ARTICLE 19. To see if the Town will vote to accept Section 18A of Chapter 32B of the Massachusetts General Laws authorizing the Town to require all retirees, who retire after the acceptance of this Section, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a

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retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the Town, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 19 as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Fireworks

ARTICLE 20. To see if the Town will provide funding in the amount of \$10,000 for a Fireworks Program as part of the Fourth of July Program from available funds, or take any other action related thereto.

On petition of Gerald H. Silverman and others

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer from the following unexpended articles:

\$ 5,000.00 Article 48, 1997 Annual Town Meeting - River Road Land Acquisition

\$ 2,000.00 Article 21, 2000 Annual Town Meeting – Senior Tax Voucher Program

\$ 3,000.00 Article 36, 2002 Annual Town Meeting - Reassessment Program

And appropriate the sum of \$10,000 for a fireworks program as part of the Fourth of July program.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Funds from Stabilization Fund to School Department

ARTICLE 21. To see if the Town will vote to appropriate the sum of two million dollars (\$2,000,000) to the School Department operating budget from the Stabilization Account, or take any other action related thereto.

On petition of William Pennington and others

Upon motion made and duly seconded it was voted that Article 21 be WITHDRAWN from the Warrant by a Majority vote.

Transfer from Stabilization Fund to School Department for High School Athletics

ARTICLE 22. To see if the Town will vote to appropriate the sum of one hundred thousand dollars to the School Department operating budget from the Stabilization Account, to offset a portion of a decrease in funding for the Andover High School Athletic Program, or take any other action related thereto.

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On petition of David Geaslen and others

Upon motion made and duly seconded it was moved to approve Article 22 as printed in the Warrant.

Article 22 was DEFEATED.

VOTE: Declared less than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval
School Committee Report: Disapproval

General Housekeeping Articles

ARTICLE 23. To see if the Town will vote the following consent articles, or take any other action related thereto:

A. Grant Program Authorization

To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program, or take any other action related thereto.

On request of the Town Manager

B. Road Contracts

To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

On request of the Town Manager

C. Town Report

To act upon the report of the Town officers, or take any other action related thereto.

On request of the Town Manager

D. Property Tax Exemptions

To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2010 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

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On request of the Board of Assessors

E. Contracts in Excess of Three Years

To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate, or take any other action related thereto.

On request of the Town Manager

F. Accepting Easements

To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for streets, water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

On request of the Town Manager

G. Rescinding of Bond Authorizations

To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve the consent agenda, Articles 23A through 23F.

Upon motion made and duly seconded it was voted that the Town vote to rescind the following unissued bond authorizations in Article 23G as follows:

\$ 350,000 Article 11, 2002 Annual Town Meeting New Schools Additional Funding
\$ 250,000 Article 41, 2005 Annual Town Meeting Fishbrook Pumping Station
\$ 30,000 Article 32, 2004 Annual Town Meeting Senior Center Plans

VOTE: Declared more than a 2/3 Vote by the Moderator A 2/3 vote required

Finance Committee Report: Approval (no report for 23C)
Board of Selectmen Report: Approval

Granting Easements

ARTICLE 24. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public

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purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was MOVED that the Town approve Article 24 as printed in the Warrant.

VOTE: Declared Unanimous by the Moderator A 2/3 vote is required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Unpaid Bills

ARTICLE 25. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was voted that Article 25 be WITHDRAWN from the Warrant by a Majority vote.

Chapter 90 Authorizations

ARTICLE 26. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED that the Town approve Article 26 as printed in the Warrant.

VOTE: Declared Unanimous by the Moderator A 2/3 vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Revolving Accounts

ARTICLE 27. To see if the Town will vote to authorize the following revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E1/2 for the fiscal year beginning July 1, 2009, or take any other action related thereto:

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Revolving Fund	Authorized to Spend	Use of Fund	Revenue Source	FY-2010 Limit
A. Community Development & Planning Department	Division Heads	Advertising legal hearing notice expenses for permit applications	Applicant Fees	\$110,000
B. Memorial Hall Library Lost/Damaged Materials	MHL Director	Replacement of lost/damaged library materials	Restitution payments /charges to borrower or patron	\$20,000
C. Health Clinic	Public Health Director	Clinic supplies and other expenses	Clinic participant fees	\$40,000
D. Division of Community Services	Community Services Director	Trips, ticket sales and special programs and activities	Participant fees	\$605,000
E. Division of Youth Services	Youth Services Director	All programs and activities expenses, part-time help	Participant fees	\$400,000
F. Field Maintenance	Plant and Facilities Director	Field maintenance, upgrade and related expenses	Field rental fees	\$80,000
G. Division of Elder Services	Elder Services Director	Senior programs, classes and activities	Participant fees	\$300,000
H. Public Safety	Chief of Police	Maintenance and purchase of public safety radio and antennae equipment	Lease agreements for antenna users	\$50,000
I. Memorial Hall Library Audio/Visual	MHL Director	Purchase of audio/visual materials	Rental of audio/visual materials	\$40,000
J. School Photocopy Fees	School Dept.	Photocopy Center Costs	External Private Groups	\$20,000
K. Compost Program	Plant & Facilities Director	Offset Compost Monitoring and Cleanup Expenses	Contractor permit fees, revenues from sale of compost	\$60,000
L. Solid Waste	Public Works Director	Offset Trash & Recycling Costs	CRT, HHW & Trash fees	\$40,000

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M. Stormwater Management	Planning Director	Consulting and environmental monitoring of Stormwater Management applications and permits	Applicant	\$30,000
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On request of the Finance Director

Upon motion made and duly seconded it was voted by a Majority vote to approve Article 27 A through M - Revolving Accounts - as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Elderly/Disabled Transportation Program

ARTICLE 28. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

On request of the Council on Aging

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 28 as printed in the Warrant in the amount of \$12,000 from taxation.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Water Main Construction and Reconstruction

ARTICLE 29. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$500,000 for the purpose of paying costs of engineering, designing, constructing, reconstructing or replacing water mains, or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer \$100,000 from Article 20, 2003 Annual Town Meeting Water Treatment Plant Improvements and \$400,000 from Article 47, 2004 Annual Town Meeting Water Storage Tanks and appropriate the sum of \$500,000 for the purpose of paying costs of engineering, designing, constructing, reconstructing or replacing water mains, and for the payment of all other costs incidental and related thereto.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

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Water System Supply Improvements

ARTICLE 30. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$250,000 for the purpose of paying costs of engineering, designing, replacing instrumentation and chemical feed systems, or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer \$250,000 from Article 20, 2003 from the Water Treatment Plant and appropriate the sum of \$250,000 for the purpose of paying costs of engineering, designing, replacing instrumentation and chemical feed systems, and for the payment of all other costs incidental and related thereto

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Sale or Lease of Town Land

ARTICLE 31. To see if the Town will vote to authorize the transfer of the care, custody, management and control of the parcel of land, shown as *Land of Town of Andover* on a Plan of Easement in Andover, Mass. Owner: Town of Andover, Dated March 26, 1995 by Andover Consultants, Inc., and recorded at the Essex North District Registry of Deeds as Plan 12821, as shown as Lot 2 on Assessors Map 55, to the Board of Selectmen and to authorize the Selectmen to sell or convey or lease the land on such terms and conditions as they deem in the best interest of the Town, even if the Town receives no financial payment, or take any other action related thereto. A copy of Plan 12821 and Assessors Map 55 are on file with the Town Clerk's Office.

On petition of Mark B. Johnson, Esq. and others

Upon motion made and duly seconded it was moved that Article 31 be approved as printed in the Warrant.

Upon motion made and duly seconded it was moved to close debate. The motion passed by a 2/3 vote.

Upon motion made and duly seconded Article 31 was DEFEATED.

VOTE: Declared less than a 2/3 vote by the Moderator A 2/3 vote is required

Board of Selectmen Report: Approval

Planning Board Report: Disapproval

Granting of Easements Across Town Land – Land on Essex Street

ARTICLE 32. To see if the Town will vote to authorize the Selectmen to grant utility, and/or access and/or parking easements on the land shown as *Land of Town of Andover* on a Plan of Easement in Andover, Mass. Owner: Town of Andover, Dated March 26, 1995 by Andover

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Consultants, Inc. and recorded at the Essex North District Registry of Deeds as Plan 12821 as shown as Lot 2 on Assessors Map 55, on such terms and conditions and in such locations above or below ground as they deem in the best interest of the Town, even if the Town receives no financial payment, or take any other action related thereto. A copy of Plan 12821 and Assessors Map 55 are on file with the Town Clerk's Office.

On petition of Mark B. Johnson, Esq. and others

Upon motion made and duly seconded it was moved that Article 32 be approved as printed in the Warrant.

Upon motion made and duly seconded Article 32 was DEFEATED.

VOTE: Declared less than a 2/3 vote by the Moderator A 2/3 vote is required

Board of Selectmen Report: Approval
Planning Board Report: Disapproval

Fire Rescue Ambulance

ARTICLE 33. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$225,000 for the purpose of purchase of an ambulance, or to take any other action related thereto.

On request of the Fire Chief

Upon motion made and duly seconded it was voted that Article 33 be WITHDRAWN from the Warrant by a Majority vote.

Ballardvale Fire Station Replacement

ARTICLE 34. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$200,000 for the purpose of planning, engineering and design for the replacement of the Ballardvale Fire Station and expenses incidental and related thereto, or take any other action related thereto.

On request of the Fire Chief

Upon motion made and duly seconded it was VOTED that the sum of \$100,000 is hereby appropriated to pay costs of planning, engineering and designing a replacement of the Ballardvale Fire Station and for the payment of all other expenses incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(21) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Disapproval

Watershed Protection Overlay District – Zoning By-law Amendment

ARTICLE 35. To see if the Town will vote to amend Article VIII, Section 8.1 of the Zoning Bylaw, by deleting it in its entirety and replacement it with the following:

“SECTION 8.0. SPECIAL DISTRICT REGULATIONS

8.1 WATERSHED PROTECTION OVERLAY DISTRICT

8.1.1. Purpose. The Watershed Protection Overlay District (WPOD) is established in the Town of Andover for the following purposes:

1. To preserve and protect surface and ground water resources in the Fish Brook/Haggetts Pond Watershed Protection Overlay District (WPOD) for the health, safety and welfare of its people;
2. To protect the community from the detrimental use and development of land and waters within the WPOD.
3. The WPOD does not limit the existing authority of the Conservation Commission pursuant to G.L. c. 131, s. 40.
4. This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

8.1.2. Establishment. The WPOD includes all the lands which create the catchment or drainage areas of Fish Brook or Haggetts Pond as part of their natural or man-made drainage system. The district includes all areas designated on the plan titled “Fish Brook/Haggetts Pond Watershed Protection Overlay District”, dated December 1985, prepared by the Town Engineer, as amended, and also as amended by the plan titled “Topographic Plan Requested Revision to Watershed Protection Overlay District River Road, Andover, MA, dated January 19, 2006” prepared by Dana F. Perkins, Inc., for Richard and Kay Pelletier, 176 River Road, Andover, MA 01810, which plans are on file in the office of the Town Clerk and which are hereby made part of the Town Zoning Maps. [Amended 4-24-2006 ATM, Art. 50]

Within the WPOD, Priority Zones 1 and 2 shall be designated to identify areas where permitted uses and design standards shall apply based upon, in part, the linear distances from surface waters and tributaries. Priority Zone 1 shall include land areas up to 400 feet from the annual high water levels of Haggetts Pond, its tributaries, and Fish Brook, respectively. Priority Zone 2 shall include land areas exceeding 400 feet and extending out to ½ mile from the edge of Priority Zone 1(Priority Zones 1 and 2 shall apply to Fish Brook and any other Class A water source that is tributary to surface water supplies within the WPOD to a distance of 200 feet from the source).

1. **Burden of Proof.** When a property owner seeks town approval for any work done on a lot which is partially contained within the WPOD boundary, the owner must include with his or her application a map on a scale of one inch equals forty feet prepared by a registered professional surveyor, stamped by a Registered Professional Engineer specializing in Civil Engineering, and approved in writing

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by the Town Engineer, showing the boundary of the WPOD with respect to the owner's property limits. The Planning Board may, upon review of the application, determine what portion, if any, of such lot is contained within the WPOD. The Planning Board may issue an order approving said plan if the Planning Board determines that land on such lot shown outside the WPOD is not part of the catchment or drainage areas of Fish Brook or Haggetts Pond or part of their natural or man-made drainage system.

8.1.3. Overlay District. The WPOD is an overlay district and shall be superimposed on the other districts established by this by-law. Land in the WPOD may be used for any purpose otherwise permitted in the underlying district, subject to the additional restrictions which follow herein.

8.1.4. Permitted Uses. The following uses are permitted within the WPOD, subject to the design standards set forth in Section 8.1.7:

1. Conservation of soil, water and plants;
2. Outdoor recreation and nature study;
3. Boat docks and landings, except on Haggetts Pond and Fish Brook, pedestrian and bicycle paths and bridges; and horse paths and bridges;
4. Operation and maintenance of dams, splash boards and other water control, supply and conservation devices;
5. Residential development, as permitted in the underlying district;
6. Farming, gardening, nursery, conservation, golf courses, forestry, harvesting and grazing, subject to restrictions set forth in Section 8.1.5.3;
7. Earth removal as defined in Sections 6.3.2, 6.3.3, and 6.3.4, where such removal will not endanger ground or surface water quality and where non-construction excavation or grading shall not come closer than four feet above maximum groundwater elevation. The angle of graded slopes shall be no greater than that which can be held by existing or planned vegetation;
8. Construction, alteration, repair and maintenance of municipal infrastructure, including water system, sewer systems, drainage, roadways and public utilities;
9. Storage of heating oil within a building, provided that all necessary state and local approvals have been obtained.
10. Existing on-site sewage disposal and treatment systems within 400 feet of Haggetts Pond, provided that on-site disposal and treatment systems are maintained in accordance with requirements set forth in 310 CMR 15.300 et seq.

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8.1.5. Special Permit Uses. The Planning Board may allow the following uses within the WPOD upon the grant of a special permit and subject to any additional conditions the Planning Board may impose:

1. Ponds or other changes in water bodies or watercourses, created for recreational use or drainage improvements;
2. The creation of ponds not subject to Conservation Commission jurisdiction under The Wetlands Protection Act
3. The storage, manufacture or use of hazardous or toxic substances other than those prohibited in Section 8.1.6 as long as there is minimal risk to health, safety, and the environment as provided for in 310 CMR 40 Massachusetts Contingency Plan and would not exceed any state or federal water quality criteria or standards if spilled, discharged or otherwise released. All reasonable and necessary measures shall be taken to prevent spills, discharges or other releases of the hazardous or toxic substances to the environment.

8.1.6. Prohibited Uses. The following uses are prohibited within the WPOD, except as otherwise noted within this By-Law:

1. The bulk storage of salt and other road de-icing chemicals;
2. Landfills and open dumps as defined in 310 CMR 19.006;
3. Automobile graveyards and junkyards, as defined in M.G.L. c. § 140B, 1;
4. The discharge of stormwater into Fish Brook, Haggetts Pond, or any other surface water body or tributary stream within Priority Zones 1 or 2 for which oil/water separation devices have not been installed and regularly maintained at the nearest upstream manhole structure before the outfall;
5. Any new building, structure, land-disturbing activities, excavation or fill within fifty feet of all water bodies and watercourses as defined in this by-law; except for that which is necessary for the operation, modification, repair, replacement or expansion of the town's public drinking water supply system, and foot, bicycle and/or horse paths and bridges and said systems which will be consistent with the purposes set forth in Section 8.1.1.
6. The storage, management or disposal of solid waste or refuse as defined in Massachusetts regulations at 310 CMR 19 ;
7. Gasoline service station, repair garage or body shop for motorized vehicles;
8. The stockpiling, or disposal of snow within the WPOD boundaries from any sources either within or outside the boundaries of the WPOD;
9. Unless otherwise exempted or excluded under federal, state, or local requirements, the storage, management, or disposal (including septic systems and

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floor drains) of hazardous materials as defined in Massachusetts regulations cited at 310 CMR 40.1600 (Oil and Hazardous Materials List) and Federal regulations cited at 40CFR Part 355 (Extremely Hazardous Materials List).

10. Petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983. SIC Codes are established by the US Office of Management and Budget and may be determined by referring to the publication, Standard Industrial Classification Manual and any other subsequent amendments;
11. Discharge to the ground of non-sanitary wastewater including industrial and commercial process wastewater;
12. Landfills receiving only wastewater and/or septage residuals including those approved by the Department pursuant to M.G.L. c. 21, §§ 26 through 53; M.G.L. c. 111, § 17; M.G.L. c. 83, §§ 6 and 7, and regulations promulgated there under;
13. Unless otherwise exempted or excluded under federal, state, or local requirements, facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L. c. 21C and 310 CMR 30.00;
14. Unless otherwise exempted or excluded under federal, state, or local requirements, the storage of liquid hazardous materials, as defined in M.G.L. c. 21E, and/or liquid petroleum products;
15. Storage of commercial fertilizers, as defined in MGL c 128, § 64;
16. Storage of sludge and septage;
17. Storage, stockpiling, or spreading of animal manure within Priority Zone 1;
18. Earth removal, consisting of the removal of soil, loam, sand, gravel or any other earth material (including mining activities) to within four feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;
19. Any new on-site sewage treatment and disposal systems within 400 feet of a surface water supply as provided for in 310 CMR 15.211 and within 200 feet of one or more rivers, streams, or swales which are tributary to the surface water supplies;
20. Prohibitions not otherwise specified herein, but provided for in 310 CMR 22.20B, Surface Water Supply Protection.
21. For lots constructed after June 1, 2009 in addition to the above named prohibited uses the following shall apply: Any new building, structure, land-disturbing activities, excavation or fill within Priority Zone 1 as defined in this by-law;

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except for that which is necessary for the operation, modification, repair, replacement or expansion of the town's public drinking water supply system, and foot, bicycle and/or horse paths and bridges and said systems which will be consistent with the purposes set forth in Section 8.1.1.

8.1.7. Design Standards. Any development of land within the WPOD, except for modifications/changes to previously existing buildings or structures within Priority Zone 1, shall meet the following design standards in addition to all standards imposed by the underlying zoning district. Where a lot is partially contained within the WPOD boundary, these standards shall apply to that portion of the lot which is determined to be within the WPOD:

1. Slopes which exceed an average of fifteen percent (15%) over a distance of ten feet or more shall remain undisturbed;
2. Where a lot is partially outside the WPOD, the site plan shall, to the greatest extent possible, locate pollution sources, such as subsurface sewage disposal systems, outside the district;
3. Vegetation on the lot shall be planted and located in such a way as to maximize groundwater recharge, absorb and filter runoff and reduce erosion;
4. All construction activities as allowed within the WPOD shall be designed or sited to minimize erosion and runoff, by such practices as minimizing the construction period, slope stabilization, ditch maintenance, filtering, sedimentation basins and re-vegetation. A Sedimentation and Control Plan, prepared and stamped by a Massachusetts Registered Professional Engineer, and approved by the Town Planning Board and other local agencies as may be needed, shall be required for all construction and land-disturbing activities within the designated Priority Zone 1 of water bodies and tributaries to the water supply as defined in Section 8.1.2. In addition, a Planting and Re-vegetation Plan prepared by a licensed Landscape Architect and approved by the Town shall be required as part of all construction and land disturbing activities within the WPOD.
5. The renovation, expansion, and/or upgrade of existing on-site sewage treatment and disposal systems shall be conducted in accordance with requirements set forth in 310 CMR 15.000 et seq., unless otherwise specified herein.

8.1.8. Special Permit Procedures.

1. **Filing of the Application.** Twelve complete copies of the application for a special permit for land use within the WPOD shall be filed with the Planning Board on a form approved by the Planning Board.
2. **Review by Other Boards and Agencies.** Before acting upon the application, the Planning Board shall submit it to the following boards and agencies which may review it jointly or separately: the Board of Health, the Conservation Commission, the Department of Public Works and other boards or agencies that the Planning Board may deem appropriate. Any such agency to which petitions

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are referred for review shall submit such recommendations as it deems appropriate to the Planning Board and the applicant.

3. Further Requirements for Information. After the opportunity for review by other boards and agencies, the Planning Board may require the applicant to supply more specific information about the proposed development as per questions and comments of the reviewing boards and agencies.

8.1.9. Decision. The Planning Board may grant a special permit for land use within the WPOD hereunder only if it finds that the applicant has met the general requirements of Sections 8.1 and 9.4, and that the applicant has demonstrated the following:

1. That the plan will preserve and protect the surface and ground water resources in the WPOD for the health, safety and welfare of the town's people;
2. That the plan will protect the community from the detrimental use and development of land and waters within the WPOD;
3. That the design standards of Section 8.1.7 have been met.
4. That Special Permits Procedures 8.1.8 (2.) have been met.

8.1.10. Conditions and Restrictions. The Planning Board may impose any conditions and restrictions required to mitigate any potential damage to surface and ground water resources and, in reaching its decision, will consider the simplicity, reliability and effectiveness of these mitigating measures and the damage likely to result if these measures were to fail. If the Planning Board disagrees with the recommendations of the Conservation Commission or the Board of Health, the reasons shall be stated in writing.

8.1.11. Severability: If any provision, paragraph, sentence, or clause of this By-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Board of Health

Upon motion made and duly seconded it was VOTED that the Town approve Article 35 as printed in the Warrant.

VOTE: Declared More that a 2/3 Vote by the Moderator A 2/3 vote required

Board of Selectmen Report:	Approval
Planning Board Report:	Approval
Conservation Commission Report:	Approval
Board of Health Report:	Approval

Sign Bylaw Amendment – Zoning Bylaw

ARTICLE 36. To see if the Town will vote to amend Section 5.2., Signs, in the Andover Zoning By-law, by deleting the existing text in its entirety and replacing it with the following:

“SECTION 5.2. SIGNS

5.2.1. Purpose. The following sign regulations are intended to:

1. Preserve the historical ambiance and aesthetic character of the town;
2. Maintain public safety by eliminating potential hazards to motorists created by distracting or confusing sign displays and excessive illumination;
3. Encourage efficient communication for business identification and public information.

5.2.2. Definitions. In this bylaw, the following terms shall apply:

1. *Sign:* A sign shall consist of any of the following elements:

- a. Lettering, words, numerals, emblems, trademarks, logos, images, drawings, pictures, graphics, pennants, streamers, or other devices of any material or construction, however displayed, whether as an independent structure or as part of a building or other structure or object;
- b. Any visual device designed to inform, attract or draw the attention of persons outside the premises on which the device is located, including messages within or attached to windows and doors;
- c. Any exterior building surface that is internally illuminated or decorated with gaseous tubing, LED displays or back lighting.

2. *Sign Area:* The area of the smallest horizontal or vertical rectangle enclosing the entire display area of the sign. The display area of a sign is the entire area, different in color or composition from the façade or common trim of the building, used to frame or provide a background for the sign. The display area may contain open space and irregular shapes if they are part of the sign. The display area shall also include internally illuminated, back-lit or decoratively lighted sign support structures if such elements are present. The area of double-sided signs shall be calculated using the area of only one face of the sign.

3. *Sign Height:* The distance measured from the ground level at the base of the sign to the top of the sign or support structure, whichever is higher. For freestanding signs, the land under or surrounding the sign may not be built up or elevated to reduce the calculated height of the sign.

4. *Sign Support Structure:* Any device, such as a pole, bracket or post, used to support a sign. The sign support structure shall be excluded from the calculation of the sign area if it contains none of the elements described in §5.2.2.1 above, and, for freestanding signs, the total width of the support structure is less than 25% of the width of the supported sign.

5. *Attached Sign:* A sign attached parallel to the façade of a building, facing in the same direction as the façade.

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6. *Freestanding Sign*: A sign that is supported by its own structure and is not attached to a building or other structure.

7. *Projecting Sign*: A sign mounted perpendicular to the building façade.

8. *Double-sided Sign*: A freestanding or projecting sign having two parallel opposite faces separated by a distance of not more than twelve (12) inches. A sign with two opposite faces that are not parallel shall be considered a double-sided sign if the two faces are joined to each other, or to a common support structure, at one end, and the angle of separation between the two faces does not exceed thirty (30) degrees.

9. *Temporary Sign*: A non-permanent sign that is displayed for a limited duration. Temporary signs may be exterior (displayed on the exterior or outside of a structure) or interior (attached or displayed from the inside of a structure, viewed from the outside through a window or other opening).

10. *Portable or Removable Sign*: A temporary sign of any shape or configuration that is self-supporting and not permanently fixed or mounted to the ground or to another structure.

11. *Internally Illuminated Sign*: A sign that is illuminated by a light source internal to the sign. Signs having a light source that forms the exterior surface of the sign or all or part of the design elements, shall be considered to be internally illuminated.

12. *Nonconforming sign*: A sign, including its support structure, that does not conform to the regulations prescribed in this bylaw, but which was in existence at the time the regulations became effective and was lawful at the time it was installed or erected.

13. *Open Space*: For the purposes of this Section 5.2. open space shall be defined as undeveloped land available to the public at no cost, for passive recreation such as hiking, bird watching, fishing, photography, picnicking, cross country skiing, biking, horseback riding or other activities which do not alter or disturb the terrain and at the same time to conserve natural and scenic resources, protect air, streams or water supply, and enhance the value of the land to the public.

5.2.3. General Provisions.

1. *Exemptions*. The following signs are exempt from the provisions of the bylaw:

- a. Flags and insignia of any government, except when they are displayed in connection with the advertising or promotion of a commercial product or service.
- b. Legal notices or informational devices erected or required by public agencies.
- c. Signs affixed to standard gasoline pumps bearing the formula and price of gasoline. Such signs shall not exceed 2 square feet in area. Additional signage on the pumps may not exceed 20% of the surface area of the pump.
- d. Integral decorative or architectural features of buildings, except for lettering, trademarks, moving parts or parts internally illuminated or decorated with gaseous tube or other lights.

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- e. On-premises signs intended to guide and direct traffic and parking, not exceeding two (2) square feet in area and four (4) feet in height and bearing no advertising matter or internal illumination.
- f. On valances of awnings or similar devices, lettering or symbols not exceeding three (3) inches in height.
- g. On awnings or similar devices, one symbol or graphic element, without text, not exceeding five (5) square feet per awning.
- h. Signs located on facilities or land under the care and control of the Massachusetts Bay Transportation Authority;
- i. Banners installed subject to the provisions of the Andover General Bylaw, Article XII §44.

2. *Relevance.* A sign shall pertain to the premises on which it is located or to products, accommodations, services or activities that regularly occur or are offered on the premises.

3. *Maintenance.* All signs shall be maintained in a safe and neat condition to the satisfaction of the Inspector of Buildings and in accordance with the Commonwealth of the Massachusetts State Building Code, 780 CMR.

4. *Nonconforming Signs.*

- a. Any nonconforming sign and/or support structure, legally permitted and erected prior to the adoption of this provision, or any amendments thereto, which remains un-altered in any way, may be continued and maintained.
- b. Any nonconforming sign and/or support structure shall be removed within thirty (30) days of a change in use or termination of activities on the premises.
- c. Nonconforming signs shall not be enlarged, rebuilt, restored or altered except in conformity with this bylaw.
- d. Any sign which has been destroyed or damaged to the extent that the cost of repair or restoration will exceed one-third (1/3) of the replacement value as of the date of such damage or destruction shall not be repaired, rebuilt, restored or altered except in conformity with this bylaw.

5. *Liability.* No sign shall project more than five feet over any public right-of-way or other public property. Any sign projecting over a public right-of-way shall be covered by liability insurance in the amount of two million dollars (\$2,000,000) as verified by a certificate of insurance filed with the Town Clerk.

5.2.4. Sign Permit. Unless specifically exempted or provided for elsewhere in this section, no sign shall be installed, erected, enlarged, redesigned or structurally altered without a sign permit issued by the Inspector of Buildings.

1. *Application and Review.*

- a. **Sign Permit Application:** A completed sign permit application, fulfilling all requirements for requested materials and documents and specifying all pertinent dimensions and materials, shall be submitted to the Inspector of Buildings prior to the installation or alteration of any sign for which a permit is required.

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- b. Review by the Design Review Board: The Design Review Board (DRB) shall, within thirty (30) days of submission, review applications for all signs in the General Business (GB) and Mixed Use (MU) Districts, as well as all municipal signs equal to or greater than four (4) square feet in area, prior to issuance of a sign permit. Applications for review by the Design Review Board shall be submitted on a standard application form specified by the DRB. See §5.2.15, Design Guidelines for Signs.

2. *Criteria for a Special Permit.* When acting on an application for a special permit, the Board of Appeals shall consider the following:

- a. The character of the proposed sign and its suitability to the building and the surrounding neighborhood.
- b. Its relationship to the architectural style, size and scale of the building.
- c. The relevance of the information on the sign to the business or activities conducted on the premises.
- d. The impact of the size and illumination of the sign on other establishments and the surrounding neighborhood.
- e. The criteria specified in §9.6.4 of this Bylaw, and such other factors as the Board of Appeals deems appropriate in order to assure that the public interest is protected.

5.2.5. Prohibited Signs and Devices.

1. No sign shall be lighted, except by a steady external and stationary light source which is shielded and directed solely at the sign, unless specifically provided for in this bylaw.
2. No illumination shall be permitted which casts glare onto any residential premises or onto any portion of a way so as to create a traffic hazard.
3. No commercial signs shall be illuminated in any residential district, or within two hundred (200) feet of a residential district, between the hours of 9:00 p.m. and 7:00 a.m., unless the establishment is open to the public.
4. No sign shall be illuminated by any color other than colorless or white light, except for temporary holiday lighting.
5. No animated, revolving, flashing, backlit, exposed neon or similar exposed gaseous tube illuminated signs shall be permitted.
6. No signs shall be attached to motor vehicles, trailers or other movable objects regularly or recurrently located for fixed display.
7. Visibility for motorists and pedestrians shall not be obstructed at any intersection, driveway, or crosswalk. See also Article VIII, §4.1.3.2.g.
8. No portable or removable sign shall be allowed in any zoning district except as permitted under §5.2.7.3.

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9. No attached exterior sign shall cover any portion of a window or door casing.
10. No signs shall be allowed on the uppermost roof of any building.
11. No portion of a sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

5.2.6. Permanent Signs allowed in all zoning districts. The following signs are allowed in all zoning districts. See also specific requirements for each zoning district in §5.2.9 through §5.2.14, inclusive.

1. One sign, either attached or freestanding, indicating only the name of the owner or occupant, street number and permitted uses or occupations engaged in thereon, does not require a sign permit if it does not exceed two (2) square feet in area.

2. *Open Space signs.* A sign on open space or other undeveloped property open to the public, bearing no commercial, or advertising material and displaying historical, cultural, educational, environmental, or safety information pertaining to such property and/or rules relating to the public use thereof, requires no sign permit if the sign is less than thirty five (35) square feet in area.

3. *Off-Premises Directional Signs.*

- a. The Board of Selectmen may allow, by special permit, one un-lighted off-premises directional sign or signs within the public right-of-way or at any intersection designating the route to an establishment not on the street or way to which the sign is oriented.
- b. The Board of Appeals may allow, by special permit, an off-premises directional sign or signs on private property designating the route to an establishment provided that the sign will not endanger public safety and is of such size, location and design that it will not be detrimental to the character of the neighborhood.
- c. No off-premises directional sign shall exceed two (2) square feet in area.
- d. At locations where directions to more than one establishment are to be provided, all such directional signs shall be incorporated into a single sign support structure that shall not exceed six (6) feet in height.

4. Except as provided in Section 5.2.7. Political speech signs shall be allowed in all zoning districts but may not exceed the regulations for signs in said district.

5.2.7. Temporary Signs allowed in all zoning districts.

1. *General requirements.*

- a. Temporary signs shall be allowed if the sign announces or provides directions to a sale or a special event having a limited and specific duration.
- b. Temporary signs shall not advertise a continuing or regularly recurring business operation, product or a routinely provided service.

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- c. Temporary signs shall be removed promptly when the information they display is out of date or no longer relevant.
- d. Temporary signs may be installed or in place for a period not to exceed thirty (30) days unless otherwise specified in this Bylaw.

2. Temporary Signs not requiring a Sign Permit:

- a. Interior temporary signs that do not exceed thirty percent (30%) of the transparent area of the window and/or door on which they are affixed or displayed.
- b. Exterior temporary signs, unless otherwise stipulated in this bylaw, shall not exceed ten (10) square feet in aggregate area per business entity. Permanently-installed sign support structures erected solely for the display of 'temporary signs' are prohibited.
- c. Political signs pertaining to a candidate or ballot question appearing in an upcoming duly-called election in the Town of Andover.
 - i. Such signs shall be permitted only on private property.
 - ii. Such signs shall have an area not to exceed six (6) square feet.
 - iii. Such signs shall not be higher than three (3) feet above ground level.
 - iv. Such signs shall be stationary and shall not be illuminated.
- d. Unless otherwise specified in this Bylaw, temporary signs pertaining to other noncommercial issues shall require no sign permit and shall be allowed in all zoning districts. Such signs shall be subject to the requirements set forth in §5.2.7.2.c above.
- e. One (1) temporary sign, related to property maintenance or improvement which does not require a building permit, shall be allowed on the premises associated with the maintenance or improvement, subject to the following conditions:
 - i. The sign shall not be lighted or illuminated.
 - ii. The sign shall have an area not to exceed six (6) square feet.
 - iii. The sign shall be set back a minimum of fifteen (15) feet from the nearest vehicular public or private way and shall not obstruct the line of sight for vehicles entering or exiting the property or adjacent properties.
 - iv. The sign shall be removed within thirty (30) days of the completion of the work on the premises.
- f. One (1) temporary sign, related to the construction, maintenance or improvement of a property requiring the issuance of a building permit, shall be allowed on the property associated with the building permit, subject to the following conditions:
 - i. The sign shall not be lighted or illuminated.
 - ii. A freestanding sign shall have an area not to exceed fifteen (15) square feet and a height not to exceed five (5) feet.
 - iii. A sign attached to the structure under construction shall have an area not to exceed fifteen (15) square feet and a height not to exceed ten (10) feet above the ground level.
 - iv. A freestanding sign shall be set back a minimum of fifteen (15) feet from the nearest vehicular public or private way and shall not obstruct the line of sight for vehicles entering or exiting the property or adjacent properties.
 - v. The sign shall be removed within thirty (30) days of project's completion, or when an occupancy permit is issued, whichever is sooner.

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- g. A non-profit entity or institution may install a temporary sign announcing or providing directions to a specific event or occurrence, subject to the following conditions:
 - i. The sign area shall not exceed twelve (12) square feet.
 - ii. The sign may be installed for a period not to exceed thirty (30) days.

3. Temporary Signs requiring a Sign Permit:

- a. **Portable or Removable Sign:** The Inspector of Buildings may issue a permit for the temporary placement of a portable or removable sign that announces or provides directions to a specific event or occurrence, subject to the following conditions: The permit may impose limiting conditions, including among other matters the number of signs allowed at each location.
 - i. The sign shall be securely anchored so as not to be dislodged or blow over.
 - ii. The sign shall be neat and professional in appearance.
 - iii. The sign shall have an area not to exceed six (6) square feet and a height not to exceed four (4) feet.
 - iv. The sign shall be removed at the close of each business day and at the expiration of the permit.
 - v. The sign shall not obstruct a public or private walkway.
- b. **Real Estate Signs:** The Inspector of Buildings may issue a renewable one-year permit for the temporary placement of a sign advertising the sale, rental or lease of the premises or subdivision on which the sign is erected. No sign permit for an individual sign shall be required if the erecting agent has obtained a blanket one-year permit for erecting such signs. All real estate signs shall meet the following requirements:
 - i. In the SRA, SRB, and SRC zoning districts, the sign area shall not exceed eight (8) square feet.
 - ii. In all other zoning districts, the sign area shall not exceed twenty-five (25) square feet.
 - iii. The sign shall not be lighted or illuminated.

5.2.8. Signs in Residential Districts (SRA, SRB, SRC, APT).

1. *Single Family Residential Districts (SRA), (SRB), and (SRC).* In addition to the signs allowed in §5.2.6, the following signs are allowed:

- a. One sign, either attached or freestanding, indicating only the name of the owner or occupant, street number and permitted uses or occupations engaged in thereon; does not require a sign permit and shall not exceed two (2) square feet in area.
- b. Any sign, either attached or freestanding, that exceeds two (2) square feet in area may be allowed by special permit from the Board of Appeals. In no case, however, shall the sign area exceed six (6) square feet or the sign height exceed four (4) feet.

2. *Apartment Districts (APT).* In addition to the signs allowed in §5.2.6, the following signs are allowed:

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- a. One (1) freestanding sign, identifying entry points to the housing complex on each street on which the complex has street frontage, provided that the frontage also provides vehicular or pedestrian access to the complex. The sign area shall not exceed fifteen (15) square feet and the sign height shall not exceed eight (8) feet.

5.2.9. Signs in General Business (GB) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed for commercial or business uses:

1. One (1) attached sign shall be allowed, oriented to each street and parking lot on which the commercial or business use has a façade, providing that such façade has either a window or a direct entryway into the use's space.

- a. The sign may be either attached flat against the wall or placed on a fixed canopy of the building.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.
- c. The sign area for any individual commercial or business use shall not exceed fifteen (15) percent of the portion of the facade associated with that use.
- d. Signs oriented to the street shall not exceed fifty (50) square feet in area.
- e. Signs oriented to a parking lot shall not exceed twenty-five (25) square feet in area unless they mark the primary entrance to a building or establishment, in which case the sign area shall not exceed fifty (50) square feet.

2. In addition to the above, each building that is set back a minimum of five (5) feet from the property line may install one (1) freestanding sign, with a sign area not to exceed twelve (12) square feet and a sign height not to exceed six (6) feet above ground level.

3. In addition to the above, each commercial or business use may install one (1) projecting sign on each façade providing that such façade has either a window or a direct entryway into the use's space, subject to the following conditions:

- a. The sign area shall not exceed nine (9) square feet, excluding sign support structure.
- b. The bottom of a projecting sign shall be at least eight (8) feet above the ground, and the top of the sign shall be no more than twenty-five (25) feet from the ground.
- c. No sign shall project more than five (5) feet from the façade to which it is attached.
- d. A larger sign may be allowed by special permit from the Board of Appeals; in no case, however, shall the sign area exceed fifteen (15) square feet.

4. A building occupied by multiple commercial or business uses may install a single directory sign, either attached to or projecting from the building, identifying those occupants. The total area of such a directory sign shall not exceed one (1) square foot per occupant.

5. Unlighted graphics, lettering or symbols with transparent background mounted on the inside of windows or transparent entry doors shall require no sign permit if their area does not exceed

30% of the glass or transparent area. Telephone numbers, web addresses, prices, and similar text shall not exceed two (2) inches in height.

5.2.10. Signs in Mixed Use (MU) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One (1) attached sign shall be allowed, oriented to each street and parking lot on which the commercial or business use has a façade, providing that such façade has either a window or a direct entryway into the use's space.

- a. The sign may be either attached flat against the wall or placed on a fixed canopy of the building.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.
- c. The sign area for any individual commercial or business use shall not exceed ten (10) percent of the portion of the facade associated with that use and in no case shall the sign area exceed eighty (80) square feet.

2. In addition to the above, each building that is set back a minimum of five (5) feet from the property line may install one (1) freestanding sign, with a sign area not to exceed twenty-five (25) square feet and a sign height not to exceed eight (8) feet above ground level.

3. In addition to the above, each commercial or business use may install one (1) projecting sign on each façade of the building, subject to the following conditions:

- a. The façade shall have either a window or a direct entryway to the premises.
- b. The sign area shall not exceed nine (9) square feet, excluding any sign support structure.
- c. No sign shall project more than five (5) feet from the façade to which it is attached.
- d. A larger sign may be allowed by special permit from the Board of Appeals; in no case, however, shall the sign area exceed fifteen (15) square feet.

4. A building occupied by multiple commercial or business uses may install a single directory sign, either attached to or projecting from the building, identifying those occupants. The total area of such a directory sign shall not exceed one (1) square foot for each occupant listed thereon.

5. Unlighted graphics, lettering or symbols with transparent background mounted on the inside of windows or transparent entry doors shall require no sign permit if their area does not exceed 30% of the glass or transparent area. Telephone numbers, web addresses, prices, and similar text shall not exceed two (2) inches in height.

5.2.11. Signs in Office Park Districts (OP) and Limited Service Districts (LS). In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One (1) freestanding sign shall be allowed for each street upon which a building or complex has frontage, subject to the following conditions:

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- a. The sign area shall not exceed twenty-five (25) square feet and the sign height shall not exceed eight (8) feet.
- b. The Board of Appeals may grant, subject to the criteria of §5.2.4.2, a special permit for a larger sign if required for legibility, up to sixteen (16) feet in height, if the property fronts on a high-speed, limited access highway.

2. In addition to the above, one (1) attached sign for each street upon which a building or complex has frontage. The sign area shall not exceed twenty-five (25) square feet. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

3. In addition to the above, each business or tenant shall be limited to one sign (attached or projecting) for each street and parking lot on which the business or tenant has an entryway, the sign area shall not exceed three (3) square feet.

4. The Board of Appeals may grant, subject to the criteria of §5.2.4.2, a special permit for a second sign on a building facing a limited access, high-speed highway. The content of a second sign shall be limited to the name of the principal tenant of the building.

5.2.12. Signs in Industrial G (IG) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One sign attached flat against the wall or fixed canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed twenty percent (20%) of the area of the side of the building to which they are attached, or eighty (80) square feet, whichever is less.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

2. In addition to the above, one (1) freestanding sign, identifying the name of the firm and/or the goods and services available or produced on the premises, for each street on which the property fronts, subject to the following conditions:

- a. The area of each sign shall not exceed fifty (50) square feet.
- b. No part of any such sign shall be more than eight (8) feet above ground level.
- c. No such sign shall be located closer than five (5) feet to any property line or the line of any street or way.

3. The Board of Appeals may grant, subject to the criteria of §5.2.4.2, a special permit for a larger or an internally-illuminated sign.

5.2.13. Signs in Industrial A (IA) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

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1. One or more signs attached flat against the wall or canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed twenty percent (20%) of the area of the side of the building to which they are attached, or two hundred (200) square feet, whichever is less.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

2. One (1) freestanding sign, identifying the name of the firm and/or the goods and services available or produced on the premises, for each street on which the property fronts, subject to the following conditions:

- a. The area of each sign shall not exceed one hundred (100) square feet.
- b. No part of any such sign shall be more than twenty-five (25) feet above ground level.
- c. No such sign shall be located closer than five (5) feet to any property line or the line of any street or way.

3. Internally illuminated signs are allowed.

5.2.14. Signs in Industrial D (ID) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One or more signs attached flat against the wall or canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed ten percent (10%) of the area of the side of the building to which they are attached, or two hundred (200) square feet, whichever is less.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

2. In addition to the above, one (1) freestanding sign, identifying the name of the firm and/or the goods and services available or produced on the premises, for each street on which the property fronts, subject to the following conditions:

- a. The area of each sign shall not exceed one hundred (100) square feet.
- b. No part of any such sign shall be more than six (6) feet above ground level.
- c. No such sign shall be located closer than five (5) feet to any property line or the line of any street or way.

3. Internally illuminated signs are allowed.

5.2.15. Design Guidelines for Signs. The following are further means by which the objectives for signs stated in Section 5.2.1 can be served. These guidelines are not mandatory, but the

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degree of compliance with them shall be considered by the Special Permit Granting Authority in acting upon special permits, and by the Design Review Board as authorized hereunder.

1. Efficient Communication.

- a. Signs should not display brand names, symbols or slogans of nationally distributed products except in cases where the majority of the floor or lot area of the premises is devoted to manufacture, processing or sale of that specific product.
- b. Premises chiefly identified by or associated with a specific product brand name (such as gasoline or automobiles) should devote some part of their permitted sign area to displaying the identity of the local outlet or proprietor.
- c. Signs should not contain advertising slogans or other advertising material which is not an integral part of the name or other identification of the product or enterprise.
- d. Sign content normally should not occupy more than forty percent (40%) of the sign background, whether a signboard or a building element.
- e. Non-verbal devices should be considered, in addition to text, as such graphic images can provide rapid and effective communication as well as character.

2. Environmental Relationship.

- a. Sign brightness should not be excessive in relation to background lighting levels, e.g., averaging not in excess of one hundred foot-lamberts in the downtown or similarly bright areas and not in excess of twenty foot-lamberts in unlighted outlying areas.

3. Relationship to Buildings.

- a. Signs should be sized and located so as to not interrupt, obscure or hide the continuity of columns, cornices, eaves, sill lines or other architectural elements of the building and, wherever possible, should reflect and emphasize the building's architectural form.
- b. Sign materials, colors and lettering should be representative of and appropriate to the character of the building to which the sign relates, just as sign size should be related to building size."

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto

On request of the Design Review Board

Upon motion made and duly seconded it was moved that that the Town approve Article 36 as printed in the Warrant.

Upon motion made and duly seconded it was moved to amend Article 36 by deleting section 5.2.3.1.h. which states: "Signs on facilities or land under the care and control of the Massachusetts Bay Transportation Authority" and renumber section 5.2.3.1.i to 5.2.3.1.h."

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The Amendment passed by a Majority Vote.

The amended motion was approved:

VOTE: Declared more that a 2/3 Vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval

Planning Board Report: Approval

Portable Signs – Zoning Bylaw Amendment

ARTICLE 37. To see if the Town will vote to amend Section 10.0 Definitions in the Andover Zoning By-law by deleting the text “A-Frame Sign: A self-supporting, temporary sign or device including, but not limited to, signs in the shape of an A, signs in the shape of a T, signs in the shape of an H, and other frames that are self supporting”, and by replacing the text with:

“Portable or Removable Sign: A temporary sign of any shape or configuration that is self-supporting and not permanently fixed or mounted to the ground or to another structure.”

and by deleting the text following the definition of Projecting Sign “A sign which is affixed to a building, is perpendicular to a building and extends horizontally no more than five feet beyond the surface to which it is affixed. No Sign shall project vertically above the eave line of the roof” and replacing it with the text “A sign mounted perpendicular to the building façade.”

and by deleting the text following the definition of Sign “Any device designed to inform or attract the attention of persons not on the premises on which the device is located. In addition, any exterior building surfaces which are internally illuminated or decorated with gaseous tube or other lights are considered signs” and replacing it with the text “A sign shall consist of any of the following elements:

- a. Lettering, words, numerals, emblems, trademarks, logos, images, drawings, pictures, graphics, pennants, streamers, or other devices of any material or construction, however displayed, whether as an independent structure or as part of a building or other structure or object;
- b. Any visual device designed to inform, attract or draw the attention of persons outside the premises on which the device is located, including messages within or attached to windows and doors;
- c. Any exterior building surface that is internally illuminated or decorated with gaseous tubing, LED displays or back lighting.”

and by deleting the text following the definition of Sign Area “Sign area shall mean the area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face without deduction for open space or other irregularities. Structural members not bearing advertising matter shall not be included unless internally or decoratively lighted. Only one side of flat, back-to-back signs need be included in calculating sign area” and replacing it with the text “The area of the smallest horizontal or vertical rectangle enclosing the entire display area of the sign. The display area of a sign is the entire area, different in color or composition from the façade or common trim of the building, used to frame or provide a

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background for the sign. The display area may contain open space and irregular shapes if they are part of the sign. The display area shall also include internally illuminated, back-lit or decoratively lighted sign support structures if such elements are present. The area of double-sided signs shall be calculated using the area of only one face of the sign.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto, or take any action related thereto.

On request of the Design Review Board

Upon motion made and duly seconded it was VOTED that the Town approve Article 37 as printed in the Warrant.

VOTE: Declared more that a 2/3 Vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: Approval

Customary Home Occupation – Zoning Bylaw Amendment

ARTICLE 38. To see if the Town will vote to amend Section 10.0 Definitions under Customary Home Occupation in the Andover Zoning By-law by deleting the text “the display or exterior announcement of the home occupation except for a single unlighted sign affixed to the residence no larger than two square feet; the sign shall conform in all other ways to the relevant portions of the Town bylaws”, and by replacing the text with “the signage shall conform to the Zoning Bylaw Section 5.2. Signs”,

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto, or take any action related thereto.

On request of the Design Review Board

Upon motion made and duly seconded it was VOTED that the Town approve Article 38 as printed in the Warrant.

VOTE: Declared more that a 2/3 Vote by the Moderator A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: Approval

Additional Design Criteria – Zoning Bylaw Amendment

ARTICLE 39. To see if the Town will vote to amend Section 9.6.3 in the Andover Zoning By-law by replacing the text “6 square feet” with “four (4) square feet” and inserting the text “a new structure built by or for the use of the Town of Andover in any district” before “; provided, however, that the lack of a report from the DRB shall not be sufficient reason to delay action on

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a proposal which otherwise could be acted upon by the Building Inspector, Special Permit Granting Authority or Board of Appeals.” and inserting the subsection “5. For signs: refer to Section 5.2.4.2. and 5.2.15. for additional design criteria” following Section 9.6.4. sub-section 4.

And further that +non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto, or take any action related thereto.

On request of the Design Review Board

Upon motion made and duly seconded it was VOTED that the Town approve Article 39 as printed in the Warrant.

VOTE: Declared more that a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen Report: Approval

Planning Board Report: Approval

Notification of Annual Property Taxes – General Bylaw Amendment

ARTICLE 40. To see if the Town will vote to amend the Town Bylaws, Article III, Section 3(a)(3), by adding the following four sentences after the current sentence in this section:

“In addition, each property owner in Town will be provided, either by letter or via a secure electronic means, at least ten (10) calendar days before the first scheduled business session of the Annual Town Meeting and at least seven (7) calendar days before the first scheduled business session of a Special Town Meeting, a table showing the precise dollar amount that a resident’s annual property taxes on their particular piece of property in Town will either increase or decrease associated with an approval of each Article in the Warrant that affects property taxes should those Articles be approved at the Town Meeting. The table will also show the total actual dollar amount that a property owner’s respective tax bill will either increase or decrease if all Articles in the Warrant were to be approved. The Finance Committee shall be assisted by the office of the Town Manager and his/her departmental staffs in making the calculations for each piece of property and insuring that this information is provided, as required above, to every property owner. This information will be provided to Town residents starting with the Finance Committee Report to be prepared for the 2010 Town Meeting.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of Robert Pokress and others

Upon motion made and duly seconded it was moved that the Town vote to amend the Town By-Laws, Article III, Section 3(a)(3) by adding the following after the current sentence in this section:

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“In addition, each property owner in Town will be provided, either by letter or via a secure electronic means, at least 10 calendar days before the first Scheduled business session of the Annual Town Meeting and at least seven calendar days before the first scheduled business session of a Special Town Meeting, a table showing the dollar amount that a resident’s annual property taxes on their particular piece of property in Town are projected to either increase or decrease associated with an approval of each Article in the Warrant that affects property taxes should those Articles be approved at the Town meeting. The table will also show the total projected dollar amount that a property owner’s respective tax bill will either increase or decrease if all Articles in the Warrant were to be approved.

This calculation each year will incorporate the Town’s estimate of revenues from new growth for the coming fiscal year, the then current relative property valuations, and the then current tax classification. The Finance Committee shall be assisted by the office of the Town Manager and his/her departmental staffs in making the calculations for each piece of property and insuring that this information is provided, as required above, to every property owner. This information will be provided to Town residents starting with the Finance Committee Report to be prepared for the 2010 Town Meeting.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

VOTE: Article 40 was Defeated Declared less than a Majority by the Moderator

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

Five-year Projection of Expected Budget Expenditures – General Bylaw Amendment

ARTICLE 41. To see if the Town will vote to amend the Town Bylaws, Article III, Section 3(a) by creating the following new subsection to Section 3(a):

“A report by the Finance Committee, prepared with the assistance of the Town Manager and the School Superintendent, to become part of the Finance Committee Report being sent out in advance of Town Meeting, showing, by year, a five-year projection of all expected budget expenditures (operating budget and capital budget) based on the proposed operating budget plus existing debt exclusion items that have remaining expenditure obligations over the course of this five-year budget forecast window. The Town Manager and School Superintendent will each provide a written report to accompany the five-year forecast describing their respective budget projections and the assumptions they used in making their respective projections. This budget forecast will be provided to Town residents starting with the Finance Committee Report to be prepared for the 2010 Town Meeting.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of Robert Pokress and others

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Upon motion made and duly seconded it was moved that Town vote to amend the Town By-Laws, Article III, Section 3(a) by creating the following new subsection to Section 3(a): “The Finance Committee shall, with the assistance of the Town Manager and School Superintendent, annually prepare a five year, non-binding financial forecast which projects revenues, revenue sources and expenditures for the coming next five years. The forecast shall include all elements of revenue, operating expense and debt service.

The financial forecast shall be completed in time to be incorporated in the Finance Committee Report being sent out in advance of Town Meeting, published on the Town’s Web site and in any other media as the Finance Committee may so designate.

The Finance Committee shall update the forecast as deemed necessary, but in no event less than once every year.

The Town Manager and School Superintendent will each provide a written report to accompany the five year forecast describing their respective budget projections and the assumptions they used in making their respective projections. This budget forecast will be provided to Town residents starting with the Finance Committee Report to be prepared for the 2010 Town Meeting.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

Article 41 was DEFEATED.

VOTE: YES: 87 NO: 177

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

Town and School Labor Contracts – General Bylaw Amendment

ARTICLE 42. To see if the Town will vote to amend the Town Bylaws, Article IV, by adding a new section that states the following:

“Neither the Town nor the School Committee shall enter into any multi-year employment or labor contracts that obligate the Town to future year annual operating budget expenditures that will exceed the then-in-force voter-approved operating budgets for the corresponding budget items at the then-in-force voter-approved staffing levels. The intent of this bylaw shall not be subverted via budget item manipulations or other means that bypass this bylaw such as defining job positions, redefining compensation, benefit or other contract provisions or the redefining of budget categories.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

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On request of Robert Pokress and others

Upon motion made and duly seconded it was moved that the Town vote to amend the Town By-Laws, Article IV by adding a new section that states the following: “Neither the Town nor the School Committee shall enter into employment or labor contracts that obligate the Town to future year annual operating budget expenditures that will exceed the then-in-force voter-approved operating budgets for the corresponding budget line items, at the equivalent staffing levels, without the approval by the Town’s voters at an Annual Town Meeting or Special Town Meeting.” And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

Upon motion made and duly seconded it was moved to close debate.
The motion passed by a 2/3 vote.

VOTE: Article 42 was defeated Declared less than a Majority by the Moderator

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval
School Committee Report: Disapproval

Accumulation of Unused Sick Leave Benefits for Town and School Employees – General Bylaw Amendment

ARTICLE 43. To see if the Town will vote to amend the Town Bylaws, Article IV, by adding a new section that states the following:

“Neither the Town nor the School Department will enter into labor contracts that allow for the accumulation of unused annual paid sick leave. Annual sick leave allotments will conform to private sector norms for annual paid sick leave, and in no case shall exceed 15 days paid sick leave per year. To cover legitimate illness situations that may exceed an employee’s annual sick leave allotment, the Town and School Department shall employ long-term disability insurance policies that will take affect for employees who have legitimate illnesses creating long-term disability situations. The intent of this bylaw shall not be violated via re-definitions of employment provisions, contract terminology, sick leave terminology or contract provisions. Contracts in effect at the time of passage of this bylaw shall be grandfathered and existing accumulated sick leave ‘on the books’ at the time of passage of this bylaw shall be ‘burned off’ over a ten-year period so that by ten years after passage of this bylaw, no employee will have more than their annual allotment of paid sick days ‘on the books’.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of Robert Pokress and others

Upon motion made and duly seconded it was moved that the Town vote to amend the Town By-Laws, Article IV by adding a new section that states the following: “Neither the Town nor the

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School Department will enter into labor or management employment contracts that allow for the accumulation from one year to the next of unused paid sick leave. Annual sick leave allotments will conform to private sector norms for paid sick time off.

The intent of this by-law shall not be violated via redefinitions of employment provisions, contract terminology, sick leave terminology or other contract provisions. Contracts in effect at the time of passage of this by-law shall be grandfathered and existing accumulated sick leave 'on the books' at the time of passage of this by-law shall be 'burned off' over a reasonable period of time beyond the expiration of current contracts so that by ten years after passage of this by-law, no employee will have more than their annual allotment of paid sick days 'on the books'.

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

Article 43 was DEFEATED.

VOTE: YES: 98 NO: 144

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

Payment of Sick Leave Benefits for Town and School Employees – General Bylaw Amendment

ARTICLE 44. To see if the Town will vote to amend the Town Bylaws, Article IV, by adding a new section that states the following:

“Neither the Town nor the School Department shall enter into labor agreements that allow for the payment of any unused sick leave upon an employee’s resignation from Town or School Department employment or retirement from Town or School Department employment. In addition, to the extent of that contract in force at the time of the adoption of this bylaw contain such obligations, until those contracts expire, the Town and School Department will include the costs of meeting those obligations as part of their overall budget Article being submitted for voter approval at Town Meeting and NOT as a separate Article that requests approval for the payment of those obligations as an additional Town expense items over and above the proposed Town/School Department Operating Budget Article. The intent of this bylaw shall not be subverted via re-definitions of employment provisions, contract terminology, sick leave terminology or other contract compensation-related provisions.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of Robert Pokress and others

Upon motion made and duly seconded it was moved that the Town vote to amend the Town By-Laws, Article IV by adding a new section that states the following: “Neither the Town nor the

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School Department shall enter into labor or management employment contracts that allow for the payment of any unused sick leave upon an employee's resignation or retirement from Town or School Department employment or retirement from Town or School Department employment. Existing obligations under current contracts will be paid off by the expiration of those contracts and will not be carried forward into any new contracts.

In addition, to the extent that contracts in force at the time of the adoption of this by-law contain such obligations, until those contracts expire, the Town and School Department will include the costs of meeting those obligations as part of their overall operating budget being submitted for voter approval at Town Meeting and NOT as a separate Article that requests approval for the payment of those obligations as an additional Town expense to be paid either via additional taxation or out of the Town's Free Cash or out of the Stabilization Fund. The intent of this by-law shall not be subverted via redefinitions of employment provisions, contract terminology, sick leave terminology or other contract compensation-related provisions."

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

VOTE: Article 44 was defeated Declared less than a Majority by the Moderator

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval
School Committee Report: Disapproval

Stabilization Fund – Greater Lawrence Technical School

ARTICLE 45. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 71, Section 16G½ which approves the establishment of a Stabilization Fund for the Greater Lawrence Technical School, or take any other action related thereto.

On request of the Greater Lawrence Technical District School Committee

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 45 as printed in the Warrant.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

Upon motion made and duly seconded, it was voted to adjourn at 11:00 P.M., until Thursday, May 28 at 7:00 P.M. at the Collins Center Auditorium, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING – May 28, 2009

The checklists were used at the entrance and showed three hundred sixty three (363) voters were admitted to the meeting.

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The meeting was called to order at 7:01 P.M. by Sheila M. Doherty, Moderator.

By unanimous consent it was voted to admit twelve (12) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

The Moderator announced various housekeeping issues to the meeting members, including turning off cell phones, the introduction of the Ombudsman, Christopher Vrontas, the use of Pro and Con Microphones, time limits, the location of microphones, stage participants and the location of voting sections.

Street Acceptances

ARTICLE 46. To see if the Town will vote to accept and name as a public way any or all of the following streets: Barron Court and Black Horse Lane as further described below:

Barron Court, as shown on a plan approved by the Andover Planning Board entitled “DEFINITIVE CLUSTER SUBDIVISION LAYOUT PLAN ANDOVER, MASSACHUSETTS BIRMINGHAM ESTATES”, dated February 5, 2003 (revised) and recorded in the Essex North District Registry of Deeds as Plan Number 14528.

Black Horse Lane, as shown on a plan approved by the Andover Planning Board entitled, “Subdivision Plan of Land in Andover, Mass. entitled Black Horse Lane” dated February 21, 2001 (revised) and recorded in the Essex North Registry of Deeds as Plan Number 14174.

or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 46 as printed in the Warrant.

Board of Selectmen Report:	Approval
Planning Board Report:	Approval
Conservation Commission Report:	Approval

United States Postal Service Lease at the Town House

ARTICLE 47. To see if the Town will vote to authorize the Town Manager to renew the lease of space in the Andover Town House, 20 Main Street, to the United States Postal Service for a term not to exceed ten years, under such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town, or take any other action related thereto.

On request of the Town Manger

Upon motion made and duly seconded it was VOTED that the Town approve Article 47 as printed in the Warrant.

VOTE:	YES: 105	NO: 80
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Finance Committee Report: Disapproval

Board of Selectmen Report: Approval

Parking Program

ARTICLE 48. To see if the Town will vote to transfer the balance of \$23,890.67 from Article 47, 2006 Parking Program and appropriate \$23,890.67 for the purpose of installing and/or replacing parking meters including costs incidental, or take any other action related thereto.

On request of the Police Chief

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 48 as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Sewer Expansion – Chester Street, Mitton Circle, Oak Street & parts of Tewksbury Street

ARTICLE 49. To see if the Town will vote to appropriate the sum of \$850,000 for the extension of a sanitary sewer line, including costs incidental and related thereto, on Chester Street, Mitton Circle, Oak Street, and parts of Tewksbury Street and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore; sewer betterments are to be assessed by the Board of Selectmen, acting in its capacity as Sewer Commissioners, based upon the uniform unit method, or take any other action related thereto.

On petition of Cristen Farrell and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 49 from the Warrant by a Majority Vote.

Reconstruction of Sherbourne Street Sidewalk

ARTICLE 50. To see if the Town will vote to appropriate the sum of \$24,000 to pay costs of reconstructing the sidewalks on Sherbourne Street from Ayer Road to William Street for the payment of all other costs incidental and related thereto; and that to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (5) and (6) of the Massachusetts General laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, or take any other action related thereto.

On petition of Michael L. Rivet and others

Upon motion made and duly seconded it was moved that that the sum of \$24,000 is hereby appropriated to pay costs of reconstructing the sidewalks on Sherbourne Street from Ayer Road

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to William Street and for the payment of all other costs incidental and related thereto, and that to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (5) and (6) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 50 was DEFEATED

VOTE: Declared less than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

Heffron Right-of-Way – Petition to the General Court

ARTICLE 51. To see if the Town will vote to submit the following petition to the General Court:

Notwithstanding the provisions of Chapter 30, Chapter 30B, Chapter 41, and Chapter 149 of the General Laws, Chapter 213 of the Acts of 2000, Chapter 372 of the Acts of 2000, or any other general or special law to the contrary:

(a) the Board of Selectmen of the Town of Andover and the Conservation Commission of the Town and the School Committee of the Greater Lawrence Regional Vocational Technical High School may grant and accept easements in real estate and may grant and accept conveyances of real estate lying between River Road and the Merrimack River as shown on the plan entitled “Proposed Conveyance Plan of Land in Andover, Massachusetts,” dated April 17, 1995, Revised January 12, 2009, by Dana F. Perkins, Inc. on file in the office of the Town Clerk and within parcels C, D, E, F, G, H, I, J and K as appearing on said plan, and the final location of Parcels J and K as appearing on said plan and the final location of any easements or conveyances within Parcels C, D, E, F, G, H, I, J, and K as appearing on said plan shall be determined by the Board of Selectmen, the Conservation Commission and the School Committee of the Greater Lawrence Regional Vocational Technical High School in consultation and agreement with the Trustees of Phillips Academy; and

(b) said Board of Selectmen of said Town, said Conservation Commission, and said School Committee may enter into one or more agreements or ratify any existing agreement with the Trustees of Phillips Academy, including a management agreement, upon such terms as said Board of Selectmen and said Conservation Commission deem to be in the best interest of said Town and are mutually agreed to by the Town, the School Committee of the Greater Lawrence Regional Vocational Technical High School and the Trustees of Phillips Academy; and

(c) the agreements may include provisions for improvements to and maintenance of the real estate, and for monitoring and controlling access to the real estate mentioned in this section.

The General Court may vary the form and substance of the requested legislation within the scope of the general public objectives of the petition, or take any other action related thereto.

On request of the Conservation Commission

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Upon motion made and duly seconded it was VOTED that the Town approve Article 51 as printed in the Warrant.

VOTE: Declared Unanimous by the Moderator A 2/3 vote required

Board of Selectmen Report:	Approval
Planning Board Report:	Approval
Conservation Commission Report:	Approval

Repairs to Private Ways – General Bylaw Amendment

ARTICLE 52. To see if the Town will vote to amend the General Bylaws for the Town of Andover by adding the following section to Article XII, Miscellaneous Bylaws:

Section _____. Temporary Repairs to Private Ways

In accordance with the provisions of Massachusetts General Laws Chapter 40, Section 6N, the Town may make temporary repairs on private ways under the following conditions:

1. The type and extent of the repairs authorized by this bylaw shall be any and all repairs, including drainage work, necessary for safe and convenient travel by the public, up to and including work that would be required to make the private way suitable to be accepted as a public way.
2. The Director of Public Works, with the approval of the Board of Selectmen, shall authorize such repairs, and shall determine whether the repairs are required by public necessity.
3. Not fewer than 75 percent of the abutters to the private ways must petition for such repairs.
4. Betterment charges shall be assessed for the repairs according to the uniform unit method.
5. The Town shall not be liable in any manner or amounts on account of any damages caused by such repairs.
6. Such repairs shall be performed only on ways that have been open to public use for at least 6 years, as determined by the Board of Selectmen.
7. No repairs or improvements shall be done on any private ways where the owners of private ways or their predecessors in interest have agreed by covenant, Planning Board Decision, or any municipal board decision or other form of agreement that the Town shall not provide street repair or improvement services.
8. The Director of Public Works, with the approval of the Board of Selectmen, shall determine if a cash deposit shall be required for such repairs and, if a cash deposit is required, the amount of such deposit.

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And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Department of Public Works Director

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 52 as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Paving of Pine Tree Lane

ARTICLE 53. To see if the town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate the sum of \$25,000, or such lesser sum as may be needed, for the purpose of making roadway improvements, i.e. paving Pine Tree Lane, said work to be performed to the specifications of the Town. Betterments are to be assessed equally to each parcel on Pine Tree Lane.

On petition of David Whitefield and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 53 from the Warrant by a Majority vote.

Repaving and Improvements to Fosters Pond Road and Pomeroy Road

ARTICLE 54. To see if the Town of Andover will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$50,000 or such lesser sum as may be needed for the purpose of repaving and making improvements of Fosters Pond and Pomeroy Roads; said work to be performed to the specifications of the Town. Betterments are to be assessed.

On request of James Cyrier and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 54 from the Warrant by a Majority vote.

Town Building Maintenance and Renovation

ARTICLE 55. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$650,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various Town buildings and roofs and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

On request of the Plant and Facilities Director

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Upon motion made and duly seconded it was VOTED that the sum of \$650,000 is hereby appropriated for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various Town buildings and roofs and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (5) and (6) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Building Maintenance and Renovation

ARTICLE 56. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$850,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various School buildings and roofs and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

On request of the Plant and Facilities Director

Upon motion made and duly seconded it was VOTED that the sum of \$850,000 is hereby appropriated for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various School buildings and roofs and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Committee Report: Approval

New Ballfields- Blanchard Street

ARTICLE 57. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$425,000 for the purpose of paying costs of engineering, designing and constructing ballfields at the Town-owned site on Blanchard Street and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

On request of the Plant and Facilities Director

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Upon motion made and duly seconded it was VOTED that the sum of \$425,000 is hereby appropriated for the purpose of paying costs of engineering, designing and constructing ballfields at the Town-owned site on Blanchard Street and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (25) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

Veterans Memorial Auditorium Repairs and Renovations

ARTICLE 58. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$650,000 for the purpose paying costs of designing, constructing, remodeling, reconstructing and making extraordinary repairs to Veterans Memorial Auditorium and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

On request of the Plant and Facilities Director

Upon motion made and duly seconded it was VOTED that the sum of \$650,000 is hereby appropriated for the purpose of paying costs of designing, constructing, remodeling, reconstructing and making extraordinary repairs to Veterans War Memorial Auditorium and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

Feasibility Study/Schematic Design – Bancroft Elementary School – \$735,000

ARTICLE 59. To see if the Town will vote to appropriate, borrow or transfer from available funds, \$735,000 to be expended under the direction of the School Building Committee for the purpose of conducting a Feasibility Study: (1) to understand the extent of deficiencies identified in the Statement of Interest submitted to the Massachusetts School Building Authority for the Bancroft Elementary School, located at 15 and 21 Bancroft Road, Andover, MA and as shown on Andover Assessor Map 59, lots 29 and 29A; and (2) to begin to explore the formulation of a solution to the deficiencies which are relevant to the Statement of Interest for Bancroft Elementary School which solutions may include options to alleviate the overcrowding at Shawsheen Elementary School; and for which feasibility study the Town may be eligible for a

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grant from the Massachusetts School Building Authority and to authorize the Town to indemnify and hold harmless the MSBA for claims arising out of the implementations of the Feasibility Study and the MSBA grant. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA, or take any other action related thereto.

On request of the School Building Committee

Upon motion made and duly seconded it was MOVED that the Town appropriate, \$525,000 to be expended under the direction of the School Building Committee for the purpose of conducting a Feasibility Study: (1) to understand the extent of deficiencies identified in the Statement of Interest submitted to the Massachusetts School Building Authority for the Bancroft Elementary School, located at 15 and 21 Bancroft Road, Andover, MA and as shown on Andover Assessor Map 59, lots 29 and 29A; and (2) to begin to explore the formulation of a solution to the deficiencies which are relevant to the Statement of Interest for Bancroft Elementary School which solutions may include options to alleviate the overcrowding at Shawsheen Elementary School; and for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority and to authorize the Town to indemnify and hold harmless the MSBA for claims arising out of the implementations of the Feasibility Study and the MSBA grant; that to meet this appropriation, the Treasurer, with the approval of the Selectmen is authorized to borrow said amount under and pursuant to Chapter 44 and Chapter 70B of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA.

Upon motion made and duly seconded it was voted to close debate.
The motion passed by a 2/3 vote.

Article 59 was APPROVED.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

Feasibility Study/Schematic Design – Bancroft Elementary School – \$320,000

ARTICLE 60. To see if the Town will vote to appropriate, borrow or transfer from available funds, \$320,000 to be expended under the direction of the School Building Committee for the

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purpose of conducting a Feasibility Study: (1) to understand the extent of deficiencies identified in the Statement of Interest submitted to the Massachusetts School Building Authority for the Bancroft Elementary School, located at 15 and 21 Bancroft Road, Andover, MA and as shown on Andover Assessor Map 59, lots 29 and 29A; and (2) to begin to explore the formulation of a solution to the deficiencies which are relevant to the Statement of Interest for Bancroft Elementary School; and for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority and to authorize the Town to indemnify and hold harmless the MSBA for claims arising out of the implementations of the Feasibility Study and the MSBA grant. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA, or take any other action related thereto.

On request of the School Building Committee

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 60 from the Warrant by a Majority vote.

Increase Demand Fee

ARTICLE 61. To see if the Town will vote to charge for each written demand issues by the Collector a fee of \$15.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws, Chapter 60, Section 15, effective July 1, 2009 or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED by a Majority vote to approve Article 61 as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Open Space Land Acquisition

ARTICLE 62. To see if the Town will vote to appropriate the sum of \$800,000 for the acquisition (and costs incidental to such acquisition) of land, conservation restrictions, easements or other contractual rights for conservation purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, to be managed and controlled by the Conservation Commission, and to authorize the Board of Selectmen and Conservation Commission to acquire such land and restrictions, easements and rights by gift, option, lease, purchase or eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, or take any other action related thereto.

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On petition of Donald Cooper, Chairman of the Conservation Commission and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 62 from the Warrant by a Majority vote.

Temporary Moratorium on Wireless Communication Facilities–Zoning Bylaw Amendment

ARTICLE 63. To see if the Town will vote to amend Section 6.1 of the Zoning Bylaw by adding a temporary (six month) moratorium on the permitting construction of cell towers in order to provide the Town time to evaluate its zoning bylaws in light of the mandates of the General Telecommunications Act by adding the following new Section 6.1.12 as follows:

“Section 6.1.12 – Temporary Moratorium on Wireless Communications Facilities including Towers, Antennas and Related Equipment used for transmitting or receiving telecommunications signals within the Town.

6.1.12.1 Purpose.

The purpose of the temporary moratorium is to give the Town time to conduct a comprehensive study to review, re-evaluate and consider possible amendments to the current provisions of this Bylaw governing the permitting and construction of new Wireless Communications Facilities, to adequately and appropriately address the concerns of the Town that such current provisions of this Bylaw are no longer adequate for the appropriate regulations of the rapidly changing technologies and service demands of the wireless communications industry in a manner consistent with the Federal Telecommunications Act of 1996 (the “Telecom Act”).

6.1.12.3 Temporary Moratorium Provisions.

For so long as this temporary moratorium remains in effect, no wireless communications facility or structure appurtenant or accessory to a wireless communication facility shall be constructed, nor shall any building permit, special permit, variance or site plan approval decision for any such facility be issued in the Town of Andover.

6.1.12.4 Temporary Moratorium Expiration.

Unless extended, continued or modified by a subsequent action of Town Meeting, the provisions of this temporary moratorium shall expire upon either of the first to occur of: (a) the adoption by Town Meeting of (i) any amendment to Section 6.10 or (ii) any other amendment to this Bylaw’s wireless communications provisions that explicitly rescinds or replaces this moratorium, and the approval of any such amendment(s) by the Massachusetts Attorney General, or (b) October 27, 2009.

6.1.12.5 Exemptions.

Wireless Communications Facilities and upgrades thereto, that are currently allowed without a special permit as provided in Section 6.1.10 (Modifications by Special Permit Granting Authority) are exempt from the provisions of this temporary moratorium.”

On petition of Pamela Dunn and Aileen Peters and others

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Upon motion made and duly seconded it was VOTED to WITHDRAW Article 63 from the Warrant by a Majority vote.

Wireless Facilities – Zoning Bylaw Amendment

ARTICLE 64. To see if the town will vote to amend Section 6.1 of the Zoning Bylaw for Wireless Communications Facilities as follows:

Add to Section 6.1.3

4. A report by a qualified Radio Frequency Engineer relating to (1) a claimed substantial gap in coverage and (2) the proposed facility's compliance with applicable Federal Communication Commission, Massachusetts Aeronautics Commission and Federal Aviation Commission requirements, and (3) coverage maps that include all of the applicant's existing and planned towers, antennas, micro-cells and repeaters in the coverage area and abutting municipalities.
5. Evidence that there is no alternative site that is available and technically feasible in Andover or an abutting municipality. Such evidence shall include an analysis by a qualified Radio Frequency Engineer of the gaps in coverage if other sites were to be used. If there is an alternative site which would provide a location to close the purported substantial gap in coverage, then the applicant must document all efforts, and results thereof, to evaluate, and obtain rights to use the alternative site.
6. Evidence that the applicant has analyzed the feasibility of using "repeaters", microcells, or other available technology to provide coverage to the intended service area.
7. The applicant shall provide written documentation of any facility sites in the town and in abutting towns or cities in which it has a legal or equitable interest, whether by ownership, leasehold or otherwise. Said documentation shall demonstrate that these facility sites do not already provide, or do not have the potential to provide by site adjustment, adequate coverage.
8. A copy of the most recently recorded plan and deed for the property on which the Facility will be placed and specific documentation which shows that the applicant has the legal authority by way of ownership, purchase and sale agreement, lease or otherwise, to use the subject property for the intended purpose.
9. Certification by a structural engineer that the proposed Wireless Communications Facility is structurally sound.
10. Design details for the foundation of a proposed tower, the connection of the proposed tower to the foundation and the breakaway points of the proposed tower.
11. A balloon or crane test, and a report thereon as to the aesthetic effect of a proposed tower, are required for a proposed tower. Within two weeks following the first public hearing, a test shall occur in accordance with the following requirements. The applicant shall notify the Special Permit Granting Authority at least 5 business days in advance of such test.

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1. A three foot diameter brightly colored balloon or crane shall be at the maximum height and at the location of the proposed tower.
2. The balloon or crane will remain in place for at least eight (8) hours during daylight hours.
3. At least five (5) business days prior to the test, the applicant shall cause notice of the test to be published in a newspaper of general circulation in the Town.”

Add to 6.1.5

“As is required by the Federal Telecommunications Act of 1996, there may be no regulation of the telecommunication facilities on the basis of the environmental effects of radio frequency emissions, other than as required by the Federal Communications Commission.”

Add 6.1.12 Notice of Settlement Discussion

“At least ten (10) days prior to each public hearing of the Special Permit Granting Authority where a public discussion is to occur regarding any proposed settlement of pending litigation relating to an application under this section, the Special Permit Granting Authority shall send notice of such public discussion by first class mail to all abutters within 300 feet of the proposed Facility.”

Add 6.1.13 Report of Compliance

“Prior to operation of the Facility, an engineer must submit a report to the Building Inspector, stipulating that the Wireless Communication Facility as constructed is in compliance with the Federal Communications Commission requirements and was constructed in accordance with the plans as approved by the Special permit Granting Authority. This report shall be submitted within ten (10) days of completion of construction of the Facility.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On petition of Pamela Dunn and others

Upon motion made and duly seconded it was VOTED that the Town approve Article 64 as printed in the Warrant.

VOTE: Declared Unanimous by the Moderator A 2/3 vote required

Board of Selectmen Report: Approval
Planning Board Report: Approval

Water Treatment Plant Roof Replacement

ARTICLE 65. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$750,000 for the purpose of paying

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costs of replacing and repairing the Water Treatment Plant roof and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

On request of Director of Public Works

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer \$650,000 from Article 20, 2003 Annual Town Meeting Water Treatment Plant Improvements and appropriate the sum of \$650,000 for the purpose of paying costs of replacing and repairing the Water Treatment Plant roof and for the payment of all other costs incidental and related thereto.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Priority Development Site

ARTICLE 66. To see if the Town will accept the provisions of Chapter 43D of the Massachusetts General Laws, as amended, pursuant to Section 11 of Chapter 205 of the Acts of 2006 and to approve the filing of an application with the Interagency Permitting Board for the designation of the following land at:

- 1 Riverside Drive – Map 126, Parcel 4B
- 2 Tech Drive – Map 166, Parcel 15
- 40 Shattuck Road – Map 167, Parcel 15B
- 300 Minuteman Road – Map 165, Parcel 4
- 300 Brickstone Square – Map 35, Parcel 27
- 160 Dascomb Road – Map 203, Parcel 1
- 300 Federal Street – Map 144, Parcel 3
- 800 Federal Street – Map 145, Parcel 10

as a Priority Development Site, or take any other action related thereto.

On request of the Planning Board

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town approve Article 66 as printed in the Warrant.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Planning Board Report: Approval

Conservation Board Report: Approval

National Flood Insurance Program – Zoning Bylaw Amendment

ARTICLE 67. To see if the Town will vote to amend the Zoning Bylaw, Article VIII, Section 8.2, Flood Hazard Overlay District, by adding Section 8.2.6. as follows:

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

- 8.2.6. (1) Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments for land area containing more than 50 lots or for land area greater than 5 acres within unnumbered A zones as determined by the Flood Insurance Rate Map (FIRM).
- 8.2.6. (2) Other Use Regulations: All subdivision proposals must be designed to assure that:
- a) such proposals minimize flood damage;
 - b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - c) adequate drainage is provided to reduce exposure to flood hazards.

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

On request of the Inspector of Buildings

Upon motion made and duly seconded it was VOTED that the Town approve Article 67 as printed in the Warrant.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen Report: Approval
Planning Board Report: Approval
Board of Health Report: Approval

Street Acceptance and Taking – Fun Flight Circle

ARTICLE 68. To see if the Town will vote to accept as a public way and authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or otherwise, any fee, easement, or other interest in the following described roadway, and any easement related thereto, and to award no damages for said eminent domain taking, the way known as Fun Flight Circle, as shown on Plan of Land entitled, “Subdivision Plan of Land in Andover, Massachusetts, of Fun Flight Circle, Scale: 1” = 40’, Date: March 24, 1989, Engineers: Dana F. Perkins & Associates, Inc., Civil Engineers & Surveyors, Tewksbury & Reading, Mass., Owner: Picwel Builders, 54 Andover Street, Andover, Massachusetts,” which plan is recorded with Essex North District Registry of Deeds as Plan Number 11630, or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was VOTED to approve Article 68 as printed in the Warrant.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen Report: Approval
Planning Board Report: Approval
Conservation Board Report: Approval

Granli Drive Easements – Petition to the General Court

ARTICLE 69. To see if the Town will vote to submit the following petition to the General Court:

Notwithstanding the provisions of Article 97 of the Constitution of the Commonwealth of Massachusetts or any general or special law to the contrary, the Conservation Commission of the Town of Andover may grant the following easements as shown on Plan entitled, “Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts” to the Board of Selectmen of the Town of Andover.

A permanent water easement, shown as “30’ Water Easement” on Parcel A on Plan entitled “Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts,” to which plan reference may be made for a more particular description of said easement.

A permanent drainage easement, shown as “30’ Drainage Easement” on Parcel A and situated between Lot 15 and Lot 16 on plan entitled, “Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts” to which plan reference may be made for a more particular description of said easement.

A permanent drainage easement shown as “30’ Drainage Easement” on Parcel A and situated behind Lot 20 and Lot 21 on plan entitled, “Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts” to which plan reference may be made for a more particular description of said easement.

The General Court may vary the form and substance of the requested legislation within the scope of the general public objectives of the petition, or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was VOTED that the Town approve Article 69 as printed in the Warrant.

VOTE: **Declared Unanimous by the Moderator** **A 2/3 vote required**

Board of Selectmen Report: Approval
Planning Board Report: Approval

Street Acceptance and Taking – West Hollow

ARTICLE 70. To see if the Town will vote to accept as a public way and authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or otherwise, any fee, easement, or other interest in the following described roadway and related property and easements, and to award no damages for said eminent domain taking:

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

1. The street known as West Hollow and shown as Lot 67 on Land Court Plan No. 1462-11 (sheets 1 through 4) filed in the Essex County North District Land Registration Office in Land Court Registration Book 91, Page 361, being a copy of a portion of a plan entitled “Subdivision Plan of Land in Andover, MA” prepared by Beals & Thomas, Inc. consisting of sheets 1-14 dated April 29, 1994, as revised and approved by the Planning Board of the Town of Andover, which plan is filed with the Land Court in Boston (together, the “Plan”).

2. Lots 69 and 70 on said Land Court Plan 1462-11. All of the boundaries of said Lots are determined by the Court to be located as shown on said Subdivision Plan of Land in Andover, drawn by Beals and Thomas, Inc., Surveyors, dated April 29, 1994, as modified and approved by the Court, filed in the Essex County North District Land Registration Office, a copy of which is filed with the Certificate of Title No. 12089.

3. As appurtenant to said Lots 67, 69 and 70, the perpetual right and easement to use and to access (i) those areas shown or designated as “Utility Easement,” “Access and Utility Easement,” “Drainage and Utility Easement” or “Sewer Easement” either on the Plan or on that certain Easement and Restriction Plan dated June 28, 1994 prepared by Beals and Thomas, Inc. filed with said Registry District as Plan R-29 with Document No. 60205, for purposes of installation, maintenance, and replacement of underground utilities (together with above-ground structures appurtenant thereto), and (ii) those areas shown as designated on the Plan as “Drainage Easement” or “Drainage and Utility Easement” for purposes of maintaining and replacing the existing underground infiltration and drainage system (in those drainage easement areas in which such infiltration and drainage systems now exist), and for drainage purposes generally (in the other drainage easement areas), all such rights in (i) and (ii) above to be exercised so as not to unreasonably interfere with the use of the servient estate by the owners thereof.

The foregoing described areas are a portion of the premises described in said Certificate of Title No. 11776 in Registration Book 88, Page 309 of the Essex North Registry District of Land Court.

or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was VOTED to approve Article 70 as printed in the Warrant.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen Report:	Approval
Planning Board Report:	Approval
Conservation Commission Report:	Approval

Local Option Revenues

ARTICLE 71. To see if the Town will vote to accept any local option taxes or other revenue raising options which are made available to cities and towns through enactments of the Legislature, or take any other action related there.

On the request of the Town Manager

ANNUAL TOWN MEETING – MAY 26, 27, 28 2009

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 71 from the Warrant by a Majority vote.

Upon motion made by Town Counsel, Thomas Urbelis and duly seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 9:02 P.M.

A true record

A T T E S T

Randall L. Hanson
Town Clerk

SPECIAL TOWN MEETING – AUGUST 31, 2009

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<u>WARRANT ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>
1.	Statue Acceptance, MGL, Ch 64L, S. 2(a) Local Option Meals Excise Tax	Disapproved
2.	Statue Acceptance, MGL, Ch 64L, S. 3A Room Occupancy Exercise Tax	Approved

SPECIAL TOWN MEETING WARRANT – AUGUST 31, 2009

Agreeably to a warrant signed by the Selectmen, August 3, 2009, The Inhabitants of said Town who are qualified to vote in the Town Affairs to meet and assemble at the Collins Center Auditorium, Andover High School, on Shawsheen Road, in said Andover,

Monday, August 31, 2009

at seven o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I, the subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each schoolhouse, and in no less than five other public places where bills and notices are usually posted and by publication in the Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald Bertheim
Constable

SPECIAL TOWN MEETING

AUGUST 31, 2009

The checklists were used at the entrance and showed seven hundred and forty-nine (749) voters were admitted to the meeting.

The meeting was called to order at 7:00 P.M. by Sheila M. Doherty, Moderator.

The Moderator asked for a moment of silence for all those residents that have passed since our annual meeting in May, especially Gerald H. Silverman, former Selectman, Robert King, long time Andover teacher and Finance Committee member and Senator Edward M. Kennedy.

The Salute to the flag was led by Alex J. Vispoli, Chairman of the Board of Selectmen.

SPECIAL TOWN MEETING – AUGUST 31, 2009

By unanimous consent it was voted to admit twenty-five (25) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

The Moderator announced various house keeping issues to the meeting members, including turning off cell phones, the order of speakers for the meeting, the location of microphones for pro and con positions, stage participants, the location of voting sections.

The Moderator took a vote of the meeting members to limit presentations to five minutes and speakers to three minutes. The vote passed by a Majority vote.

The Moderator explained the role of the Ombudsman at the meeting and reminded voters that the Ombudsman would help them with questions on Town Meeting procedures and amendments to articles.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

Local Option Meals Excise Tax

ARTICLE 1. To see if the Town will vote to accept Massachusetts General Laws Chapter 64L, Section 2 (a) to impose a local meals excise tax, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was voted to close debate.

VOTE: Declared more than a 2/3 Vote by the Moderator

Upon motion made and duly seconded it was moved to accept Massachusetts General Laws Chapter 64L, Section 2 (a) to impose a local meals excise tax.

Article 1 was DEFEATED by a Majority vote:

VOTE: YES: 358 NO: 366 A Majority Vote Required

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

School Committee Report: Approval

Local Option Room Occupancy Excise Tax

ARTICLE 2. To see if the Town will vote to amend its local room occupancy excise tax under Massachusetts General Laws Chapter 64G, Section 3A to the rate of six (6) percent, or take any other action related thereto.

SPECIAL TOWN MEETING – AUGUST 31, 2009

On request of the Town Manager

Upon motion made and duly seconded it was voted to close debate.

VOTE: Declared more than a 2/3 Vote by the Moderator

Upon motion made and duly seconded it was voted that the Town amend its local room occupancy excise tax under Massachusetts General Laws Chapter 64G, Section 3A to the rate of six (6) percent by a Majority vote.

VOTE: YES: 404 NO: 313 A Majority Vote Required

Finance Committee Report: Disapproval

Board of Selectmen Report: Approval

School Committee Report: Approval

Upon motion made by Town Counsel Thomas Urbelis and duly seconded it was voted by a Majority vote to dissolve the Special Town Meeting at 8:35 P.M.

A true record

A T T E S T

Randall L. Hanson
Town Clerk

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<u>WARRANT ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY GEN.</u>
1. William M. Wood Memorial		Approval	
2. Private Property on Main Street Sidewalks GBL Amendment		Approval	Nov. 2, 2009
3. Outdoor Dining – GBL Amendment		Approval	Nov. 2, 2009
4. Sale of Building at 16 Pearson Street		Approval	
5. Acceptance of MGL Chapter 64L, Section 2(a) – Meals Tax Statute Acceptance - Private		Approval	
6. Amend FY-2010 Capital Projects Fund Appropriation		Approval	
7. Amend Appropriations – The Budget		Approval	
8. Transfer to Water Reserves		Approval	

**SPECIAL TOWN MEETING WARRANT
THE COMMONWEALTH OF MASSACHUSETTS
ESSEX, SS.**

SPECIAL TOWN MEETING WARRANT – October 7, 2009

Agreeably to a warrant signed by the Selectmen, September 18, 2009, The Inhabitants of said Town who are qualified to vote in the Town Affairs to meet and assemble at the Collins Field House, Andover High School, on Shawsheen Road, in said Andover,

Wednesday, October 7, 2009

at seven o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I, the subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each schoolhouse, and in no less than five other public places where bills and notices are usually posted and by publication in the Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald Bertheim
Constable

SPECIAL TOWN MEETING – OCTOBER 7, 2009

The checklists were used at the entrance and showed seven hundred and sixty-eight (768) voters were admitted to the meeting.

The meeting was called to order at 7:00 P.M. by Sheila M. Doherty, Moderator.

The Moderator asked for a moment of silence for all those residents that have passed since our annual meeting in May, especially former Selectman Charles Wesson and Robert Pustell, long time conservation activist with the Town.

The Salute to the flag was led by Alex J. Vispoli, Chairman of the Board of Selectmen.

By unanimous consent it was voted to admit sixty-six (66) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

The Moderator announced various house keeping issues to the meeting members, including turning off cell phones, the order of speakers for the meeting, the location of microphones for pro and con positions, stage participants and the location of voting sections.

The Moderator took a vote of the meeting members to limit presentations to five minutes and speakers to three minutes. The vote passed by a Majority vote.

The Moderator explained the role of the Ombudsman at the meeting and reminded voters that the Ombudsman would help them with questions on Town Meeting procedures and amendments to articles.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

William M. Wood Memorial

ARTICLE 1. To see if the Town will vote to amend the vote on Article 29 of the 1974 Town Meeting so that the bronze tablet in honor of William Madison Wood shall state:

In honor of
WILLIAM MADISON WOOD
(1858-1926)

William Madison Wood was the creator of Shawsheen Village and a founder and President of the American Woolen Company, the largest wool manufacturing concern of its time. An industrial genius, he learned from the difficult experiences of his early life and became a great benefactor of youth, a humanitarian with broad vision, and a public spirited citizen whose good works, many unpublicized, reached in all directions.

or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to approve Article 1 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

General Bylaw Amendment – Private Property on Main Street Sidewalks

ARTICLE 2. To see if the Town will vote to amend the Town Bylaws, Article XII, Section 45 as follows:

By adding the following definitions to paragraph 2, “Definitions”, to be inserted in the proper alphabetical order:

Flower Pot or Planter – a decorative object used to hold flowers or plants.

Urn – a pedestal vase typically larger than 20 inches high and used for flowers or plants.

Window Box – A usually long, narrow box for growing plants, placed on a windowsill or ledge.

By adding the following language after the words “Article XI, Sections 3(a) and 3(b) of the Town’s Bylaws,” in Paragraph 3b.: “the following are allowed as indicated:”

By inserting “i.” before the words “News Boxes” in the second sentence of Paragraph 3.b.

By inserting the following new section to Paragraph 3.b.

- ii. Privately owned flower pots, urns or any other decorative item may be allowed at locations and times specifically approved by the Board of Selectmen on a Town sidewalk.

The Board of Selectmen may grant permission by means of a written license to a business or person to occupy a public sidewalk or way in downtown Andover for a limited time for the decoration of a doorway or storefront with an object(s) such as a flower pot, urn, planter, and window box. Window boxes that do not touch the ground and protrude less than one (1) foot are exempt from this policy so long as there is at least four (4) feet from the edge of the window box to the edge of sidewalk.

Prior to seeking a license from the Board of Selectmen, a business or person intending to occupy any sidewalk or way at the storefront of a building, shall provide an image showing the object and a plan demonstrating that a travel area between the object and the edge of sidewalk is at least four (4) feet and is free and clear of any other obstructions to the Building Division and the Design Review

SPECIAL TOWN MEETING – OCTOBER 7, 2009

Board. The Building Division and the Design Review Board may provide a verbal or written recommendation to the Board of Selectmen.

After due consideration, a written license may be provided by the Board of Selectmen to the business owner or person and shall include the length of occupancy or time limit, the location of the object, the size of the object, and a picture, drawing or photo of the object.

All window boxes, flower pots, urns or other decorative item must be kept clean, maintained, and free of litter.

All items must weigh enough to ensure security and stability so as to no fall over or blow away. The owner is responsible for the installation, safety and maintenance of the item. The Town is not liable for theft of or damage to an item or its content.

The business must provide insurance naming the Town as additional insured and written indemnification to hold the town harmless from all claims for loss or damage arising from such occupancy or obstruction.

- iii. Outdoor dining furniture as approved in accordance with Article XI, Section 9 – Outdoor Dining.

By adding the following sub-paragraph to Paragraph 4., Enforcement:

- h. The Board of Selectmen may revoke a license issued under Section 3.b.ii. of this Bylaw if a violation of the license terms has occurred.

And further, than non-substantive changes to the numbering of this Bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of the Planning Director

Upon motion made and duly seconded it was VOTED to approve Article 2 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

General Bylaw Amendment – Outdoor Dining

ARTICLE 3. To see if the Town will vote to amend the Town Bylaws, Article XI, Section 9, as follows:

By adding the following sentence at the end of paragraph (a) (3) a: All furniture must be secured during the hours it is not in use.

By deleting paragraph (a) (3) b.

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of the Planning Director

Upon motion made and duly seconded it was VOTED to approve Article 3 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

Sale of Building at 16 Pearson Street

ARTICLE 4. To see if the Town will vote to transfer the care, custody and control of the building situated on the property at 16 Pearson Street to the Board of Selectmen for the purposes of selling or conveying the building and to authorize the Board of Selectmen to sell or convey the building on terms and conditions they deem to be in the best interest of the town, even if the Town receives no financial payment, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to approve Article 4 as printed in the Warrant.

VOTE: Declared more that a 2/3 Vote by the Moderator A 2/3 Vote Required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Acceptance of MGL Chapter 64L, Section 2(a) – Meals Tax

ARTICLE 5. To see if the Town will vote to accept Massachusetts General Laws Chapter 64L, Section 2(a) to impose a local meals tax, or take any other action related thereto.

On petition of John F. Zipeto and others

Upon motion made and duly seconded a motion was made to move the question.

VOTE: Declared more than a 2/3 Vote by the Moderator A 2/3 vote required

Upon motion made and duly seconded it was VOTED to approve Article 5 as printed in the Warrant.

VOTE: YES: 443 NO: 295

SPECIAL TOWN MEETING – OCTOBER 7, 2009

Finance Committee Report:	Disapproval
Board of Selectmen Report:	Disapproval
School Committee Report:	Approval

Amend FY-2010 Capital Projects Fund Appropriation

ARTICLE 6. To see if the Town will vote to amend appropriations voted under Article 5 of the 2009 Annual Town Meeting (FY-2010 Capital Projects Fund), or take any other action related thereto.

On request of the School Committee

Upon motion made and duly seconded it was VOTED by a Majority vote that the appropriation voted under Article 5 of the 2009 Annual Town Meeting be amended from \$1,332,000 to \$1,246,000 from taxation.

Finance Committee Report:	Approval
Board of Selectmen Report:	Approval
School Committee Report:	Approval

Amend Appropriations – The Budget

ARTICLE 7. To see if the Town will vote to amend appropriations voted under Article 4 of the 2009 Annual Town Meeting – The Budget – or take any other action related thereto.

On request of the Town Manager

ARTICLE 4 - 2009 SPECIAL TOWN MEETING

LINE ITEM DEPARTMENT

Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for PUBLIC SAFETY by a Majority Vote:

PUBLIC SAFETY

1	PERSONAL SERVICES	12,736,024
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Upon Motion made and duly seconded, it was voted to raise and appropriate the following
sums of money for GENERAL GOVERNMENT by a Majority Vote

GENERAL GOVERNMENT & COMMUNITY DEVELOPMENT

3	PERSONAL SERVICES	3,965,278
4	OTHER EXPENSES	1,366,688

Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for PUBLIC WORKS by a Majority Vote:

PUBLIC WORKS

5	PERSONAL SERVICES	1,588,254
6	OTHER EXPENSES	3,570,750

SPECIAL TOWN MEETING – OCTOBER 7, 2009

Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for PLANT AND FACILITIES by a Majority Vote:

PLANT AND FACILITIES

7	PERSONAL SERVICES	3,030,605
8	OTHER EXPENSES	1,327,581

Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for the LIBRARY by a Majority Vote:

LIBRARY

9	PERSONAL SERVICES	2,011,489
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Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of
money for COMMUNITY/YOUTH SERVICES/ELDER SERVICES by a Majority Vote:

COMMUNITY / YOUTH/ ELDER SERVICES

11	PERSONAL SERVICES	1,171,648
12	OTHER EXPENSES	441,594

Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for UNCLASSIFIED by a Majority Vote:

UNCLASSIFIED

14	RESERVE FUND	181,000
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Upon Motion made and duly seconded, it was voted to raise and appropriate the following
sums of money for ANDOVER SCHOOL DEPARTMENT by a Majority Vote:

ANDOVER SCHOOL DEPT

15	PERSONAL SERVICES	47,601,540
16	OTHER EXPENSES	12,126,618

Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for SEWER by a Majority Vote:

SEWER

17	PERSONAL SERVICES	398,113
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Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for WATER by a Majority Vote:

WATER

19	PERSONAL SERVICES	1,724,715
20	OTHER EXPENSES	2,176,400

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of
money for GREATER LAWRENCE TECHNICAL HIGH SCHOOL by a Majority Vote:

SPECIAL TOWN MEETING – OCTOBER 7, 2009

GREATER LAWRENCE TECHNICAL HIGH SCHOOL

21	GREATER LAWRENCE ASSESSMENT	494,915
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Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for HEALTH INSURANCE FUND

26	HEALTH INSURANCE FUND	12,440,000
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Finance Committee Report: Approval

Selectman Report: Approval

School Committee Report Approval

Transfer to Water Reserves

ARTICLE 8. To see if the Town will vote to transfer \$400,000 from Article 29 of the 2009 Annual Town Meeting – Water Main Street Construction and Re-construction – to Water Reserves, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer \$400,000 from Article 29 of the 2009 Annual Town Meeting – Water Main Construction and Re-construction to Water Reserves.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 4 - 2009 ANNUAL TOWN MEETING *
(as amended by Article 7- Oct 7 2009 Special Town Meeting)

LINE ITEM	DEPARTMENT	APPROVED FY 2010
Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PUBLIC SAFETY by a Majority Vote:		
	PUBLIC SAFETY	
1	PERSONAL SERVICES *	12,736,024
2	OTHER EXPENSES	<u>1,273,112</u>
	TOTAL	14,009,136

Includes \$276,163 - parking receipts, \$75,000 - detail fees, and \$1,035,000
- ambulance collections

Upon Motion made and duly seconded, it was voted to raise and appropriate
the following sums of money for GENERAL GOVERNMENT by a Majority Vote:

GENERAL GOVERNMENT & COMMUNITY DEVELOPMENT		
3	PERSONAL SERVICES *	3,965,278
4	OTHER EXPENSES *	<u>1,366,688</u>
	TOTAL	5,331,966

SPECIAL TOWN MEETING – OCTOBER 7, 2009

Includes \$6,000 in receipts from wetland filing fees.

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PUBLIC WORKS by a Majority Vote:

PUBLIC WORKS

5	PERSONAL SERVICES *	1,588,254
6	OTHER EXPENSES *	<u>3,570,750</u>
	TOTAL	5,159,004

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for PLANT AND FACILITIES by a Majority Vote:

PLANT AND FACILITIES

7	PERSONAL SERVICES *	3,030,605
8	OTHER EXPENSES *	<u>1,327,581</u>
	TOTAL	4,358,186

Includes \$70,000 in rental receipts; \$10,000 perpetual care income and \$57,000 from cemetery fees

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for LIBRARY by a Majority Vote:

LIBRARY

9	PERSONAL SERVICES *	2,011,489
10	OTHER EXPENSES	<u>564,900</u>
	TOTAL	2,576,389

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for COMMUNITY/YOUTH SERVICES/ELDER SERVICES by a Majority Vote:

COMMUNITY / YOUTH/ ELDER SERVICES

11	PERSONAL SERVICES *	1,171,648
12	OTHER EXPENSES *	<u>441,594</u>
	TOTAL	1,613,242

Includes \$544,127; \$13,760; \$61,632 in user fees and \$66,544 in grants

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for UNCLASSIFIED by a Majority Vote:

UNCLASSIFIED

13	COMPENSATION FUND	0
14	RESERVE FUND *	<u>181,000</u>
	TOTAL	181,000

TOWN TOTAL	33,228,923
<i>less budgeted Revenues</i>	<u>(2,215,226)</u>

SPECIAL TOWN MEETING – OCTOBER 7, 2009

NET TOTAL 31,013,697

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for ANDOVER SCHOOL DEPARTMENT by a Majority Vote:

ANDOVER SCHOOL DEPT

15	PERSONAL SERVICES *	47,601,540
16	OTHER EXPENSES *	<u>12,126,618</u>
	TOTAL	59,728,158

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for SEWER by a Majority Vote:

SEWER

17	PERSONAL SERVICES *	398,113
18	OTHER EXPENSES	<u>1,938,253</u>
	TOTAL	2,336,366

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for WATER by a Majority Vote:

WATER

19	PERSONAL SERVICES *	1,724,715
20	OTHER EXPENSES *	<u>2,176,400</u>
	TOTAL	3,901,115

Includes \$0 from Water reserves *

WATER AND SEWER TOTAL	6,237,481
<i>less budgeted Revenues *</i>	<u>0</u>
NET TOTAL	6,237,481

Upon Motion made and duly seconded, it was voted to raise and appropriate the following sums of money for FIXED by a Majority Vote:

FIXED

21	GR LAW TECH HS *	494,915
22	DEBT SERVICE	13,312,391
23	GENERAL INSURANCE	640,500
24	UNEMPLOYMENT COMP.	100,000
25	RETIREMENT FUND	4,635,498
26	HEALTH INSURANCE FUND *	<u>12,440,000</u>
	TOTAL	31,623,304

GRAND TOTAL *	130,817,866
<i>less budgeted Revenues *</i>	<u>(2,215,226)</u>
NET TOTAL *	128,602,640

ARTICLE 4 - 2009 ANNUAL TOWN MEETING SPECIAL ARTICLES

As amended at the Special Town Meeting on October 7, 2009

SPECIAL ARTICLES

SPECIAL ARTICLES FROM TAXATION

	Article 5 of the Annual Town Meeting (FY 2010 Capital Projects Fund) as amended at the Special Town Meeting October 7, 2009	\$1,246,000
Article 6		

SPECIAL ARTICLE FROM TRANSFER OF FUNDS

	From Article 29 of the 2009 Annual Town Meeting – Water Main Construction and Reconstruction - as amended at the Special Town Meeting October 7, 2009	\$400,000
Article 8	To Water Reserves	\$400,000

Upon motion made by Town Counsel Thomas Urbelis and duly seconded it was voted by a Majority vote to dissolve the Special Town Meeting at 8:50 P.M.

A true record

A T T E S T

Randall L. Hanson
Town Clerk

ELECTION RESULTS FOR SPECIAL DEMOCRATIC STATE PRIMARY ANDOVER MA 12/08/2009**Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Prec 9 Totals****SENATOR IN CONGRESS (1)**

MICHAEL E. CAPUANO	98	95	108	84	92	76	87	92	94	826
MARTHA COAKLEY	222	168	197	141	144	163	161	200	181	1577
ALAN A KHAZEI	116	59	72	54	51	75	63	98	72	660
STEPHEN G. PAGLIUCA	39	30	45	56	59	43	45	40	51	408
Blanks	1	0	2	1	0	0	1	0	0	5
Misc. Others	0	0	0	2	0	0	1	1	0	4
Total votes	476	352	424	338	346	357	358	431	398	3480

ELECTION RESULTS FOR SPECIAL REPUBLICAN STATE PRIMARY ANDOVER MA 12/08/2009**Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Prec 9 Totals****SENATOR IN CONGRESS (1)**

SCOTT P. BROWN	99	99	109	105	92	113	123	143	139	1022
JACK E ROBINSON	9	12	7	11	8	9	20	23	8	107
Blanks	1	2	0	0	0	1	0	1	0	5
Misc. Others	1	0	2	0	2	0	1	0	0	6
Total votes	110	113	118	116	102	123	144	167	147	1140

ELECTION RESULTS FOR SPECIAL LIBERTARIAN STATE PRIMARY ANDOVER MA 12/08/2009**Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Prec 9 Totals****SENATOR IN CONGRESS (1)**

Blanks	0	0	0	0	0	0	0	0	0	0
Misc. Others	0	0	0	0	0	1	0	0	0	1
Total votes	0	0	0	0	0	1	0	0	0	1

ELECTION RESULTS FOR SPECIAL STATE ELECTION ANDOVER MA 1/19/2010**Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Prec 9 Totals****SENATOR IN CONGRESS (1)**

SCOTT P. BROWN (REP)	729	896	932	924	941	970	968	1025	953	8338
MARTHA COAKLEY (DEM)	782	600	764	530	607	553	649	753	667	5905
JOSEPH L. KENNEDY (LIB)	10	7	12	5	5	5	15	10	12	81
Blanks	1	1	1	0	0	0	0	0	0	3
Misc. Others	2	0	0	2	1	0	0	0	0	5
Total votes	1524	1504	1709	1461	1554	1528	1632	1788	1632	14332

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HOW TO REACH YOUR FEDERAL & STATE ELECTED OFFICIALS

* * * * *

United States Senators:

The Honorable Scott P. Brown (R)
2400 John F. Kennedy Federal Building, Boston, MA 02203
617-565-3170
317 Russell Senate Office Building, Washington, DC 20510
202-224-4543

The Honorable John F. Kerry (D)
One Bowdoin Square, 10th Floor, Boston, MA 02114
617-565-8519
218 Russell Senate Office Building – 2nd Floor, Washington, DC 20510
202-224-2742
www.Kerry.senate.gov/contact/email.cfm

United States Representative:

The Honorable Niki S. Tsongas (D)
Fifth Congressional District
11 Kearney Square, Lowell, MA 01852
978-459-0101
2229 Rayburn House Office Building, Washington, DC 20515
202-225-3411
askniki@mail.house.gov

State Senator:

Susan C. Tucker (D)
Second Essex & Middlesex District
State House, Room 424, Boston, MA 02133
617-722-1612
stucker@senate.state.ma.us

State Representatives:

Barry R. Finegold (D)
Seventeenth Essex District (Andover Precincts 2, 3, 4, 5, 6 & 9)
State House, Room 275, Boston, MA 02133
617-722-2396
rep.barryfinegold@hou.state.ma.us

Barbara A. L'Italien (D)
Eighteenth Essex District (Andover Precincts 1, 7 & 8)
State House, Room 238, Boston, MA 02133
617-722-2380
rep.barbaral'italien@hou.state.ma.us

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HOW TO REACH YOUR LOCAL ELECTED OFFICIALS

* * * * *

Board of Selectmen:

Alex J. Vispoli, Chairman
7 Alison Way
978-475-7661
avispoli@comcast.net

Mary K. Lyman, Vice Chairman
50 School Street
978-470-2685
jameslyman82@hotmail.com

Gerald Stabile, Jr.
8 Blueberry Hill Road
978-475-6060
jstabilejr@gmail.net

Brian P. Major
11 Odyssey Way
978-470-3428
bmmajor@comcast.com

Ted E. Teichert
5 Dufton Road
978-475-1087
tteichert@comcast.net

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HOW CAN WE HELP YOU?

* * * * *

Mailing Address: Town Offices, 36 Bartlet Street, Andover, MA 01810

Business Hours at the Town Offices: 8:30 A.M. – 4:30 P.M. Monday – Friday
(Comm. Dev. & Planning – 8:00 A.M. – 3:00 P.M.)

Telephone Numbers:

POLICE/FIRE-RESCUE – EMERGENCY	911
Fire-Rescue – Business	978-623-8466
Police Department – Business	978-475-0411
Town Manager	978-623-8225
DCS Classes & Activities	978-623-8273/8274
Department of Public Works	978-623-8350
Department of Public Works – Highway Division	978-623-8426
Human Resources Office	978-623-8530
Memorial Hall Library	978-623-8400
Senior Center	978-623-8321
Superintendent of Schools	978-623-8501

Andover's Home Page: <http://www.andoverma.gov>

Memorial Hall Library's Home Page: <http://www.mhl.org>

Andover's Population: 32,011

Square Miles: 32

Number of Acres: 19,900

272 parcels totaling 1,953.33 acres controlled by the Conservation Commission
1,200 acres owned by A.V.I.S.
889 acres owned by Commonwealth – Harold Parker State Forest

Town Meeting and Election: Town Election is held the fourth Tuesday of March.
Annual Town Meeting is generally held four weeks following the Town Election.

Voter Registration Information: Call Town Clerk's Office at 978-623-8255

Andover's Tax Rate: \$13.19 – Residential and Open Space
\$21.33 – Commercial/Industrial & Personal Property

When are Taxes Due:

Taxes are due quarterly on the following dates:
August 1st – November 1st – February 1st – May 1st

Excise Tax Information:

Call the Assessor's Office at 978-623-8264

Recycling Information:

Questions:

Call the Department of Public Works at 978-623-8350

Curbside Pick-up:

Every other week – place curbside by 7:00 A.M. on your pickup day. Recyclable material inclusive of glass (all colors, steel & tin cans, aluminum containers and #1 through #7 plastics. Recyclable paper products include: newspapers, magazines, junk mail, office paper, paperboard (cereal & cracker boxes – liners removed) and corrugated containers. Cardboard – please break down, flatten and fold boxes, cartons & other pieces of cardboard into 2'x2'x1' bundles – then tie or tape them together and place next to your bin.

Complaints/Information:

Call Integrated Paper Recyclers at 1-800-933-3128, the Department of Public Works at 978-623-8350 ext. 515 or e-mail at dpw-business@andoverma.gov.

Compost Site:

High Plain Road (Bald Hill area). Leaves and grass clippings only. Clippings must be removed from container used to transport for dumping. All contaminated loads will be rejected. Fines will be assessed for illegal dumping. Please visit www.andoverma.gov/compost for the days and times site is open or call the Plant & Facilities Department at 978-623-8280.

Trash Collection Information:

Curbside Pickup:

Every week – place curbside by 7:00 A.M. on your pickup day. Household rubbish is limited to 4 bags or barrels or the equivalent of 135 gallons maximum per residence. One bulky item is allowed per week in addition to household trash. (may change in FY-2010)

Complaints or Inquiries:

Call Allied Waste Republic Services at 1-800-442-9006, the Department of Public Works at 978-623-8350 ext. 515 or e-mail at dpw-business@andoverma.gov.

How to Dispose of an Appliance:

Appliances can no longer be left curbside – their disposal is the homeowner's responsibility. A list of private disposal options may be found on page 6 of the "Recycling and Trash Guide for Residents" at www.andoverma.gov.

Pothole or Snow Removal Complaint:

Call the Highway Division at 978-623-8426

Pothole Claims: Must submit a letter to the Town Manager's Office within thirty days of the date of the incident attaching copies of invoices for expenses incurred or contact the office at 978-623-8225 with any questions.

Where to Inquire About or Obtain Licenses & Permits:

Ballfield Permits & Rentals	Facilities Coordinator	978-623-8450
Birth Certificate	Town Clerk's Office	978-623-8255
Building Permits (construction, plumbing, gas, electrical)	Building Division (Office Hours: 8:00 A.M. – 10:00 A.M.)	978-623-8301
Business Certificate	Building Division and Town Clerk's Office	978-623-8301 978-623-8255
Compost Site Permit	Plant & Facilities Dept.	978-623-8280
Death Certificate	Town Clerk's Office	978-623-8255
Dog License	Town Clerk's Office	978-623-8255
Fields Rental	Facilities Coordinator	978-623-8450
Fishing & Hunting License	Town Clerk's Office	978-623-8255
Food Service License	Health Division and/or Town Clerk's Office	978-623-8295 978-623-8255
Liquor License (Annual or One-Day)	Town Clerk's Office	978-623-8255
Marriage License	Town Clerk's Office	978-623-8255
Open Air Burning Permit	Fire Department	978-623-8307 or 623-8343
Passports	Town Clerk's Office	978-623-8255
Smoke Detector Permit	Fire Department	978-623-8307 or 623-8343
Street Opening Permit	Dept. of Public Works	978-623-8350
The Park Rental	Town Manager's Office	978-623-8225
Town House Rental	Facilities Coordinator	978-623-8450
Zoning Bylaw Variance	Building Division and/or Board of Appeals Office	978-623-8301 978-623-8315

